

**CITY OF DOVER, DELAWARE
REGULAR CITY COUNCIL MEETING
Monday, September 14, 2026 at 6:30 PM**

City Hall Council Chambers, 15 Loockerman Plaza, Dover, Delaware

AGENDA

THIS AGENDA HAS BEEN REVISED BY REMOVING ITEM #36 – PROPOSED ORDINANCE #2025-19 – ADOPTION OF 2024 ICC CODES

VIRTUAL MEETING NOTICE

This meeting will be held in the City Hall Council Chambers with electronic access via WebEx. Public participation information is as follows:

Dial: 1-650-479-3208

Link: <https://tinyurl.com/2p9vms8p>

Event number: 2531 028 8449

Event password: DOVER (if needed)

If you are new to WebEx, get the app now at www.webex.com/ to be ready when the meeting starts.

The meeting can also be viewed on Comcast Channel 14, Verizon Channel 20, and on the City's Streaming Player located at www.cityofdover.com under "Quick Links".

OPEN FORUM - 15 Minutes Prior to Official Meeting (6:15 p.m.)

The "Open Forum" segment is provided to extend the opportunity to the general public to share their questions, thoughts, comments, concerns, and complaints. Discussion of any item appearing on the agenda as a public hearing is prohibited during the Open Forum as an opportunity will be provided during consideration of that item. Citizen comments are limited to three (3) minutes. Council is prohibited from taking action since they are not in official session; however, they may schedule such items as regular agenda items and act upon them in the future.

INVOCATION - Elder Ellis B. Loudon

PLEDGE OF ALLEGIANCE - Councilman Rocha

ADOPTION OF AGENDA

ADOPTION OF CONSENT AGENDA

All Consent Agenda items are considered routine and non-controversial and will be acted upon by a single roll call vote of the Council. There will be no separate discussion of these items unless a member of Council so requests, in which event the matter shall be removed from the Consent Agenda and considered a separate item.

PROCLAMATIONS

- 1. Recovery Month 2026**
- 2. National Constitution Week 2026**
- 3. National Hispanic Heritage Month**
- 4. GFWC Delaware International Day of Service**
- 5. Childhood Cancer Awareness Month**
- 6. Adult Education and Family Literacy Week - Polytech Adult Education**
- 7. Adult Education and Family Literacy Week - City of Dover Library**
- 8. Thank a Police Officer Day**

PRESENTATIONS

- 9. Certificate of Recognition - Delaware State News 73rd Anniversary**
- 10. Certificate of Recognition - Andrea Maucher**
- 11. Certificate of Congratulations - NeighborGood Partners**

RESOLUTIONS

- 12. Resolution No. 2026-10 - Setting of Public Hearing - Street Abandonment - Liberty Street**

(Staff Recommendation: That a Public Hearing be set for September 28, 2026 at 6:30 p.m.)

CONSENT AGENDA

ADOPTION OF MINUTES

- 13. Regular City Council Meeting of August 10, 2026**

COMMITTEE REPORTS

- 14. Council Committee of the Whole meeting of August 11, 2026**
- 15. Human Relations Commission Meeting of August 18, 2026**

Council Reports - July 2026

- 16. First District
- 17. Second District
- 18. Third District
- 19. Fourth District
- 20. At-Large
- 21. Council President Neil

Parks, Recreation, and Community Enhancement

- 22. **Potential Changes to Active Recreation Requirements for Residential Development (Jason Lyon, Water/Wastewater Director and Ann Marie Townshend, Rossi Group)**

(Committee Recommendation: Forward a recommendation on how to proceed with the proposed framework to City Council with a recommendation to draft ordinance(s) for review according to the proposed timeline.)

Utility Committee

- 23. **Request for Alley Abandonment (Improved) - Liberty Street (Dawn Melson-Williams, Principal Planner)**

(Committee Recommendation: Abandonment of Liberty Street as recommended by Public Works and the Planning Commission)

Legislative, Finance, and Administration Committee

- 24. **Proposed Ordinance #2025-19 - Adoption of 2024 ICC Codes (Matthew Brown, Deputy Fire Marshal, and Dave Naples, Master Code Professional, Code Solutions International, LLC)**

(Committee Recommendation: Forward Proposed Ordinance #2025-19 to council for approval)

- 25. **Investment Portfolio Presentation (Patricia Marney, Controller/Treasurer, Martin Hammond, Managing Director, and Jeff Fasino, Senior Managing Consultant, PFM Asset Management)**

(Committee Action Not Required)

- 26. **Discussion - Fiscal Year 2026 Audit Program (Robin Dickerson, Accounting and Reporting Manager, and Patricia Marney, Controller/Treasurer)**

(Committee Recommendation: Acceptance of the 2026 Audit Program)

27. Delaware Opioid Settlement Commission Funding Disbursement (Dr. Roy Sudler, OUD Task Force Chairman)

(Committee Recommendation: Approval of the funding disbursements)

28. Drafting A Temporary Moratorium For Data Centers (Councilwoman Hall and Paul Waddell, Electric Director)

(Committee Recommendation: Have staff work with Councilmembers to prepare an Ordinance to be forwarded to Council)

MONTHLY REPORTS - July 2026

29. City Council's Community Enhancement Fund Report

30. City Manager's Report

31. Controller/Treasurer's Budget Report

32. Fire Chief's Report

33. Police Chief's Report

APPOINTMENTS/REAPPOINTMENTS BY MAYOR CHRISTIANSEN

34. Planning Commission - Three-Year Term to Expire June 2029

A. Dr. Bobby C. Jones

APPOINTMENTS/REAPPOINTMENTS BY CITY COUNCIL

35. 2026/27 Staff Appointment

A. Interim Building Inspector - Jason Lyon

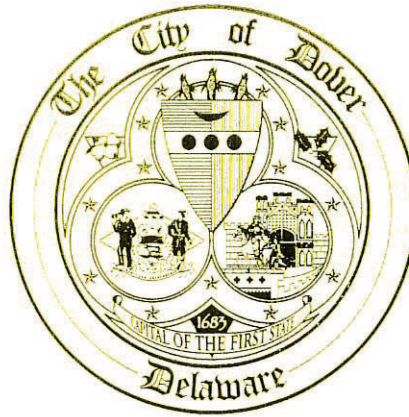
CITY MANAGER'S ANNOUNCEMENTS

MAYOR'S ANNOUNCEMENTS

COUNCIL MEMBERS' ANNOUNCEMENTS

ADJOURNMENT

THE AGENDA ITEMS AS LISTED MAY NOT BE CONSIDERED IN SEQUENCE. PURSUANT TO 29 DEL. C. §10004(e)(2), THIS AGENDA IS SUBJECT TO CHANGE TO INCLUDE THE ADDITION OR THE DELETION OF ITEMS, INCLUDING EXECUTIVE SESSIONS, WHICH ARISE AT THE TIME OF THE MEETING



PROCLAMATION

WHEREAS, mental and substance use disorders affect all communities nationwide, but with commitment and support, people with these disorders can achieve healthy lifestyles and lead rewarding lives in recovery. By seeking help, people who experience mental and substance use disorders can embark on a new path toward improved health and overall wellness; and

WHEREAS, the impact of mental and substance use disorders is apparent in our local community. According to The Delaware's Division of Forensic Science (DFS), there were 290 suspected fatal drug overdoses from January 1 through December 11, 2025, reflecting a continued downward trend compared to the 333 suspected cases reported during the same period in 2024. Despite the decrease, progress still needs to be made through increased awareness and prevention initiatives; and

WHEREAS, through Recovery Month, people become more aware and able to recognize the signs of mental and substance use disorders, which can lead more people into needed treatment. Managing the effects of these conditions can help people achieve healthy lifestyles, both physically and emotionally; and

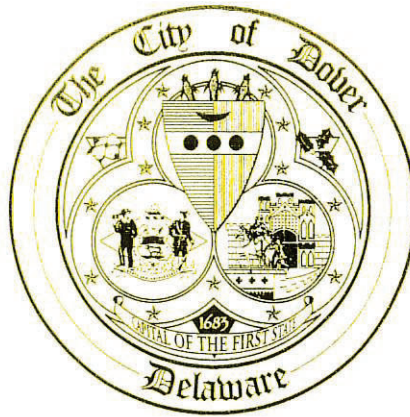
WHEREAS, the Recovery Month observance continues to improve the lives of those affected by mental and substance use disorders by raising awareness of these diseases and educating communities about the prevention, treatment, and recovery resources that are available. Local resources include the State of Delaware's Help is Here program and Delaware's Division of Substance Abuse and Mental Health.

NOW, THEREFORE, I, ROBIN R. CHRISTIANSEN, MAYOR OF THE CITY OF DOVER, DELAWARE, do hereby proclaim September 2026 as

RECOVERY MONTH

in the City of Dover and call upon our community to observe this month with compelling programs and events that support this year's Recovery Month theme "Recovery is REAL (Restoring Every Aspect of Life)" and take a stand against substance abuse by participating in Delaware Goes Purple.

ROBIN R. CHRISTIANSEN
MAYOR



PROCLAMATION

WHEREAS, it is the privilege and duty of the American people to commemorate the two hundred and thirty-ninth anniversary (September 17, 1787) of the drafting of the Constitution of the United States of America with appropriate ceremonies and activities; and

WHEREAS, it is fitting and proper to accord official recognition to this magnificent document and its memorable anniversary; and to the patriotic celebrations which will commemorate the occasion; and

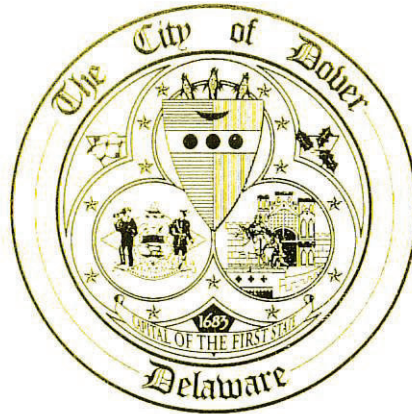
WHEREAS, Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17th through 23rd as "Constitution Week".

NOW, THEREFORE I, ROBIN R. CHRISTIANSEN, MAYOR OF THE CITY OF DOVER, DELAWARE, do hereby proclaim the week of September 17th through 23rd, 2026 as

NATIONAL CONSTITUTION WEEK

in the City of Dover and encourage all citizens to reaffirm the ideals of the Framers of the Constitution had in 1787 by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties, remembering that lost rights may never be regained.

ROBIN R. CHRISTIANSEN
MAYOR



PROCLAMATION

WHEREAS, during National Hispanic Heritage Month the U.S. government celebrates the countless contributions of 65 million Hispanic Americans, according to the U.S. Census Bureau. This makes up 18% of the total population. Hispanic Americans are the largest minority group in the United States today, and generations of Hispanic American have consistently helped make our country strong and prosperous. Hispanic Americans embody the best of our American values, including commitment to faith, family, and country. The Hispanic American community has left an indelible mark on our government, culture, and economy; and

WHEREAS, Latinas and Latinos have always held significant roles throughout our City of Dover history, dating all the way back to the American Revolution. Representation matters. The Hispanic/Latino community continue to shape our city as business owners, activists, artists, public servants, leaders, educators, labors, colleagues, friends, and much more in our community. From serving in the U.S. military at the Dover Air Force Base. The City of Dover Hispanic community brings a rich cultural heritage representing many countries, ethnicities, and religious traditions with contributes to the City of Dover future; and

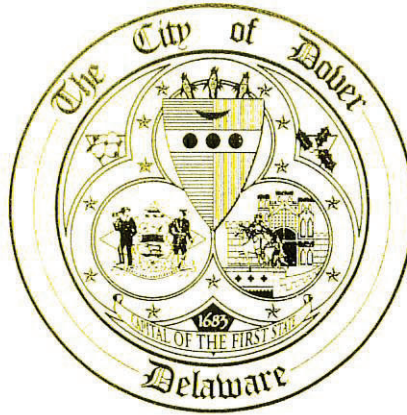
WHEREAS, according to the National Council of Hispanic Employment Program Managers, the 2026 National Hispanic Heritage Month theme is "Unidos, Somos Más" (Together, We Are More). Hispanic Heritage Month is an opportunity to shine a spotlight on the unique voices and experiences of Hispanic/Latin City of Dover citizens and recognize their history, journeys, and achievements.

NOW, THEREFORE, I, ROBIN R. CHRISTIANSEN, MAYOR OF THE CITY OF DOVER, DELA WARE, do hereby proclaim September 15th through October 15th, 2026, as

National Hispanic Heritage Month

in the City of Dover and urge all citizens to be a part of the celebration. Dive deep into the stories, savor the flavors, and dance to the rhythms all month long.

ROBIN R. CHRISTIANSEN
MAYOR



PROCLAMATION

***WHEREAS**, The Dover Century Club is a 128-year-old federated women's club with more than 65 members and is dedicated to community improvement by enhancing the lives of others through volunteer service; and*

***WHEREAS**, domestic and sexual violence includes but is not limited to verbal, physical, emotional, mental, and sexual abuse; and*

***WHEREAS**, The Dover Century Club does focus on areas that are diverse and include campus sexual assault, child abuse, elder abuse, human trafficking, intimate partner violence, military sexual assault, teen dating violence, and violence against Native American women; and*

***WHEREAS**, the General Federation of Women's Clubs International Day of Service, September 26, 2026, is a day on which all of GFWC comes together in service to combat domestic and sexual violence; and*

***WHEREAS**, The Dover Century Club members of the General Federation of Women's Clubs and is located at 40 The Green, Dover DE; and*

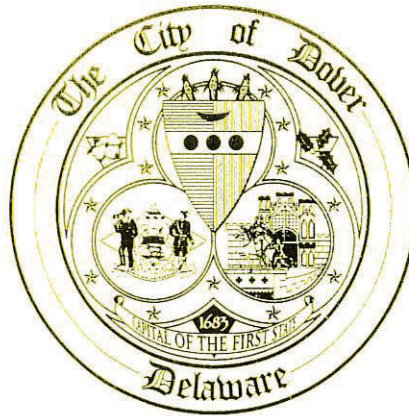
***WHEREAS**, The Dover Century Club has partnered with GFWC Delaware and Division of Services for Children, Youth, and Families to provide supplies needed for foster children birth to six years of age in the State of Delaware; and*

NOW, THEREFORE, I, ROBIN R. CHRISTIANSEN, MAYOR OF THE CITY OF DOVER, DELAWARE, do hereby proclaim September 26th, 2026, as

GFWC DELAWARE INTERNATIONAL DAY OF SERVICE TO END DOMESTIC & SEXUAL VIOLENCE

in the City of Dover and urge all citizens to participate by donating food and needed supplies.

ROBIN R. CHRISTIANSEN
MAYOR



PROCLAMATION

WHEREAS, Childhood Cancer Awareness Month is recognized every September to honor children who have fought and are still fighting pediatric cancer. To remind us that this is an ever growing epidemic and that with the combined efforts of us all, there is something that can be done to prevent this horrible disease; and

WHEREAS, according to the Children's Cancer Cause, in 2026 an estimated 9,680 children between 0 to 14 years of age and 5,660 adolescents between 15 to 19 years of age will be diagnosed with cancer. While relatively rare, pediatric cancers are often devastating. Sadly, approximately 1,090 children and 730 adolescents will die from the disease this year; and

WHEREAS, thanks to advances in cancer research and treatments, about 85% of children and 87% of adolescents with cancer live 5 years or more after being diagnosed; and

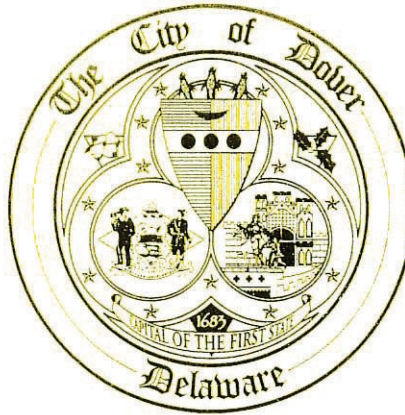
WHEREAS, survivors who have lost children to this disease are also in need of support. May we not just raise awareness of the epidemic that is Childhood Cancer, but of the effects it has on the family that is fighting it right along with the child they love and cherish.

NOW THEREFORE I, ROBIN R. CHRISTIANSEN, MAYOR OF THE CITY OF DOVER, DELAWARE do hereby proclaim the month of September 2026, as

Childhood Cancer Awareness Month

in the City of Dover, we encourage all citizens to help increase public awareness and support for the children and families who are affected by cancer.

ROBIN R. CHRISTIANSEN
MAYOR



PROCLAMATION

WHEREAS, Delaware adult education serves over 15,000 individuals annually statewide with the James H. Groves Adult High School, Adult Basic Education, GED® Preparation, English as a Second Language, Family Literacy, Career Technical and Registered Apprenticeship programs; and

WHEREAS, adult secondary programs enable hundreds of Delawareans to obtain a high school diploma or GED credential, and prepare them for postsecondary technical training, apprenticeships, military training, and college; and

WHEREAS, the adult postsecondary and State Registered Apprenticeship programs offered through the statewide adult education network provide access to jobs that might otherwise be unavailable for adult learners, resulting in an \$11+ return for every \$1 invested; and

WHEREAS, family literacy programs serve more than 140 families statewide and engage multiple generations in learning together and assist adults who are parents/caregivers in obtaining the education and skills needed to become leaders within their family and partners in their child's educational development; and

WHEREAS, adults who participate in adult education programs have greater community engagement, are more likely to engage in civic activity, and are better prepared to support community initiatives and organizations; and

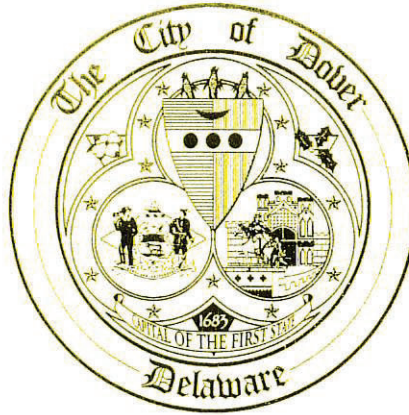
WHEREAS, these programs BUILD SKILLS, STRENGTHEN FAMILIES, and CREATE COMMUNITY-MINDED CITIZENS.

NOW, THEREFORE I, ROBIN R. CHRISTIANSEN, MAYOR OF THE CITY OF DOVER, DELAWARE, do hereby proclaim the week of September 13 through September 19, 2026 as

ADULT EDUCATION AND FAMILY LITERACY WEEK

in the City of Dover and I encourage all citizens to support Polytech Adult Education for all their literacy efforts in our community.

ROBIN R. CHRISTIANSEN
MAYOR



PROCLAMATION

WHEREAS, Adult education builds skills, engages families, breaks intergenerational poverty, fills jobs and prepares adult learners for the changing economy; and

WHEREAS, Delaware Adult Education serves over 5,300 individuals annually statewide with James H. Groves Adult High School, Adult Basic Education, GED® Preparation, English for Speakers of Other Languages and Family Literacy programs; and

WHEREAS, Delaware Family Literacy programs serve more than 100 families statewide, building on their strengths and addressing the needs of parents/primary caregivers and their children; and

WHEREAS, Family literacy programs assist adults who are parents/caregivers in obtaining the education and skills needed to become leaders within their family and partners in their child's educational development; and

WHEREAS, Adult education prepares and positions adult learners to engage in postsecondary education and training certification programs, apprenticeships, military training and college; and

WHEREAS, Adult postsecondary programs provide a direct linkage to industry-recognized credentialing and State Registered Apprenticeship programs for English language learners, GED® recipients and Groves graduates served in adult education programs statewide; and

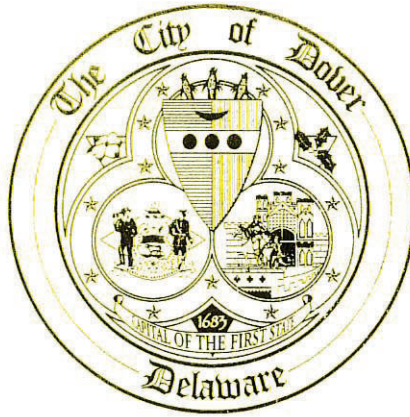
WHEREAS, The credentialing and State Registered Apprenticeship programs offered through the statewide Adult Education network provide access to jobs that might otherwise be unavailable for adult learners. Students who learn more earn more; and

NOW, THEREFORE, I, ROBIN R. CHRISTIANSEN, MAYOR OF THE CITY OF DOVER, DELAWARE, do hereby proclaim the week of September 13 through September 19, 2026, as

ADULT EDUCATION AND FAMILY LITERACY WEEK

in the City of Dover and I encourage all citizens to support the City of Dover Library in its efforts to promote literacy, lifelong learning, and educational opportunities for individuals and families throughout our community.

ROBIN R. CHRISTIANSEN
MAYOR



PROCLAMATION

WHEREAS, over 100 sworn Dover Delaware Police Officers proudly serve and protect our Capital City of approximately 24 square miles with nearly 40,000 residents; and

WHEREAS, the City of Dover police force has been protecting our city since 1925 and our officers spend their days coming into harm's way. Often risking their own lives while protecting others, and often criticized and underappreciated; and

WHEREAS, the mission of the Dover Police Department is to proudly serve the community by protecting the life and property of its citizens, enforcing the law, and working in partnership with the public to enhance the quality of life and nurture public trust by holding themselves to the highest standards of performance and ethics; and

WHEREAS let us come together to help the police be the partners and protectors of our great City of Dover. Letting our Dover Police Department know I see you; I appreciate you, and I Thank you; and

WHEREAS, on this day September 19, 2026, marks our 101st anniversary of our Dover Delaware Police force protecting and serving our Capital City.

NOW, THEREFORE, I, ROBIN R. CHRISTIANSEN, MAYOR OF THE CITY OF DOVER, DELAWARE, do hereby proclaim September 19th, 2026, as

Thank A Police Officer Day

in the City of Dover and urge all citizens to mark today as a day of honor for our City of Dover Delaware Police Department.

ROBIN R. CHRISTIANSEN
MAYOR

CERTIFICATE OF RECOGNITION

presented to

Delaware State News

In celebration of the 73rd Anniversary of the Delaware State News, we proudly recognize its longstanding service, leadership, and commitment to the people of Central Delaware.

Founded by Jack Smyth in 1953, the Delaware State News made history as the first daily newspaper in Delaware outside of Wilmington, publishing its first edition on September 14, 1953. Today, its return to a headquarters in the heart of downtown represents a meaningful homecoming and the beginning of an exciting new chapter.

For 73 years, the Delaware State News has remained a trusted source of local news, information, and community engagement, continually evolving to meet the needs of the communities it serves through digital platforms, specialty publications, community events, and marketing services.

As the East Coast flagship publication of Independent Newsmedia Inc. and downstate Delaware's dominant daily newspaper, the Delaware State News continues its meaningful commitment to informing, connecting, and strengthening Central Delaware.

Congratulations on 73 years of excellence, service, and community!

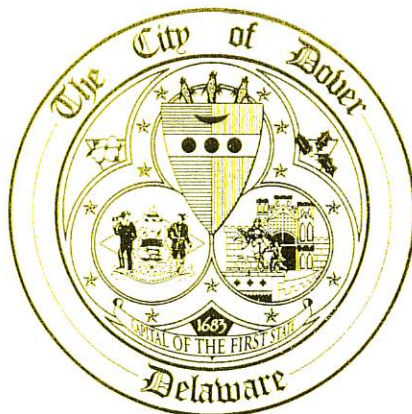
September 14, 2026



***Fred A. Neil
Council President***



***David L. Anderson
Fourth District
Councilman***



Certificate of Appreciation

Presented to

Andrea Maucher

In appreciation and recognition of your years and dedicated service on the
City of Dover 4th of July Committee.

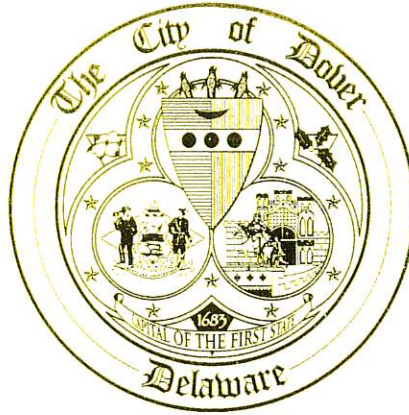
Your commitment, hard work, and passion have helped create a memorable and
meaningful celebration for our community.

Thank you for your valuable contributions and continued support of this cherished
tradition.

With gratitude and appreciation!

Presented this 14th day of September, 2026.

Robin R. Christiansen
Mayor



Certificate of Congratulations

Presented to

NEIGHBORGOOD PARTNERS

In recognition and celebration of 50 years of service to the City of Dover and communities throughout the region.

NeighborGood Partners, originally known as NCALL, began its housing mission in Dover in 1976 with a commitment to addressing local housing needs and helping individuals and families build stronger, more stable futures.

Over five decades, the organization has grown into a regional community development leader, providing affordable housing support, homeownership education and counseling, financial coaching, community development lending, foreclosure prevention, neighborhood revitalization, and other vital services.

Throughout its history, NeighborGood Partners has remained deeply rooted in Dover, working alongside residents, nonprofit organizations, financial institutions, government agencies, businesses, and community leaders to strengthen neighborhoods and improve lives. Its leadership in Restoring Central Dover further demonstrates its enduring commitment to housing, economic development, resident engagement, and community investment.

Since its founding, NeighborGood Partners has leveraged more than \$2.3 billion in support of its mission and has assisted more than 52,080 families and housing units through housing, lending, education, financial empowerment, and community development initiatives.

The City of Dover proudly recognizes the generations of employees, board members, volunteers, partners, residents, customers, and community leaders whose dedication has contributed to this remarkable legacy of service.

Presented this 14th day of September, 2026

Robin R. Christiansen, Mayor



PROPOSED RESOLUTION NO. 2026-10

A RESOLUTION PROPOSING THE VACATING AND ABANDONMENT OF A CERTAIN IMPROVED STREET SITUATED IN THE CITY OF DOVER.

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

Section 1. The Council of the City of Dover favors the vacating and abandoning of a portion of the improved street known as Liberty Street located between Martin Luther King Jr. Boulevard North and Martin Luther King Jr. Boulevard South as specified below:

All that certain lot, piece or parcel of land, situated in the City of Dover, East Dover Hundred, Kent County and the State of Delaware, being known as “Liberty Street”, being bounded on the north by Martin Luther King Jr. Boulevard N., on the east by lands now or formerly of the State of Delaware (Tax parcel #2-05-077.09-05-14.00). on the south by Martin Luther King Jr. Boulevard S. and on the west by lands now or formerly of the State of Delaware (Tax parcel #2-05-077.09-05-15.00); and being more particularly bounded and described as shown on a recent survey by Century Engineering, LLC, a Kleinfelder Company, dated May 24, 2026, as follows to-wit:

Beginning at a point on the southeasterly end of 12.00’ radius junction curve joining the northerly Right-of-Way line of said Martin Luther King Jr. Boulevard S. with the easterly Right-of-Way line of said Liberty Street.

Thence, from the Point and Place of Beginning, running along the northerly determined boundary of said Martin Luther King Jr. Boulevard S, along a 169.18’ radius curve to the right, said curve having an arc distance of 34.23’, a chord bearing of S 43° 50’ 15” W, and a chord distance of 34.17’ to point; thence continuing along the determined northerly boundary of Martin Luther King Jr. Boulevard S, S 71° 12’ 32” W, a distance of 48.55’ to a point, the southwest corner of lands now or formerly of the State of Delaware (Tax parcel #2-05-077.09-05-15.00); thence running along said lands and the westerly Right-of-Way line of said Liberty Street, N 18° 04’ 43” W, a distance of 319.45’ to a point, another corner of said lands; thence turning right and running along the southerly determined boundary of said Martin Luther King Jr. Boulevard N, N 71° 43’ 54” E, a distance of 31.76’ to a point of curvature; thence along a 169.18’ radius curve to the right, said curve having an arc distance of 52.02’, a chord bearing of S 83° 00’ 28” E, and a chord distance of 51.82’, to a point on the northeasterly end of a 12.00’ radius junction curve, said curve being on the easterly Right-of-Way line of said Liberty Street and on a corner of said lands now or formerly of the State of Delaware (Tax parcel #2-05-077.09-05-14.00); thence following with said lands and along said easterly Right-of-Way line of

Liberty Street, along said 12.00' radius junction curve to the left, said curve having an arc length of 25.95', a chord bearing of S 43° 51' 40" W, and a chord distance of 21.18'; thence continuing with said Right-of-Way and along said lands, S 18° 04' 43" E, a distance of 260.99' to a point, said point being the northeasterly end of the aforementioned 12.00' radius junction curve joining said northerly Right-of-Way line of Martin Luther King Jr. Boulevard S with said easterly Right-of-Way line of Liberty Street; thence continuing along said 12.00' radius junction curve to the left, said curve having an arc distance of 25.95', a chord bearing of S 80° 01' 06" E, and a chord distance of 21.18' to the southeasterly end of said junction curve and Point and Place of Beginning and containing 19,186 +/- square feet or 0.4405 +/- acres of land be the same more or less.

Section 2. The Council of the City of Dover will sit on Monday, September 28, 2026, at 6:30 p.m., in the Council Chambers at City Hall, Dover, Delaware, to hear the objections of such residents of the City or owners of the property affected as shall attend, in accordance with the provisions of Section 27 of the Charter of the City of Dover.

Section 3. The Clerk of Council is hereby directed to post copies of this Resolution in five or more public places in the City of Dover.

ADOPTED: *

ROBIN R. CHRISTIANSEN
MAYOR

FRED A. NEIL
COUNCIL PRESIDENT

Action History

09/14/2026 - Introduction – City Council

REGULAR CITY COUNCIL MEETING

The Regular City Council Meeting was held on August 10, 2026, at 6:30 p.m. with Council President Neil presiding. Council members present were Ms. Hall (via Webex), Mr. Boggerty, Mr. Anderson, Dr. Pillsbury, Ms. Arndt, Mr. Rocha, Dr. Sudler, and Mr. Lewis.

Staff members present were Police Chief Johnson, Ms. Marney, Ms. Duca, Ms. Melson-Williams, Fire Chief Carey, Deputy Solicitor Lehman, and Ms. Bennett. Mayor Christiansen was absent.

OPEN FORUM

The Open Forum was held at 6:15 p.m., prior to commencement of the Official Council Meeting. Council President Neil declared the Open Forum in session and reminded those present that Council was not in official session and could not take formal action.

William Faust, Jr., 136 Orchard Avenue, addressed concerns regarding the city's staffing issues and a constituent's statement that they had heard from a Council member that he was a troublemaker, anti-police officer, and anti-city worker. He stated that if anyone had an issue with his conduct or his writing, they knew how to contact him. He addressed Chief Johnson and stated that, since he had been cleared by the Attorney General, the public should be informed of the final results of the FOP investigation and any recommendations resulting from the investigation, as the citizens had paid for the investigation.

Heather Contant, Director of Delaware Municipal Electric Corporation (DEMEC), announced the Delaware Municipal Electric Corporation (DEMEC) Annual Dinner would be held on September 9, 2026. She extended a personal invitation to everyone to attend.

Darlene Hitchens, Dover, Delaware, expressed concerns about speeding problems in the city.

INVOCATION

The invocation was given by Councilman Boggerty.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Councilwoman Arndt.

ADOPTION OF AGENDA

Ms. Arndt moved for adoption of the agenda, seconded by Mr. Rocha and unanimously carried.

ADOPTION OF CONSENT AGENDA

All Consent Agenda items are considered routine and non-controversial and will be acted upon by a single roll call vote of the Council. There will be no separate discussion of these items unless a member of Council so requests, in which event the matter shall be removed from the Consent Agenda and considered a separate item.

Mr. Rocha moved for adoption of the consent agenda, seconded by Ms. Arndt, and carried by a unanimous roll call vote.

PROCLAMATION – DOVER LEMONADE STAND DAY 2026

The City Clerk read the following Proclamation into the record:

WHEREAS, young entrepreneurs are the future leaders, innovators, and business owners of our community, and providing opportunities for them to develop confidence, responsibility, financial literacy, and leadership skills is essential to their success; and

WHEREAS, Dover Lemonade Stand Day encourages children throughout the City of Dover to experience the rewards of entrepreneurship by creating and operating their own lemonade stands while learning the value of hard work, customer service, creativity, and community engagement; and

WHEREAS, this community-wide initiative, presented by Helena Rose's Lemonade Stand, invites children to participate in a fun and educational event that promotes small business development, civic pride, and family involvement; and

WHEREAS, Dover Lemonade Stand Day demonstrates that even the smallest business venture can inspire big dreams, helping young people discover their potential while bringing neighbors together in celebration of innovation and community spirit; and

WHEREAS, the City of Dover applauds the organizers, volunteers, parents, sponsors, and community partners whose dedication makes this event possible and whose commitment helps cultivate the next generation of entrepreneurs.

NOW, THEREFORE, I, Robin R. Christiansen, Mayor of the City of Dover, Delaware, do hereby proclaim August 15, 2026, as **DOVER LEMONADE STAND DAY** in the City of Dover, and encourage all residents to support the participating young entrepreneurs by visiting their lemonade stands, celebrating their accomplishments, and recognizing the importance of investing in our youth and their bright futures.

On behalf of the Mayor and Council, Dr. Pillsbury presented the proclamation to Helena Rose Molock.

Ms. Chiara Fox-Molock stated that Helena Rose's Lemonade Stand would be located all over Dover. She announced that on July 30th, 16 children at the Inner City Cultural League had received training on how to set up and run their own lemonade stand. She noted that the children would have their lemonade stands up all across the city on August 15th. She stated that any children who were interested in setting up a lemonade stand should contact them.

Ms. Helena Rose Molock, a fifth-grade student at Town Point Elementary, thanked the individuals and organizations that supported her efforts to bring Lemonade Day to Dover.

ANNEXATION/REZONING OF PROPERTY LOCATED AT 102 FOX HALL DRIVE

Ms. Dawn Melson-Williams, Principal Planner, reviewed the Petition to Annex and Rezone the Property located at 102 Fox Hall Drive. The Planning Commission recommended the annexation of the property with the zoning designation of R-20 (One Family Residence Zone), as submitted.

Ms. Melson-Williams explained that the request was to annex and rezone the property located at

102 Fox Hall Drive from RS-1 (Residential Single Family Zone), which is a zoning designation in Kent County, to R-20 (One Family Residence Zone). The proposed district is in Council District One (1).

Public Hearing – Zoning Classification

Members considered a request for the rezoning of property proposed for annexation located at 102 Fox Hall Drive, consisting of 1.6390 acres +/- and owned by Frances and Bruce Johnson. The property is currently zoned RS-1 (Residential Single-Family Zone)(Kent County Zoning Classification), and the proposed zoning is R-20 (One Family Residence Zone)(City of Dover Zoning Classification).

A public hearing was duly advertised for this time and place to consider the rezoning of the property located at 102 Fox Hall Drive, owned by Frances and Bruce Johnson.

Council President Neil declared the Public Hearing opened at 6:44 p.m.

There being no one present to speak, Council President Neil declared the Public Hearing closed at 6:44 p.m.

Adoption of Annexation Resolution No. 2026-09

Members considered Annexation Resolution No. 2026-09 for the property at 102 Fox Hall Drive, owned by Frances and Bruce Johnson.

By motion of Mr. Anderson, seconded by Dr. Pillsbury, Council, by a unanimous roll call vote, adopted Resolution No. 2026-09, as follows:

A RESOLUTION APPROVING THE INCLUSION OF AN AREA WITHIN THE LIMITS OF THE CITY OF DOVER.

WHEREAS, the Charter of the City of Dover authorizes Council to extend the boundaries of the said City in accordance with Title 22, Chapter 1, Section 101 of the Delaware Code (22Del.C.§ 101); and

WHEREAS, the Mayor and Council deem it to be in the best interest of the City of Dover to include an area contiguous to the present City limits, and hereinafter more particularly described, within the limits of the City of Dover; and

WHEREAS, the Charter of the City of Dover provides that if an annexation is petitioned by all owners of all property considered for annexation, no election shall be required. For an annexation petition not requiring an election, such petition shall be processed in accordance with procedures established for amendments to the zoning map, specified in Dover Code, Appendix B – Zoning. All annexation petitions shall be processed concurrently with the rezoning of the property considered for annexation and shall be subject to public hearing before City Council. Public notice shall be completed in accordance with the provisions of the Dover Code relating to amendment of the zoning map.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

1. That the following described area, situated in East Dover Hundred, Kent County, State of Delaware, along with all adjacent paths, sidewalks, roadways, and rights-of-way in their entirety, shall be annexed to and included within the limits of the City of Dover:

ALL that certain lot, piece or parcel of land with the improvements erected thereon, situated in East Dover Hundred. Kent County and State of Delaware, lying on the south side of Fox Hall Drive, a short distance west of Kenton Road, being bounded on the north by Fox Flail Drive, on the east by lands of Clifton A. and Marie F. 1 Hutton. on the south by Mallard Pond Subdivision, on the west by the residue of Lot #4, being all of Lot #2, Lot #3 and the easterly half of Lot #4 of the Esther and Morris Zurkow Subdivision and being more particularly described in accordance with a recent survey by Earl D. Smith, Inc., Professional Land Surveyors dated August 14, 1996 as follows to wit:

BEGINNING at a found iron rod in the south line of Fox Hall Drive at a corner for this lot and lands of Clifton A. and Marie F. Hutton; said point of beginning commencing from the intersection of the centerline of Kenton Road with the south line of Fox Hall Drive in a southwesterly direction with the south line of Fox Hall Drive a distance of 441.80 feet: thence running from said point of beginning with lands of Clifton A. and Marie F. Hutton, South 26 degrees 25 minutes East 335.20 feet to a found pipe in the centerline of a ditch in line of Mallard Pond Subdivision: thence running with the centerline of said ditch and Mallard Pond Subdivision, South 69 degrees 06 minutes West 243.80 feet to a set pipe at a corner for this lot and the residue of lot 144; thence running with said residue of Lot #4, North 26 degrees 25 minutes West 247.49 feet to a set pipe in the south line of Fox Hall Drive; thence running with said south line of Fox Hall Drive on the following two (2) courses: (1) North 47 degrees 05 minutes East 161.05 feet to a set pipe: thence (2) running in a northeasterly direction with a 573.70 foot radius curve to the right an arc distance of 90.29 feet having a chord bearing North 51 degrees 43 minutes 34 seconds East 90.18 feet to the point and place of beginning and containing 1.6390 acres of land be the same more or less.

2. That the above-described property shall be annexed into the City of Dover with a zoning classification as set by City Council and in accordance with the zoning map and environs then in force, effective upon such lands being included within the limits of the City of Dover.
3. That the certified copy of this resolution of annexation, together with a plot of the area annexed, shall be filed for record with the Recorder of Deeds of Kent County.
4. That the effective date of this resolution shall be the 11th day of August 2026, at 12:01 a.m.

ADOPTED: AUGUST 10, 2026

Final Reading/Adoption of Rezoning Ordinance #2026-13

Members considered Ordinance #2026-13, rezoning property located at 102 Fox Hall Drive, owned by Frances and Bruce Johnson.

Mr. Anderson moved that the Final Reading of Proposed Ordinance #2026-13 be acknowledged by title only, seconded by Mr. Rocha, and unanimously carried. (The First Reading of the Ordinance was accomplished during the Council Meeting of June 8, 2026.)

Responding to Mr. Anderson, Ms. Melson-Williams stated that the property had a mixture of zoning classifications that were adjacent to it. She explained that R-20 was located further down the street and there were additional properties in the area that were zoned. Referring to the map in the packet, a picture of the zoning map, the properties immediately adjacent to the east were zoned RM-1 and then to the south were zoned RG-2. She noted that both of those areas were in different sizes and shapes and that the R-20 was one (1) of the eligible zoning districts for that area in the comprehensive plan.

Responding to Mr. Anderson, Ms. Melson-Williams stated that the comprehensive plan identified the residential low density land use category and that there were a limited number of zoning districts that would comply with that. She noted that those were the ones found in the one (1) family residence zone, ranging from R-20, which was a minimum 20,000 square foot lot down to R-8, which was an 8,000 square foot lot. She explained that the adjacent properties were zoned; the RG-2 and RM-1 were not considered residential low density in the comprehensive plan. They had probably residential medium density, which was a different kind of list to select from when it came to annexation. She noted that with the property being over an acre and a half of land, she felt that it was appropriate to suggest an R-20 zone, which was their largest minimum residential land use or zoning classification.

Mr. Anderson moved for adoption of Ordinance #2026-13 as recommended by the Planning Commission. The motion was seconded by Mr. Rocha, and by unanimous roll call vote, Council adopted Ordinance #2026-13, as follows:

AN ORDINANCE AMENDING THE ZONING ORDINANCE AND ZONING MAP OF THE CITY OF DOVER CHANGING THE ZONING DESIGNATION OF PROPERTY LOCATED AT 102 FOX HALL DRIVE.

WHEREAS, the City of Dover has enacted a zoning ordinance regulating the use of property within the limits of the City of Dover; and

WHEREAS, it is deemed in the best interest of zoning and planning to change the permitted use of property below from RS-1 (Residential Single Family Zone) to R-20 (One Family Residence Zone).

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

1. That from and after the passage and approval of this ordinance the Zoning Map and Zoning Ordinance of the City of Dover have been amended by changing the zoning designation from RS-1 (Residential Single Family Zone) to R-20 (One Family Residence Zone) on that

property located at 102 Fox Hall Drive to the west of but not adjacent to Kenton Road, consisting of 1.6390 acres +/-, owned by Frances and Bruce Johnson.

(Tax Parcel: ED-00-076.05-01-06.00-000; Planning Reference: AX-26-03; First Council District)

ADOPTED: AUGUST 10, 2026

ADOPTION OF MINUTES - REGULAR COUNCIL MEETING OF JULY 27, 2026

The Minutes of the Regular Council Meeting of July 27, 2026, were unanimously approved by motion of Mr. Rocha, seconded by Dr. Pillsbury, and bore the written approval of Mayor Christiansen.

MONTHLY REPORTS – JUNE 2026

By motion of Mr. Rocha, seconded by Ms. Arndt, the following monthly reports were accepted by consent agenda:

City Council's Community Enhancement Fund Report
City Manager's Report
Controller/Treasurer's Budget Report
Police Chief's Report

APPOINTMENTS RECOMMENDED BY MAYOR CHRISTIANSEN

By motion of Mr. Rocha, seconded by Ms. Arndt, the following appointments were accepted by consent agenda:

Planning Commission – Three-Year Term

Joan E. Denney – Three-Year Term to Expire June 2029
Donna Lee Williams – Three-Year Term to Expire June 2027 (to fill the unexpired term of William Witham, Jr.)

Dover Public Library Advisory Commission – Five-Year Term to Expire July 2028

Annie L. Scott (to fill the unexpired term of Theresa L. Whalen)

APPOINTMENT RECOMMENDED BY COUNCIL

By motion of Mr. Rocha, seconded by Ms. Arndt, the following appointments were accepted by consent agenda:

Appointment of Delaware Municipal Electric Corporation (DEMEC) Representative and Alternate Representative (Sharon J. Duca, City Manager, and Paul Waddell, Electric Director)

CITY MANAGER'S ANNOUNCEMENTS

Ms. Sharon Duca, City Manager, announced that the Department of Water and Wastewater would be working at various locations throughout the city to identify water service line materials as required by the federal government. She stated that Hyper-Reach notifications would be sent to affected properties. She clarified that the work would only affect a limited number of properties

that still required service line identification. Residents with questions were encouraged to contact the department at 302-736-7025.

MAYOR'S ANNOUNCEMENTS

Mayor Christiansen was absent.

COUNCIL MEMBERS' ANNOUNCEMENTS

Mr. Lewis announced that the Baila Con Dover Latin Festival would be held on August 29th from 11:30 a.m. to 7:00 p.m. at Legislative Hall. He also announced that the 10th Annual Dinner in honor of Robert Earl Thorne, Sr. and all U.S. veterans would be held on August 22nd at Luther Village Apartment Complex, located at 101 Babs Drive. He noted that the dinner was sponsored by one (1) of his constituents in the Second District, Ms. Faye White, and that all veterans in the community were invited to attend.

Ms. White thanked the Council and the veterans for their support and noted that this would be the 10th year of the event. She asked veterans to arrive at 4:00 p.m., with the honorees scheduled to walk in at 5:00 p.m. She expressed her appreciation for the veterans' dedication and service and for the Council members who had supported her throughout the years. She stated that she was honored to continue the event and invited everyone to attend, noting that her door was always open.

Mr. Anderson announced the city's school supply drive and encouraged residents to donate and share the information with their networks. He thanked Council members and residents for their support of community events, including the farmers market, and encouraged residents to attend upcoming events. He also mentioned an upcoming youth-focused event at the Pitts Center.

Mr. Neil announced that there would be no additional Council meetings in August, as the two (2) meetings scheduled for the month had been canceled. He noted that, as a result, the Council would not be able to wish Mayor Christensen a happy birthday on September 4 and would not meet again until later in September.

The meeting adjourned at 6:57 p.m.

ANDRIA L. BENNETT, CMC
CITY CLERK

All ordinances, resolutions, motions, and orders adopted by City Council during their Regular Meeting of August 10, 2026, are hereby approved.

ROBIN R. CHRISTIANSEN
MAYOR

COUNCIL COMMITTEE OF THE WHOLE

The Council Committee of the Whole met on August 11, 2026, at 6:00 p.m. with Council President Neil presiding. Members of Council present were Mr. Anderson, Ms. Arndt, Ms. Hall, Mr. Lewis (via Webex), Dr. Pillsbury (via Webex), and Dr. Sudler. Mr. Boggerty and Mr. Rocha were absent. Mayor Christiansen was also present via Webex. Civilian members present for their Committee meetings were Mr. Lewis (*Parks, Recreation, and Community Enhancement*), Dr. Iriowen (via Webex) and Mr. Wilson (via Webex) (*Utility*), and Mr. Garfinkel and Mr. Shevock (via Webex) (*Legislative, Finance, and Administration*). Mr. Cunningham (*Parks, Recreation, and Community Enhancement*) was absent.

ADOPTION OF AGENDA

Ms. Arndt moved for adoption of the agenda, seconded by Mr. Anderson and unanimously carried.

Mayor Christiansen explained that he had been feeling a little under the weather but believed Council needed to know he would continue to fulfill his responsibilities as Mayor of the City of Dover, while providing the appropriate notifications to the Vice Mayor, Chief of Police, and his administrative staff. He stated that he was also participating in the meeting to reinforce the efforts and work of the Opioid Commission that had been appointed, as well as the prudence and due diligence the Commission had exercised. He indicated that he would speak further on that matter later in the meeting. Mayor Christiansen stated that he wanted the public to know that he was present and continued to perform his duties. He also stated that he wanted to allay any concerns from members of Council regarding whether he was fulfilling his responsibilities in accordance with the Charter of the City of Dover and invited any members with questions to reach out to him.

Council Reports – JULY 2026

First District

Dr. Pillsbury was absent; no report was given.

Mr. Rocha was absent; no report was given.

Second District

Mr. Lewis was absent; no report was given.

Ms. Hall had nothing to report.

Third District

Ms. Arndt reported that she had attended the Bike Rodeo at the Dover Elks Club. She explained that the event was designed to teach bicycle safety to children and was held in partnership with Dover Parks and Recreation. Dover Parks and Recreation had brought children participating in its camp programs to the Elks Lodge. The Dover Police Department and Delaware Veteran's Post 2 had also participated. She noted that participants received demonstrations and instruction on bicycle riding and traffic safety. Ms. Arndt further reported that 23 bicycles had been distributed to children who demonstrated a need and stated that it had been exciting to see the children receive

bicycles and learn to ride during the event. Ms. Arndt also reported that she had attended the National Night Out event at Dover High School. She described the event as fantastic and well attended, stated that she had learned a great deal, and had the opportunity to speak with many people. She expressed that she had been happy to attend the event.

Fourth District

Dr. Sudler reported that he had spoken with residents in the Fourth District near the Lincoln Park area regarding ongoing dumping issues and stated that a camera should be considered for the area near Bertrand Avenue and Lincoln Park/Simon Circle. He also noted that speeding remained an issue despite the presence of signage. On a positive note, he stated that constituents had noticed a decrease in panhandling downtown. He reported that he had worked with Dr. Kenneth Bell regarding concerns related to the Nottingham Development in the First District and had forwarded those concerns to Mr. Rocha, Dr. Pillsbury, and Mr. Boggerty, with additional information forthcoming in the report. He also raised concerns regarding the need for pressure washing and additional cleanup in certain areas downtown, noting that Bobby Wilson had provided photographs and a video regarding the condition of the area. Dr. Sudler further reported that he had worked with the mayor and other members of council on the proclamation for Lemonade Stand Day.

Mr. Anderson reported that residents had been kept informed of various events and issues, including street closures and water interruptions, and thanked staff for their efforts to provide timely information. He also thanked staff for addressing dumping issues off Queen Street and removing a large amount of trash from the area. Mr. Anderson noted the success of several recent events, including the Downtown Dover Farmers Market and National Night Out. He reported concerns from downtown businesses and residents regarding access during upcoming street closures associated with piping upgrades and emphasized the importance of managing those concerns while completing the necessary work. Mr. Anderson further reported that he had been working with three organizations to identify grant opportunities to assist the city and local nonprofit organizations, completed several letters of support, and had additional requests pending. He noted that Grant Finder and other resources were available to assist organizations seeking grant opportunities. He also reported receiving numerous constituent requests and complaints and thanked staff for responding to each in a professional manner. Mr. Anderson commended the quality and professionalism of Team Dover and city staff and asked the City Manager to convey his gratitude to staff for their work.

At-Large

Mr. Boggerty was absent; no report was given.

Council President Neil

Council President Neil reported that Mayor Christiansen had notified him that he would be on vacation from August 1 through August 10 and that Mr. Neil would serve as Acting Mayor during that period. He noted that the mayor would remain in contact with his administrative aide and Chief Johnson. Mr. Neil further reported that the mayor had formally notified him that he was under the weather and would not attend the Council meetings on August 10 and 11, and that the Clerks had also been notified.

Mr. Neil reported that he had received an email from the builder of the 4 Cecil Street townhouses regarding conflicting language concerning the sprinkler system requirements and had referred the

matter to City Manager Duca. He also reported that he had requested a proclamation for Marianne Gellman in recognition of her retirement from NeighborGood Partners on August 20. He noted that she had played a major role in fundraising for the organization, which he described as providing positive community action. Mr. Neil further reported that, in early August, he had received a telephone call from a constituent in Persimmon Park Place regarding an additional bill from Chesapeake Utilities. He stated that, after reaching a representative, he had assisted in resolving the recent widow's issue. Mr. Neil reported that he had participated in an appeals hearing with Mr. Boggerty and Mr. Rocha on April 15; attended a Library Board meeting and an Alderman Court restoration meeting with Chairman Anderson and others on July 21; attended a second appeals hearing on July 29; and attended a conference on August 4 regarding the redevelopment of the former post office and retail site. He noted that City Manager Duca and members of the Planning Department staff had also attended the conference, during which changes requested by the developers due to unstable soil beneath the former post office site were discussed.

PARKS, RECREATION, AND COMMUNITY ENHANCEMENT COMMITTEE

The Parks, Recreation, and Community Enhancement Committee met with Chairwoman Hall presiding.

Adoption of Agenda

Ms. Arndt moved for adoption of the agenda, seconded by Mr. Anderson and unanimously carried.

Potential Changes to Active Recreation Requirement for Residential Development (Jason Lyon, Water/Wastewater Director and Ann Marie Townshend, Rossi Group)

Mr. Jason Lyon, Water/Wastewater Director, and Ms. Ann Marie Townshend, Rossi Group, reviewed the presentation regarding the Potential Changes to the active recreation requirement for residential development.

Staff recommended forwarding a recommendation on how to proceed with the proposed framework to City Council, with a recommendation to draft ordinance(s) for review according to the proposed timeline.

Mr. Anderson stated that he supported the general framework and believed minor subdivisions should be exempt in order to encourage infill development, reduce blight, and promote affordable housing. He stated that he did not support an impact fee, expressing concern that developers should not be required to pay twice. He supported the use of cash-in-lieu payments or the provision of recreation amenities for other minor subdivisions but stated that those providing recreation should not also be required to make a payment. Mr. Anderson further stated that cash-in-lieu payments should remain in the Parks and Recreation fund.

Responding to Ms. Arndt, Ms. Townshend stated that approximately five years ago, Smyrna had a national expert conduct a comprehensive impact fee review, which is why their fee is around \$2,500, while everyone else's is around \$300.

Ms. Arndt requested clarification regarding the proposed flat fee, asking whether the fee would only apply to smaller developments and whether it would be an option for larger developments in lieu of providing recreational opportunities.

Responding to Ms. Arndt, Ms. Townshend explained that, as currently drafted, developments would be required to provide the required recreational space, with the flat fee applying to developments below the established threshold. Larger developments would be expected to provide the required land area and recreational opportunities. The drafting process could consider allowing cash in lieu for larger developments under limited circumstances; however, limiting exceptions would provide greater clarity, predictability, and consistency.

Ms. Arndt noted that developers should not be permitted to choose the flat fee simply because it would be less expensive than providing recreational amenities, such as a playground, thereby preventing those amenities from being provided to the community.

Responding to Dr. Sudler, Ms. Townshend explained that, under the current code, developers are required to provide land for active recreation. She stated that cash in lieu allows a developer to provide a monetary contribution to the Parks Department's capital fund instead of providing physical land or recreational amenities. The funds are used for capital expenses related to parks.

Ms. Arndt moved to recommend acceptance of the staff recommendation to forward a recommendation on how to proceed with the proposed framework to City Council, with the recommendation to draft ordinances for review according to the proposed timeline. The motion was seconded by Mr. Lewis and unanimously carried.

Ms. Hall moved for adjournment of the Parks, Recreation, and Community Enhancement Committee meeting, hearing no objection the meeting adjourned at 6:42 p.m.

UTILITY COMMITTEE

The Utility Committee met with Dr. Sudler presiding in the absence of Chairman Rocha.

Adoption of Agenda

Ms. Arndt moved for adoption of the agenda, seconded by Ms. Hall and unanimously carried.

Request for Alley Abandonment (Improved) – Liberty Street (Dawn Melson-Williams, Principal Planner)

Ms. Dawn Melson-Williams, Principal Planner, presented a request for the abandonment of an improved alley/street known as Liberty Street. She explained that the right-of-way is located adjacent to Legislative Hall and extends between Martin Luther King Jr. Boulevard North and Martin Luther King Jr. Boulevard South. The State owns the properties on both sides of the right-of-way and is requesting that the approximately 19,000-square-foot segment be vacated and consolidated with the adjacent parcels.

Ms. Melson-Williams stated that the right-of-way was identified and researched during the review of the Legislative Hall expansion project. She explained that the abandonment process requires review by the Development Advisory Committee and Planning Commission before proceeding to the City Council. The Planning Commission considered the request at its July 20 meeting, conducted a public hearing, and received no public comments. The Planning Commission recommended approval by an 8-0 vote.

Ms. Melson-Williams further noted that the city reviewed the request for potential impacts to utilities. She stated that a waterline is located along the eastern edge of the right-of-way and is being evaluated for potential relocation in connection with the Legislative Hall project. She advised that, following consideration by the Utility Committee, the request would proceed to City Council for a formal public hearing and further review. The Committee was asked to consider a motion to advance the street abandonment request through the approval process.

Staff recommended abandonment of Liberty Street as recommended by Public Works and the Planning Commission.

Ms. Arndt moved to recommend acceptance of the staff recommendation for the abandonment of Liberty Street as recommended by Public Works and the Planning Commission. The motion was seconded by Mr. Anderson.

Responding to Dr. Sudler, Ms. Melson-Williams clarified that abandonment of the right-of-way would effectively transfer the city's interest and maintenance responsibilities for the property to the adjacent property owner. She explained that the area is a city street right-of-way but currently functions as a parking lot drive aisle rather than a typical city street. Upon abandonment, the approximately 19,000-square-foot area would become part of the adjacent properties, both of which are owned by the State of Delaware, resulting in one consolidated parcel. Ms. Melson-Williams noted that the city does not appear to currently provide significant maintenance to the area due to its existing configuration.

Ms. Arndt moved to recommend acceptance of the staff recommendation for the abandonment of Liberty Street as recommended by Public Works and the Planning Commission. The motion was seconded by Mr. Anderson and unanimously carried.

Dr. Sudler moved for adjournment of the Utility Committee meeting, hearing no objection the meeting adjourned at 6:52 p.m.

LEGISLATIVE, FINANCE, AND ADMINISTRATION COMMITTEE

The Legislative, Finance, and Administration Committee met with Chairman Anderson presiding.

Adoption of Agenda

Mr. Anderson requested that Item #3 – Proposed Ordinance #2025-19 Adoption of the 2024 ICC Codes be moved to Item #1.

Mr. Neil moved for adoption of the agenda as amended, seconded by Mr. Shevock and unanimously carried.

Proposed Ordinance #2025-19 – Adoption of 2024 ICC Codes (Matthew Brown, Deputy Fire Marshal, and Dave Naples, Master Code Professional, Code Solutions International, LLC)

Mr. Matthew Brown, Deputy Fire Marshal, reviewed Proposed Ordinance #2025-19, which proposes updating the city's building, residential, existing building, pool, fire, and property maintenance codes from the 2009 International Code Council editions to the 2024 editions. He stated that the update would modernize the city's codes, align them with current national standards and professional practices, and address newer construction technologies, structural and weather-related hazards, energy storage systems, accessibility, fire protection, and other current requirements.

Mr. Brown explained that the proposed ordinance includes Dover-specific amendments and coordinates city requirements with Delaware's State-controlled energy, mechanical, fuel gas, plumbing, and fire prevention regulations. The ordinance would maintain existing zoning, floodplain, permitting, and the city's 18-inch flood-freeboard requirements. It would also align certain foundation frost protection requirements with Kent County.

Mr. Brown reviewed proposed provisions regarding residential fire sprinklers, noting that sprinklers would continue to be required for newly constructed one- and two-family dwellings and townhouses, but the update would not require sprinkler retrofits for existing homes unless otherwise triggered by applicable code provisions. He also discussed provisions addressing home daycares, tiny homes, accessory dwelling units, batteries and energy storage systems, and other emerging construction considerations, noting that zoning requirements and other existing approvals would remain unchanged.

Mr. Brown stated that the International Property Maintenance Code would also be updated to the 2024 edition while retaining the city's existing weed height, insect screen, and heat supply requirements. The International Fire Code would similarly be updated to address current fire safety provisions, including energy storage systems, lithium-ion batteries, carbon monoxide hazards, and access-controlled egress, while preserving the authority of the Delaware State Fire Marshal.

Mr. Brown explained that valid permits issued before adoption would remain subject to the applicable prior codes. Certain projects with documented design work by a registered design professional before the effective date would also be permitted to proceed under the 2009 codes, subject to review by the Building Official.

Mr. Brown emphasized that the ordinance would not amend the city's zoning ordinance, create zoning approval for tiny homes, accessory dwelling units, or daycare uses, require blanket upgrades to existing buildings, or replace State-controlled codes or regulatory authority.

Staff recommended forwarding Proposed Ordinance #2025-19 to council for approval.

Responding to Mr. Anderson, Mr. Brown stated that Kent County is currently utilizing the 2018 codes and is in the process of upgrading to the 2024 standards.

Responding to Ms. Arndt, Mr. Brown stated that there would be no codes that would still utilize the 2009 version.

Responding to Mr. Garfinkel, Mr. Brown explained that the proposed codes address changes in occupancy and use. He stated that a change from residential to commercial use would be subject to the applicable requirements of the International Building Code and State fire prevention regulations, including sprinkler requirements when triggered by the new occupancy. He provided the example that converting a residence to a small office may not require sprinklers, while converting a residence to a restaurant with a larger occupant load could require installation of a sprinkler system.

Responding to Dr. Sudler, Mr. Brown stated that, while they do not have a formal written outreach plan, staff have been communicating the proposed code updates to builders and developers through direct contact and city newsletters. He noted that major home builders and developers have been informed of the proposed transition to the 2024 codes and that some applicants have already prepared projects using the 2024 editions in anticipation of adoption. Mr. Brown stated that, if Council determines additional outreach is needed prior to consideration by the full City Council, staff could coordinate an informational session for builders and other interested parties.

Responding to Dr. Sudler, Mr. Brown explained that the current 2009 code requires the city to maintain three physical copies of the code, which cost approximately \$800 to \$900 per set. Under the proposed ordinance, the city would maintain one physical copy in-house and provide access to the ICC codes through a free online resource posted on the Building Inspections website. He added that the ordinance would allow the Code Official to eliminate the physical-copy requirement in the future if it is determined that the copies are no longer needed or if the city transitions to a paperless system.

Responding to Mr. Shevock, Mr. Brown explained that additions or renovations to existing residential structures would trigger a sprinkler requirement when the scope of the work reaches the 50% threshold. He clarified that when the threshold is met, sprinklers would be required throughout the entire structure. For example, adding 1,000 square feet to a 1,000-square-foot home would trigger the requirement for the entire 2,000-square-foot structure, while adding 500 square feet would not.

Responding to Mr. Anderson, Mr. Jason Osika, Fire Marshal, explained that renovations exceeding the 50% threshold would require the structure to comply with the current building and life-safety codes. He stated that the threshold could be triggered by an addition, renovation, fire damage, or other substantial work, and that once triggered, the applicable requirements would apply to the entire structure, including sprinkler requirements. He noted that the 50% threshold is intended to balance the need to bring older properties into compliance with updated life-safety standards while avoiding requirements for smaller projects below the threshold.

Mr. Anderson expressed support for the proposed change to the sprinkler requirements, noting that the cost of installing sprinklers in new construction may be manageable, but retrofitting existing properties could be significantly more expensive and potentially make redevelopment projects financially unfeasible. He expressed concern that high costs could hinder property revitalization, affordability, and efforts to address blight. Mr. Anderson emphasized the importance of balancing

life-safety requirements with the potential financial impact on property owners and redevelopment efforts.

William G. Faust, Jr., Dover, questioned whether insurance companies would cover the installation of a fire sprinkler system if a home was damaged and had to be rebuilt.

Responding to Mr. Faust, Mr. Brown explained that if a home were destroyed by a storm, fire, or other event, it would generally be required to comply with the building codes in effect at the time of reconstruction. He noted that many insurance policies include coverage for code upgrades required during rebuilding, although coverage varies by policy.

Bonnie Pennington, Dover, expressed concern regarding the proposed requirement for residential sprinkler systems, questioning the basis for requiring homeowners to install systems in privately owned residences against their wishes. She stated that homeowners already bear the costs of their homes and insurance and expressed concern that the requirement would impose an additional financial burden.

Responding to Ms. Pennington, Mr. Brown explained that residential sprinkler requirements are included in the International Residential Code as part of the evolution of national building and fire safety standards. He stated that modern construction can allow fires to spread more rapidly, and sprinkler systems are intended to contain fires until occupants can evacuate, and emergency responders arrive. He clarified that the proposed ordinance is not creating a new sprinkler requirement but is incorporating the requirement contained in the adopted code.

Paul Eichler, a Dover resident, Dover firefighter, and Chairperson of the Delaware Fire Sprinkler Coalition, spoke in support of adopting the 2024 International Residential Code without amendments to the residential sprinkler provisions. He noted that the residential sprinkler requirement has remained in successive editions of the code since its adoption in 2009 and stated that several Delaware municipalities currently require residential sprinklers.

Mr. Eichler emphasized the importance of residential sprinklers in addressing the increased speed and intensity of modern residential fires, citing changes in construction materials, lightweight construction, and household contents. He stated that sprinklers provide protection for both residents and responding firefighters by controlling fires and reducing exposure to hazardous conditions. He noted that the city has previously considered residential sprinkler requirements and stated that the recommendation has been under consideration for several years.

Mr. Eichler encouraged Council to retain the sprinkler provisions as published in the 2024 International Residential Code, citing the benefits to public safety and the protection of firefighters and other first responders.

Responding to Dr. Sudler, Mr. Eichler clarified that the residential sprinkler provisions referenced in the 2024 International Residential Code applies specifically to single-family homes, duplexes, and townhouses and are based on the applicable National Fire Protection Association residential sprinkler standard. He emphasized that these requirements are separate from sprinkler requirements applicable to apartment buildings and commercial structures. Mr. Eichler further noted the increased fire and structural risks associated with modern residential construction materials and lightweight structural components. He stated that residential sprinkler systems

provide an additional level of protection for occupants and responding firefighters. Regarding cost, Mr. Eichler agreed that approximately \$2 per square foot is a reasonable current estimate for residential sprinkler installation and stated that costs are expected to decrease as more Delaware municipalities adopt residential sprinkler requirements and demand increases, allowing for greater competition and efficiencies among contractors.

William Summers questioned why the cost of residential sprinkler systems would be borne by homeowners, particularly for newly constructed homes. He suggested that builders, architects, or insurance companies should be responsible for incorporating the systems into new construction, noting that sprinkler systems provide an important life-safety benefit. He expressed concern that requiring homeowners to absorb the additional construction cost could create an undue financial burden.

Adrienne Miller, Building Department Supervisor for the Town of Middletown and a member of the Clayton Town Council, spoke in support of the proposed residential sprinkler requirements. She stated that Middletown adopted the residential fire sprinkler provisions of the International Residential Code several years ago and shared the town's experience with the requirement. Ms. Miller explained that residential sprinklers are incorporated into the overall life-safety approach of the International Residential Code and that removing the provision at the local level eliminates one layer of protection that may require other safety measures.

Ms. Miller acknowledged concerns regarding construction costs but encouraged consideration of the long-term benefits of residential sprinkler systems. She stated that sprinklers provide occupants additional time to evacuate, can control fires before firefighters arrive, reduce heat and smoke conditions, and provide additional protection in attached dwellings such as townhomes where a fire can spread between units. She noted that fire-resistance assemblies are important but are intended to delay fire spread, while sprinkler systems actively control the fire. She also addressed concerns regarding potential water damage from sprinkler activation, stating that property damage from water can be repaired or replaced, while lives and personal losses resulting from a fire cannot. She emphasized that residential sprinklers also provide greater protection for firefighters and first responders by reducing fire temperatures, slowing fire growth, and creating safer conditions for emergency personnel. Ms. Miller stated that following Middletown's adoption of residential sprinklers, builders, contractors, and staff adjusted to the requirement, and it became a routine part of residential construction. She encouraged the city to support the residential sprinkler provisions as an opportunity to promote safer homes, communities, and conditions for first responders.

Belinda Main, Dover, expressed support for fire sprinklers but noted that the public should be involved in deciding to add the requirement to the code.

Mr. Eichler further clarified that residential sprinkler systems are designed to activate individually in response to heat, with typically one sprinkler head activating to control or extinguish a fire before it spreads. He stated that a properly designed residential system generally discharges approximately 15 to 25 gallons of water per minute through the activated sprinkler head, limiting the extent of fire and water damage. He explained that NFPA 13D, the residential sprinkler standard, was specifically designed to provide life-safety protection while addressing cost considerations. He noted that the standard focuses sprinkler coverage on living areas where fire fatalities most frequently occur and generally does not require sprinklers in areas such as garages

and attics. He further stated that residential sprinkler systems can reduce overall water usage because firefighters may discharge significantly greater volumes of water once they arrive at a fire, citing approximately 150 gallons per minute as an example. He emphasized that sprinklers could begin controlling a fire before firefighters arrive, reducing the extent of fire damage and the amount of water ultimately required for suppression.

Responding to Mr. Anderson, Mr. Eichler explained that there has been research conducted by the Fire Service Research Institute regarding the changing contents and furnishings found in residential homes. He stated that modern furniture and household materials, including polyester-covered and polyurethane-foam furniture, can ignite and become fully involved much more rapidly and at higher temperatures than furnishings used decades ago. He explained that firefighters historically had approximately 10 to 15 minutes before a residential fire became significantly involved, whereas current studies indicate that occupants may have only two to three minutes to escape.

Mr. Eichler acknowledged the importance of working smoke alarms but noted that smoke alarms are sometimes removed, have depleted batteries, or are otherwise disabled. He stated that residential sprinkler systems provide an additional immediate layer of protection by controlling a fire at its source and providing occupants with additional time to safely evacuate.

Mr. Osika addressed questions regarding the residential sprinkler requirements and stated that the transition to lightweight construction materials was a significant factor in the International Residential Code's inclusion of residential sprinkler provisions. He explained that lightweight construction reduced building costs, but also created additional fire and structural safety concerns, and that the sprinkler requirement was incorporated as part of the overall safety approach developed by the International Code Council. He emphasized that residential sprinklers are a significant life-safety measure for both occupants and first responders. He noted that occupants may have only two to three minutes to escape a modern residential fire and questioned whether fire companies could consistently arrive within that timeframe, particularly given the geographic areas and response distances within the city. Mr. Osika also provided a local example involving sprinkler-equipped townhomes on Silver Lake. He stated that a fire occurred in a garage shortly after the townhomes were constructed and that activation of the sprinkler system contained the fire to a small area. He indicated that, without the sprinkler system, the fire likely would have resulted in significantly greater damage to the unit. He noted that some townhomes had previously received waivers related to rear access in connection with the installation of sprinkler systems.

Ms. Arndt moved to accept the staff recommendation and forward Proposed Ordinance #2025-19 to council for approval. The motion was seconded by Ms. Hall and carried with Mr. Anderson voting no.

Dr. Sudler moved to propose an amendment to exempt existing residential structures from the sprinkler requirement. The motion was seconded by Mr. Anderson with Mr. Neil abstaining.

Ms. Arndt clarified that the intent of the amendment was to explore exempting existing properties from the sprinkler requirement when renovations are made. Under the proposed amendment,

sprinklers would only be required in the renovated portion or any addition to the existing structure, rather than in the original, unrenovated portion of the structure.

Mr. Anderson confirmed that this was the intent of the amendment.

Investment Portfolio Presentation (Patricia Marney, Controller/Treasurer, Martin Hammong, Managing Director, and Jeff Fasino, Senior Managing Consultant, PFM Asset Management)

Ms. Patricia Marney, Controller/Treasurer, and Mr. Jeff Fasino, Senior Managing Consultant, PFM Asset Management, reviewed the presentation entitled Investment Performance Review for the Quarter Ended June 30, 2026.

This item was informational; committee action was not required.

Discussion – Fiscal Year 2026 Audit Program (Robin Dickerson, Accounting and Reporting Manager, and Patricia Marney, Controller/Treasurer)

Ms. Patricia Marney, Controller/Treasurer, and Ms. Robin Dickerson, Accounting and Reporting Manager, reviewed the presentation entitled Fiscal Year 2026 Audit Program.

Staff recommended acceptance of the 2026 Audit Program.

Responding to Mr. Anderson, Ms. Marney stated that MD&A stands for the Management's Discussion and Analysis section of the Annual Comprehensive Financial Report (ACFR).

Responding to Dr. Sudler, Ms. Marney identified staffing and training as a current weakness within the Finance Department. She stated that, although the department has reached its authorized headcount, it is not yet operating at full strength due to the recent filling of two accountant positions that remained vacant for several years. She explained that the department had relied on temporary staff during that period, which resulted in ongoing training and learning curves due to staff turnover. Ms. Marney noted that both positions are now filled with permanent employees, including one internal transfer and one recent hire with fund accounting experience. She stated that recruiting individuals with both governmental and fund accounting experience has been challenging because of the specialized nature of the work.

As a strength, Ms. Marney identified the dedication of the department's permanent staff and their commitment to learning the city's operations. She stated that staff is reviewing procedures and policies to ensure that processes are documented and transferable so that, if an employee leaves the organization, another individual can assume the responsibilities with minimal disruption.

Responding to Mr. Neil, Ms. Marney explained that the cash receipt handling procedure and policy referenced in the audit findings is currently being reviewed and has not yet been identified as an official finding. She stated that the Finance Department is working proactively to address the auditors' concerns and strengthen internal controls in coordination with the City Manager's Office and Customer Service Department. Ms. Marney explained that the review involves the handling and reconciliation of returns, refunds, and reapplications of payments, including non-cash batches used when payments are transferred or reapplied between accounts. She stated that, as part of the daily cash posting and bank reconciliation process, staff must ensure that corresponding reversal

batches properly clear the General Ledger. She noted that the current and prior procedures combined these entries on a single daily cash report. Based on the auditors' recommendation, the city is working to separate the information to provide clearer documentation and ensure the accuracy and integrity of the city's accounting records.

Responding to Mr. Neil, Ms. Marney explained the city's health benefits reconciliation process, noting that Finance conducts quarterly reconciliations of employee benefit coverage, including health insurance, dental insurance, and ASI Flex. She stated that the reconciliation verifies that amounts paid by the city for employee benefits are properly offset by corresponding employee payroll deductions. For retirees, Finance verifies that the required benefit payments are recorded through pension deductions or direct payments, depending on the retiree's payment arrangement.

Responding to Mr. Anderson, Ms. Marney stated that, in response to public requests for greater transparency regarding the Police Academy, the city established a separate division specifically for the Police Academy, effective Fiscal Year 2027. She explained that, provided expenditures are properly coded by the Police Department at the time they are incurred, Police Academy expenditures will be tracked and reported separately as part of the city's annual budget.

Responding to Dr. Sudler, Ms. Marney stated that the coding process is a multi-step process. Depending on the expenditure, the department, the City Manager's Office, or the Controller Treasurer is responsible for coding. She noted that they would also be reviewed as monthly reports are prepared for council.

Responding to Dr. Sudler, Ms. Marney explained that Police Academy revenue and expenditures are tracked through separate accounting processes. She stated that revenue is coded to a dedicated Police Extra Duty revenue line item, while payroll expenses are assigned specific codes that identify employees working for the Police Academy and allocate their wages to the Police Academy division.

She further explained that other expenditures are processed through the city's accounts payable system and are coded by the Police Department based on the applicable invoices. The coding is reviewed against the approved budget to ensure expenditures are properly allocated. She stated that, for Fiscal Year 2027, a portion of the Police Department's approved budget was specifically allocated to the Police Academy based on information provided by the Police Chief to the City Manager's Office and Finance Department.

Responding to Dr. Sudler, Ms. Marney clarified that the allocation of payroll expenses to the Police Academy division is automated through the city's payroll accounting system, provided the Police Department properly codes the employees' time and assignments.

Ms. Arndt moved to recommend acceptance of the staff recommendation for the acceptance of the 2026 Audit Program. The motion was seconded by Dr. Sudler and unanimously carried.

Delaware Opioid Settlement Commission Funding Disbursement (Dr. Roy Sudler Jr., OUD Task Force Chairman)

Dr. Roy Sudler Jr., reviewed the background and analysis regarding the proposed opioid settlement funding disbursements.

Staff recommended approval of the funding disbursements.

Kim Petters, a Magnolia, Delaware resident, expressed concerns regarding the accessibility and transparency of the application process. She stated that she was unable to locate information online regarding the application, required steps, or process, and, after contacting city staff in person, staff was also unable to readily locate the information. Ms. Petters stated that the difficulty in accessing the information could create an unequal opportunity for individuals who are interested in applying but are unaware of how to obtain the necessary information. She suggested that the process and application materials be made readily available on the city's website to ensure equal access and transparency.

Responding to Ms. Petters, Dr. Sudler stated that the city did not maintain a separate application portal and explained that the application process was administered through the State. He stated that information regarding the State's application portal and available assistance was provided during publicly advertised meetings.

Kaligah Parker, a Dover resident and recipient of the city's Opioid Use Disorder (OUD) funds, stated that he found the application and allocation process to be fair and thorough. He explained that the process took approximately one year and included multiple meetings and steps intended to ensure applicants understood the purpose of the funding and how to use the funds effectively. Mr. Parker stated that the funds were ultimately allocated to individuals and organizations actively working with the youth. He noted that the meetings and information regarding the funding opportunity were widely publicized and expressed support for the process.

Cammerin Norwood, a Dover resident, stated that applicants needed to attend the meetings and review Council agendas to understand that the funding process was administered through the State and to learn where to submit an application. He noted that information was also shared through word of mouth and that the process occurred over an extended period and included multiple meetings. Mr. Norwood stated that, from his perspective, the process was fair for individuals who followed the meetings and remained informed, while acknowledging that individuals who were not able to consistently attend or follow the process may have had difficulty becoming involved.

Jeannie Anderson, Dover, questioned if any medical staff were on the board and what the criteria used were.

Responding to Ms. Anderson, Dr. Sudler explained that the city's committee did not establish the eligibility criteria or evaluate individual applications for the OUD funding. He stated that the State was responsible for vetting applicants and determining which applications were approved or denied, while the city's role was to facilitate meetings, provide information, and connect prospective applicants with State representatives. He noted that the State also provided assistance to applicants who needed help completing their applications and offered guidance regarding areas that could be strengthened before submission. He stated that the city received feedback from the

State regarding application outcomes but did not independently determine eligibility. He referenced an application that was not approved because the proposed scope of services did not sufficiently focus on the City of Dover, noting that the specific eligibility criteria would be best confirmed by the State. He further explained that the decision to leave the application review, monitoring, and auditing responsibilities with the State was influenced by the Mayor due to IRS and auditing considerations, as well as city staffing limitations. He stated that the Mayor's Blue-Ribbon initiative was structured with the mayor participating in the process, while City Council could have established a separate committee if it had chosen to assume a greater role in overseeing the funding process.

Bonnie Pennington, Dover, agreed that a fair process had been followed. She noted that if applicants were interested, they needed to fight for their spot by getting on the website and filling out the paperwork.

William Gregory Summers, representing Thothes Light Bridges, expressed concerns regarding the competitive OUD grant process and the accessibility of the application. He stated that his organization provides direct services to Dover residents but was not awarded funding and questioned whether the process adequately considered organizations already serving the community. Mr. Summers encouraged the city to consider greater support for organizations addressing homelessness, employment, and the opioid crisis.

Responding to Mr. Summers, Dr. Sudler stated that there were six recommendations that were focused on youth, workforce development, developing a detox center in Kent County, and telehealth services. He noted that their focus was to create optimal well-being for the constituents who have been impacted by opioids.

Responding to Mr. Summers, Dr. Sudler explained that the city could not establish its own application process for the current funding round because the State maintained oversight of the program. He stated that additional funding rounds are expected over the next 12 years and that City Council could consider establishing a city-managed application portal and oversight process for future rounds, subject to applicable State guidelines and direction from the mayor.

Mayor Christiansen clarified that the State was responsible for distributing the opioid settlement funds pursuant to the terms of the original lawsuit. He stated that he requested the formation of the city's committee to review funding needs and make recommendations to the State to ensure Dover received an appropriate allocation and that the funds addressed the needs of residents affected by the opioid crisis.

Mayor Christiansen commended Dr. Sudler and the committee for their work and emphasized the importance of transparency and accountability. He stated that the State would provide quarterly accounting of the funds and that the city had requested monthly financial reporting from organizations receiving grants to ensure the funds are spent appropriately and for their intended purposes.

Dr. Sudler stated that, at the Mayor's request, he served as the Chief Compliance Officer to monitor grant recipients' quarterly deliverables and assist them in meeting established benchmarks. He explained that the committee prioritized organizations with demonstrated experience providing

direct services in the community and emphasized the importance of ensuring that grant funds are properly managed and used for their intended purposes. He stated that the committee would continue its oversight and due diligence to promote transparency, accountability, and effective use of the opioid settlement funds.

Mr. Anderson recommended providing a link to the State's information on the city's website, as Kent County did.

Responding to Ms. Main, Dr. Sudler stated that Mr. Doug Fair abandoned his investment idea due to the cost and some possible zoning issues.

Keenan Jones recommended a hyperlink be added to the city website to promote awareness and provide a fair collection of applications.

Ms. Petters spoke on behalf of Booted and Suited, a Dover-based organization that provides job training and employment opportunities to individuals affected by addiction, incarceration, and other hardships. She highlighted the organization's community cleanup efforts and partnerships with local schools and businesses. Ms. Petters stated that the organization is seeking to expand a program that provides participants with work experience, training, and eventual job placement with local employers, unions, and construction organizations.

Deniera Gibson, Booted and Suited Executive Director, expressed appreciation for the discussion regarding the grant funding and stated that Booted and Suited plans to apply for future opioid settlement funding to provide additional recovery, mental health, and peer support services to program participants.

Dr. Sudler requested that Ms. Rivera read the recipients that were approved by the State. He stated that the committee was seeking Council approval to move forward with the organizations pre-approved and vetted by the State for opioid settlement funding. He explained that approximately \$68,000 remained unallocated and that the committee was considering using a portion of those funds for a potential partnership with Capital School District, Biggs Museum, and Delaware State University for a youth education campaign addressing the risks of illicit drugs. He clarified that the current request was limited to approving the State-pre-approved recipients.

Arielle Rivera, Assistant City Clerk, read the approved organizations, their approved funding amount, and their project scope into the record.

Ms. Arndt moved to recommend approval of the funding disbursements. The motion was seconded by Ms. Hall and carried by a unanimous roll call vote (Boggerty, Rocha, Lewis absent).

Mayor Christiansen reminded the committee that the \$16,000 balance would need to be approved. He noted that September would be the ideal time for interested parties to put in their request for the next round so that they could secure funding.

Mr. Anderson requested that the grant funding awarded by the State and Kent County for expansion of the Dover Police Department's Behavioral Health Units be placed on the September

City Council agenda for formal acceptance. He emphasized the need for additional staffing to expand the program and continue its services.

Mayor Christiansen stated that staff is developing a plan to maximize the use of the Kent County grant funds, including potentially increasing the number of clinicians serving the community through various schedules. He emphasized the importance of transparency and accountability and noted that an accountability structure has been established to ensure the funds are spent appropriately and in a manner that can be reported to City Council and Kent County.

Drafting a Temporary Moratorium for Data Centers (Councilwoman Hall and Paul Waddell, Electric Director)

Councilwoman Hall and Mr. Paul Waddell, Electric Director, reviewed the background and analysis for the proposed temporary moratorium regarding data centers.

Ms. Hall introduced a proposed 18-month moratorium on new data center development to allow the city time to evaluate the long-term impacts of large electrical users and develop appropriate policies and protections. She noted that the Electric Department had received an inquiry regarding a proposed 35-megawatt data center and expressed concerns regarding electrical capacity, costs to ratepayers, and impacts on future residential and economic development. She stated that the city should evaluate capacity, rates, service agreements, backup generation, financial guarantees, and infrastructure costs while coordinating with the State's developing regulatory framework. She emphasized that the moratorium would not ban data centers but would provide time for informed policy development and requested that Council advance the proposal for committee consideration and public review.

Paul Waddell, Electric Director, stated that the proposed moratorium is not intended to determine whether data centers are beneficial to the community, but rather to allow the city time to finalize regulations and interconnection requirements, conduct additional research, consult with Dayton Power and Light Company (DP&L) and industry experts, and ensure the city is prepared for future data center development.

Responding to Ms. Arndt, Ms. Hall stated that the proposed 18-month moratorium would provide sufficient time to complete necessary regulations, studies, and other preparations before making a decision regarding future data center development. She noted that the city anticipates the work could take approximately nine to twelve months but wants to allow additional time to ensure the process is not rushed. Ms. Hall stated that staff is finalizing draft language for a proposed ordinance to bring before Council. She also noted that the moratorium could be lifted if a decision is reached sooner than the proposed 18 months.

Mr. Neil stated that there is another priority on the horizon that must be considered, noting that hydrogen development could potentially lower the city's cost of electricity, although that opportunity is still some time away. He stated that the public may not fully understand the complex nature of the issues the city is dealing with, noting that although the city's electricity rates recently increased by one cent, they remain approximately five cents per kilowatt-hour below the State average. He emphasized that the issue is not simply the cost of electricity, but whether sufficient electricity will remain available for city residents if additional capacity is committed to large users. Mr. Neil also referenced the city's efforts to promote energy efficiency, noting that helping

residents reduce their electricity usage can reduce the amount of electricity the city must obtain and deliver. He stated that the city must balance the various demands for additional electrical capacity, including potential hydrogen development, and may already be receiving requests to reserve future capacity. He concluded that the proposed moratorium is a prudent approach and that the matter should be placed in the hands of the city's experts so they can evaluate the issues and return with a recommendation.

Linda Parkowski, Kent Economic Partnership, commended the work that went into developing the proposed ordinance and stated that it reflected comprehensive consideration of the issue. She cautioned, however, that a moratorium could be interpreted as a signal that Dover is not open for business or does not want new development. Ms. Parkowski encouraged Council to develop and adopt a comprehensive ordinance sooner rather than later, noting that Kent County recently adopted an ordinance with safeguards to protect its residents. She stated that Dover's draft included many of the same protections and suggested that energy generation requirements could be addressed through the ordinance, including requiring applicants to provide their own generation or demonstrate their ability to provide it. Ms. Parkowski emphasized the importance of protecting Dover residents while avoiding a message that the city is closed to economic development, particularly following the recent hydrogen project announcement.

Mr. Faust stated that his primary concern is not the cost of data centers but the impact on the city's infrastructure. He said that if a project benefits the community, he would not oppose it, but questioned whether the city's electric system could handle the significant demand of a data center without causing brownouts or imposing additional costs on residents. He also raised concerns about water usage, sewer capacity, pipelines, and whether the city's existing systems are prepared for the additional demand from data centers and other planned residential development. Mr. Faust questioned whether the city could face future tax or fee increases to address infrastructure needs and expressed concern that economic incentives could give away too much revenue. He emphasized that there are many issues beyond the cost of electricity that should be evaluated and stated that residents should have these questions answered during the proposed moratorium before the city makes a long-term commitment.

Jason Lyon, Water and Wastewater Director, stated that water is a significant issue that should be included in any investigation of potential heavy users and incorporated into the proposed moratorium. He explained that he, City Manager Duca, and Mr. Waddell have discussed developing a process to evaluate water impacts, including allocation, pressure, and pipe capacity, using the city's water modeling software. He noted that the city does not yet know the water demands associated with the proposed data center and stated that this should be addressed as part of the review. Mr. Lyon also noted that the city's wastewater treatment capacity is limited by its agreement with Kent County and should be considered, although he anticipated less concern regarding wastewater because cooling water is typically recirculated. He stated that under the city's current code, developers are responsible for improvements needed to provide water or wastewater service, such as additional wells or booster stations. Mr. Lyon emphasized that water availability involves competition with other municipalities and agricultural communities and requires coordination with DNREC, noting that having sufficient allocation does not necessarily mean the city has the infrastructure and pressure needed to deliver the water throughout the system.

Mr. Neil moved to recommend acceptance of the staff recommendation to have staff work with councilmembers to prepare an ordinance to be forwarded to council. The motion was seconded by Dr. Sudler and unanimously carried.

Mr. Waddell stated that under normal system operations, the city's electric system is more than capable of handling the large loads currently being considered. However, he explained that the city must also plan for contingencies, such as losing a transformer and operating at reduced capacity, which is where his primary concern lies. He agreed that significant new users could limit organic growth within the city, noting that while the city would receive revenue from new customers, it would also incur costs to provide them with electricity. Mr. Waddell further noted that increased power purchase costs are a significant component of the city's rate structure and that how rates are structured will determine where those additional costs are ultimately allocated.

Mr. Waddell provided an update on the proposed solar park at the McKee property, noting that Council previously approved \$100,000 from the Green Energy Fund to assist with securing the Investment Tax Credit (ITC). He reported that approximately \$60,000 had been spent and that the city had officially secured the ITC, which is expected to provide a 50% credit on eligible project costs. He stated that the city could receive approximately \$3.5 million in credits on a \$7 million project. Mr. Waddell thanked the contractors involved and Public Works staff, particularly Mr. Antonio Bray, for completing necessary road work at the property.

Mr. Anderson moved for adjournment of the Legislative, Finance, and Administration Committee meeting, hearing no objection the meeting adjourned at 10:06 p.m.

Mr. Neil moved for adjournment of the Council Committee of the Whole meeting, hearing no objection the meeting adjourned at 10:06 p.m.

Fred A. Neil
Council President

DOVER HUMAN RELATIONS COMMISSION

The Dover Human Relations Commission (DHRC) met on August 18, 2026, at 6:15 p.m., with Chairman Mishoe Sudler presiding. Members present were Mr. Spencer, Ms. White, Ms. Mullen, Bishop Lott, Mr. Fleming, and Mr. Faust. Ms. Brinkley was absent.

Staff members present were Ms. Wheeler.

OPEN FORUM

The Open Forum was held at 6:00 p.m., prior to the commencement of the Dover Human Relations Commission Meeting.

Ms. Vonderlear Smack and Mr. Amari Muhammad briefed commissioners on the Coalition of Dover (**Attachment #1**).

Responding to Dr. Mishoe Sudler, Ms. Smack stated that she was a voter registrar and that they have the NAACP. She believed that half of their membership was voter registrars.

Responding to Dr. Mishoe Sudler, Ms. Smack stated that the Drive will be held on September 5th and that some of their sponsors were Neighbors in Need, NAACP, and Piper's Organization. She noted that December's Light would be bringing volunteers to help, along with 50 different types of donations.

Responding to Ms. Smack, Dr. Mishoe Sudler suggested that the Commissioners could be there on September 5th as a vendor, and he would discuss that with her about the vending cost.

Responding to Dr. Mishoe Sudler, Ms. Smack stated that it was important for the Dover Human Relations Commission (DHRC) to be in the community so that the public was aware they were there. She noted that the community needed to know that the Commissioners were there, so they had somewhere else to go and were able to use their voice.

Responding to Ms. Smack, Dr. Mishoe Sudler stated that the Commissioners wanted to be involved with what the Coalition of Dover was doing with the youth. He noted that he was in discussions with a few food truck owners and other individuals, possibly collaborating and establishing some grant funding to be able to feed the youth.

Responding to Dr. Mishoe Sudler, Ms. Smack stated that during the summer, they had a food truck come by during lunch hours, but during the evenings, whatever was left of the store, they used that to feed the individuals in the community. She noted that they were purchasing pizzas and other items for the youth since they did not have meals.

Responding to Ms. Smack, Dr. Mishoe Sudler stated that he was talking with an individual who worked with the Delaware Food Bank and that they had a mobile food truck that came around and would distribute food to the community. He noted that they also have an industrial kitchen in Milford with a chef. He further noted that he had some discussions with the chef about possibly being able to host a cooking class for the youth.

Responding to Ms. Smack, Dr. Mishoe Sudler stated that he and Mr. Faust had attended one (1) of

the Coalition of Dover's meetings, which he was invited to by Mr. Muhammad, but he was planning to come to more meetings.

Responding to Ms. Smack, Mr. Faust stated that he would provide her with the Commissioners' contact information. He noted that the Commission does not have discretionary funds that council does, but they would support the Coalition of Dover's endeavors with help searching for resources and things of that nature.

Ms. Smack stated that if everyone contributed \$10.00, the group could purchase two (2) items from the wish list. She explained that, after reviewing the wish list, the least expensive item was \$7.00 and included approximately 100 items. She noted that she designed the wish list to maximize the amount they could purchase with the funds available.

Responding to Ms. Smack, Dr. Mishoe Sudler stated that the Commission would be in contact and noted that they did not have the discretionary funds which would be with their district. He noted that they could go back to their districts and talk with their council members about funding.

Ms. Smack stated that the stories that she had heard, she encouraged individuals to come to the Dover Human Relations Commission (DHRC) to tell their stories. She emphasized that those individuals have a lot of pain, and some families that have been in the city for a long time and they were too scared to come into the building. She noted that she wished that there was a mobile health clinic for the community to help those individuals be able to get some assistance.

Bonnie Pennington, 200 North Kirkwood Street, shared with the Commission that she was looking into a self-defense class for women. She explained that she has done a lot of research and talked with several individuals about trying to set up a self-defense program.

Responding to Dr. Mishoe Sudler, Ms. Pennington stated that she only had one (1) copy because her printer had stopped working.

Responding to Ms. Pennington, Dr. Mishoe Sudler asked whether she could provide copies to the City Clerk's Office so they could be distributed to the Commissioners for further discussion. He stated that the Commissioners could then discuss their recommendations with City Council and possibly move forward with a process to address concerns regarding self-defense for women and men in the community.

Responding to Dr. Mishoe Sudler, Ms. Pennington stated that she recommended the Delaware Tactical that was led by an ex-police officer.

Responding to Mr. Faust, Ms. Pennington stated that the individual has had Air Force training.

Responding to Ms. Pennington, Mr. Faust stated that they could get someone to donate their time or have a domestic violence group have helpers who provide free self-defense classes. Given that budget constraints are tight, he noted they should look into an organization that does free training.

Responding to Mr. Faust, Ms. Pennington stated that she has already looked into finding organizations willing to provide free self-defense training and was told that nobody was offering services for free. She expressed concern for individuals in the community who feared coming out of their homes and

being involved in the community. She remained hopeful that she would find someone who would offer free services and stated that she would continue looking.

Responding to Ms. Pennington, Dr. Mishoe Sudler stated that there would be a time to stop researching, moving forward, and start producing. He noted that he would like to hear what she came up with in that regard.

Ms. Pennington stated that she and Mr. Daniels had been discussing the data centers. She noted that she had been doing some research and wanted to discuss it with everyone. She believed that the data center was something that should not have been brought into this part of town. She emphasized that the data center was out to get residents' money and stated that it was not there to help anyone in the State of Delaware. She explained that, to her understanding, the data center was going to use a significant amount of water, take a huge amount of electricity, and was a tax-bracket organization. She noted that she wanted to come to the Commission and asked for guidance on the best way to represent the information to the community because she was there to help the community. She believed that there was no way that she could afford to pay for a data center.

Reginald Daniel III, 233 West Division Street, stated that what was stated was regarding the discussion of the City Council holding a moratorium vote the following month to halt development or plans for 18 months. He noted that while they were glad to see the City Council agree that data centers could not simply be allowed to be built without any regulation or guidelines, a moratorium was not sufficient. He explained that data centers often relied on water for cooling and could use millions of gallons of water per day. He provided the example of Google's Mesa Data Center Campus in Arizona, which held a permit to use 1.2 billion gallons of water annually. He stated that the amount would have been enough to fill approximately 2,200 Olympic-sized swimming pools and provide 753,000 people in Africa with five gallons of water per person per day. He questioned how a small state like Delaware could be able to supply that level of water to sufficiently cool a data center while still providing enough water for residents in Dover and throughout Delaware. He also stated that data centers could affect residents' electric bills, which were already increasing each year. He noted that in other states, data centers had raised electric bills by as much as 70% to cover associated costs. He expressed concern that if residents were already struggling with rising electric bills, the impact of data centers could make the situation significantly worse. He mentioned that they were asking the Dover Human Relations Commission (DHRC) to urge City Council not only to support the moratorium, but also to protect the community's water supply, residents' finances, and peace of mind. He concluded by stating that they did not want Artificial Intelligence (AI) data centers in the community, either at that time or in the future.

Mr. Faust stated that he had seen information on Facebook and had forwarded it to the Mayor, City Council, Dr. Southern, and several others. He stated that Harrington had experienced a similar issue and had voted down its data center ordinance. He further stated that he had attended the council meeting in question and, as a private citizen, had raised concerns about whether the City's infrastructure, particularly its electrical and water infrastructure, could handle a data center.

Mr. Spencer stated that Kent County Court had a ruling over data centers, so the matter would be an ongoing development in trying to litigate the data center fiasco.

Ms. Pennington stated that if Harrington could take action regarding the issue, she believed Dover could do the same. She explained that Dover needed to have the power and resources to address the

matter and that the City needed to start working together because the issue was important to everyone, not just her or the elders, but also younger generations. She expressed concern that the impact would affect generations from older residents to younger residents, particularly because of the potential effects on air quality and odors. She stated that she believed residents were not being told everything about data centers. She mentioned that she had conducted her own research and had worked with Mr. Daniels to develop a letter regarding the issue. She acknowledged that she was not skilled with computers but stated that she had researched data centers because she did not want something in her area that could negatively affect her finances and those of the community throughout Dover.

Responding to Dr. Mishoe Sudler, Mr. Daniels stated that one (1) physical impact he had seen in other states involved water discoloration. He explained that water was used to cool data centers and was returned to the community. He recalled seeing locations where residents turned on their faucets and the water appeared yellow, like the color of an egg yolk.

Responding to Dr. Mishoe Sudler, Mr. Daniels stated that the constant droning from data centers could disrupt sleep and affect mental health if anyone was in the vicinity of them. He noted that the vibrating noise could continue 24 hours a day, 365 days a year, creating ongoing stress and preventing residents from adapting to the sound. He stated that the resulting lack of adequate sleep and peace of mind could contribute to a degradation in mental health and lead to greater social issues within the community.

Responding to Dr. Mishoe Sudler, Mr. Daniels stated that they were not aware of the specific toxins that could be emitted from the data center into the surrounding community. However, he noted that he was aware that such operations could contribute to a significant degree of air pollution.

Responding to Dr. Mishoe Sudler, Ms. Pennington stated that she had read that Artificial Intelligence (AI) was being used to model or monitor individuals in their homes, which concerned her because she did not want AI monitoring her inside her home. She emphasized that she intended to determine what could be done to prevent data centers from being developed in the area.

Responding to Ms. Pennington, Dr. Mishoe Sudler explained that research had already been conducted and completed regarding some data centers, including information about toxins that could be emitted into the community and the short- and long-term physical effects on the human body. He stated that the information was publicly available and encouraged the community to research and learn about data centers and their potential impacts.

Mr. Faust stated that residents needed to become more involved and encouraged them to reach out to their neighbors, attend City Council meetings, and contact their district council members. He emphasized that increased community participation would demonstrate to council that residents have concerns that should be considered.

Dr. Mishoe Sudler stated that residents needed to recognize that data center concerns extended beyond Dover's city limits into Kent County. He encouraged residents to engage with City Council, Kent County Levy Court, and state representatives, emphasizing that all three (3) levels of government could play a role in addressing the issue. He noted that the Commission was a recommending body and could not make final decisions.

ADOPTION OF AGENDA

Mr. Faust moved for approval of the agenda, seconded by Mr. Spencer, and unanimously carried (Brinkley absent).

ADOPTION OF MINUTES

Mr. Faust moved to adopt the minutes from the Dover Human Relations Commission meeting on July 21, 2026. The motion was seconded by Mr. Fleming and unanimously carried (Brinkley absent).

COMMITTEE REPORTS/UPDATES

Assessment

Dr. Mishoe Sudler had nothing to report.

Ms. Mullen stated that she had nothing to report and that she was waiting to hear feedback from the survey.

Ms. Brinkley was absent.

Community Programs

Mr. Faust reported that he had followed up regarding the 211 cards, which had been delayed due to a communication issue. He stated that the cards would be delivered to his residence the following week. He also reported that he had given his business card to the president of the Caesar Rodney Association, whose students were raising funds. The president planned to contact the Commission in the future regarding assistance with advertising and promoting the school's fundraising efforts. As a private citizen, he had contacted the Mayor and Council and copied several commissioners and others to request a city workshop/town hall meeting where residents could ask questions, express concerns, and receive answers. He stated that Councilman Lewis from the Second District had agreed to assist and that Dr. Sudler from the Fourth District would also participate.

Mr. Fleming had nothing to report.

Dr. Mishoe Sudler reported that Helena Rose previously presented information regarding Lemonade Stand Day, held on August 15th. He stated that the event was successful, with several participants hosting lemonade stands at locations throughout Dover. Brochures from participating lemonade stands were provided (**Attachment #2**). He believed that the event was expected to grow into a larger statewide initiative.

Dr. Mishoe Sudler introduced Mr. Anthony Williams to provide information regarding an upcoming community fair and the possibility of participating as a vendor.

Mr. Anthony Williams provided an overview of the Delaware Masonic Prince Hall Affiliated Charitable Trust's (DMFAC) Third Annual Health and Wellness Back-to-School Community Day, held on August 22, 2026. He discussed the organization's commitment to community service and the event's goal of connecting families with health, wellness, safety, education, and community resources. He explained that the free event would include health screenings, school supplies and backpacks, haircuts, food and refreshments, recreational activities, raffles, and voter registration. Community partners included local law enforcement, fire and emergency services, health agencies, businesses, and nonprofit organizations. He reported that the 2025 event served 316 attendees.

including 181 children and 135 adults. He noted that the 2026 charitable recipient was the Delaware Diabetes Coalition and that the organization also partnered with the Delaware Food Bank for a pre-event food pantry. He invited the Commission to participate in the event and requested support and assistance in promoting and expanding the initiative.

Responding to Mr. Fleming, Mr. Williams stated that the event would be held at the Grand Lodge of Delaware, located at 1412 College Road in Dover. He noted that he would hand out flyers for the Community Day and the Delaware Food Bank pantry event (**Attachment #3**).

Dr. Mishoe Sudler stated that the Community Day event was being held in the Fourth District, which he represented as the Fourth District Commissioner. He mentioned that he was available to attend on Saturday for the event and requested information regarding the cost of participating as a vendor. He noted that, upon receiving the vendor cost and related information, the Commission would consider taking a vote on whether to participate.

Nykeisha Carrington, a Dover resident, presented information on Empowering, Mentoring, Strengthening and Transforming (EMSC), a mentoring program for adolescent girls ages 12–18 in Kent County. She explained that the program was developed based on her experience working with youth in treatment foster care and psychiatric settings and her desire to address declining mental health, academic performance, and overall well-being among adolescents. She stated that the program's mission was to empower vulnerable youth through mentorship, education, and community service. The program would focus on four (4) pillars: mental health, education, substance use prevention, and community service. She further explained that planned activities included mental health and wellness workshops, self-esteem and confidence building, individual and group mentoring, community service projects, educational and recreational activities, and support from licensed social workers. She reported that Delaware State University had approved Bachelor of Social Work (BSW) and Master of Social Work (MSW) students to participate in the program as interns to be mentors. The program would initially serve a limited number of adolescent girls from throughout Kent County, including Dover, Smyrna, and Camden. She acknowledged securing a consistent location as a current challenge and stated that the program plans to hold monthly meetings. She also planned to pursue partnerships with local school districts to allow mentors to provide additional support to participants within schools. She emphasized the importance of providing young women with positive mentors and a safe environment where they felt heard, supported, and connected.

Responding to Ms. Carrington, Dr. Mishoe Sudler stated that Mr. Reginald Daniel III worked for NeighborGood Partners and suggested that she would benefit from having a partnership with them. He noted that NeighborGood Partners was located downtown and offered community space to its members. He mentioned that the available space and resources could provide a starting point for her program and encouraged her to meet up with Mr. Daniels to discuss details that were offered.

School Programs

Dr. Mishoe Sudler reported that school would be starting for the Capital School District for all grades. He also shared information that President Donald Trump had signed into law allowing certificate programs to be funded by Pell Grants. He stated that additional information could be provided by Ms. Wanda Holifield, who was on the Workforce Development Board.

Bishop Lott had nothing to report.

Mr. Fleming had nothing to report.

Ms. White had nothing to report.

By-laws

Ms. White had nothing to report.

Ms. Brinkley was absent.

Dr. Mishoe Sudler stated that, in addition to reviewing the bylaws, the Commission should also review its strategic plan and other governing documents to determine whether updates were needed. He indicated that he would reach out to fellow commissioners to review specific sections and consider whether existing language should be retained or revised.

Finance

Ms. Wheeler stated that a total of \$61.43 had been spent out of their \$3,000 budget. She mentioned that \$26.45 was spent on a polo shirt and \$34.98 was spent on business cards for Mr. Spencer.

Ms. Brinkley was absent.

Responding to Ms. Wheeler, Dr. Mishoe Sudler asked about preparing marketing tools, such as pens, brochures, photographs, social media content, and other outreach materials. He noted that those efforts would involve associated costs.

Dr. Mishoe Sudler shared a recommendation from Council President Neil to explore opportunities for college interns to assist the Commission, including with meeting minutes, and to consider providing stipends for interns. He introduced Ms. Kayla Lucas and Ms. Dior Wiggins, both Mass Communication majors, who were present to learn more about the Commission's operations and explore potential opportunities to assist with marketing and communications.

Responding to Mr. Faust, Dr. Mishoe Sudler stated that Council President Neil recommended that the Commission consider using its budget to provide stipends for interns assisting the Commission.

Ms. Mullins emphasized that the Commission's marketing materials should be informational and provide the public with useful resources and contact information, such as refrigerator magnets.

Dr. Mishoe Sudler stated that he believed that the Commission was scheduled to have a meeting with the City Council on September 14th in Council Chambers, an hour before the Regular Council Meeting, at 5:00 p.m.

Responding to Ms. White, Dr. Mishoe Sudler explained that it was going to address the communication between City Council and the Dover Human Relations Commission (DHRC), as well as the operations and an effective dialogue between them. He mentioned that he was planning to attend to listen to what the council's solutions were since council was the governing body that controlled them.

Responding to Ms. White, Dr. Mishoe Sudler stated that he hoped that all council members would be in attendance so they could provide their opinions and recommendations and proceed with a vote. He noted that hopefully they could get the matter resolved and know what to expect moving forward.

Mr. Spencer stated that as a body, they should have a stronger presence. He noted that he was going to volunteer his time at the Community Day event on Saturday, August 22nd. He also mentioned that if the Commission could not get the vendor table up and running, he would still be happy to stay and represent the Commission.

Dr. Mishoe Sudler stated that, before adjournment, he wanted to bring attention to several matters that the Commission may need to address. He emphasized that the Commission would not run away from issues occurring within the community. He referenced a recent incident involving the arrest of a young woman, which may have involved mistaken identity, as well as concerns regarding how the matter was handled. He stated that, as the Commission received more concerns and information from residents, the Commission would need to address what was taking place in the community and make recommendations to City Council. He encouraged Commissioners to remain informed and attentive through the community and local news. He further stated that Commissioners should be prepared to address issues that have already occurred, as well as matters that continue to develop. He indicated that the Commission may need to review existing policies and develop recommendations and ideas for those policies. He mentioned that the Commission would need to address concerns regarding the Dover Police Department, Dover City Council, state legislation, and advocating for particulars and for other policies to be reviewed, amended, maintained, or eliminated.

ADJOURNMENT

Mr. Faust moved for the adjournment of the Dover Human Relations Commission (DHRC) meeting, seconded by Mr. Spencer, and unanimously carried (Brinkley absent). The meeting adjourned at 7:40 p.m.

Meeting adjourned at 7:40 p.m.

Travis Mishoe Sudler, I
Chair

TMS/cw

Attachments

Attachment #1 – Coalition of Dover Presentation

Attachment #2 – Lemonade Stand Flyers

Attachment #3 – Flyers for Community Day and the Delaware Food Bank Pantry events

The COALITION Of DOVER

Dover Human Relations Commis

Attachment #1

Item #15.

2026



COMING SOON

*Building Safer, Stronger
Communities*

The Coalition of Dover is a community-led alliance of residents, community leaders, faith leaders, advocates, nonprofits, volunteers, and business owners working together to make Dover a safe, decent and thriving place to live. We believe real safety comes from housing, healing, opportunity, and care. It is not punishment or displacement.

COALITION OF DOVER

Equity, Safety & Dignity

Community-led solutions. People-powered action.

Partnership Presentation

Working together to make Dover a safe, decent, and thriving place to live — one street at a time.

HOUSING

HEALING

OPPORTUNITY

CARE



Who We Are

A coalition built from the community — not around it.

The Coalition of Dover is a community-led alliance of residents, community leaders, faith leaders, advocates, nonprofits, volunteers, and business owners working together to make Dover a safe, decent, and thriving place to live.

We believe real safety comes from housing, healing, opportunity, and care — not punishment or displacement.



Mission & Vision

MISSION

Advance community-driven solutions that address the root causes of instability and harm.

We advocate for equitable access to affordable housing, behavioral and mental health care, youth and community centers, homelessness services, substance-use recovery, support for single mothers, and reentry resources for returning citizens.

Through collaboration, accountability, and people-powered action, we work to strengthen neighborhoods and protect dignity — one street at a time.

VISION

A Dover where every person has:

- A safe place to live
- Access to care
- Meaningful opportunity
- Dignity respected — regardless of income, background, or past involvement with systems

Our Core Values

People Most Impacted Lead

Center lived experience in decisions.

Equity Over Optics

Prioritize substance over appearance.

Safety Through Investment

Build safety by investing in people.

Faith, Culture & Collective Care

Honor the strengths that hold community together.

Accountability with Compassion

Expect responsibility without abandoning dignity.

Community Before Profit

Put residents’ needs first.

Solutions Rooted in Lived Experience

Design with people closest to the problem.

Priority Issue Areas

Affordable & Stable Housing

Housing-first • tenant protections • stabilization

Behavioral & Mental Health

Trauma-informed care • crisis alternatives • community-based providers

Youth & Community Centers

Safe spaces • mentorship • enrichment • workforce pathways

Homelessness Support

Outreach • navigation • shelter • permanent housing • wraparound services

Substance Use & Recovery

Harm reduction • treatment over incarceration • long-term recovery support

Single Mothers & Families

Childcare access • economic stability • housing and family services

Reentry & Returning Citizens

Housing access • job pipelines • healing • accountability • reintegration

Community Snapshot

17

Coalition partners

32+

Volunteers — and growing

4th Thursday

Monthly community meeting

Al-Nur 35

329 W. Loockerman St., Dover

Who we serve

Community members who are having a difficult time navigating oppressive systems while continuing to thrive.

How the work is sustained

Members donate to keep projects moving. The document identifies the owners of Al-Nur and store patrons as major community supporters of Coalition projects.

Our Committees

1 Affordable & Stable Housing

2 Behavioral & Mental Health

3 Youth & Community Centers

4 Homelessness Support

5 Substance Use & Recovery

6 Support for Single Mothers & Families

7 Reentry & Returning Citizens Services

8 Fundraising & Development

Committees create a structure for members to move from concern → coordination → action.

How We Work



The through-line: collaboration, accountability, compassion, and solutions rooted in lived experience.

Community Action in Motion

Recent and upcoming examples from the Coalition’s event portfolio

(EX)PRISONER LOBBY DAY

SAVE THE DATE!

06 MAY 2026

LEGISLATIVE HALL
401 LEGISLATIVE AVENUE, DOVER, DE

JOIN US FOR A DAY OF LOBBYING IN SUPPORT OF LEGISLATION THAT IMPROVES THE LIVES OF CURRENTLY AND FORMERLY INCARCERATED PEOPLE! THIS EVENT IS ORGANIZED BY INCARCERATED PEOPLE IN DELAWARE IN PARTNERSHIP WITH COMMUNITY ORGANIZATIONS.

RSVP
bit.ly/expld26

Contact: JoeWalls@veterans.services

ADVOCACY

BOOTED & SUITED CAREER ACADEMY
THE WE ARE HELPING THE COMMUNITY PROJECT
PRESENTS
DOVER COMMUNITY
CLEAN-UP DAY

Our Streets.
Our Neighborhoods.
Our Responsibility.

Saturday, 28 FEB, 2026
10AM - 4PM

Corner of Division Street & Governor Avenue Dover DE 19904

MEETING LOCATION - MEETING TIME: 8PM
Zimmerman Parking Lot Corner of Division Street & Governor Avenue Dover DE 19904

Interested in participating?
J.H. Bedford III
302-531-8307
Email: bedford1349@gmail.com

NEIGHBORHOOD CARE

Grace and Mercy Temple of Praise Outreach Ministry
FEED THE HUNGRY
ACTION AGAINST HUNGER

Distributing food, clothing, and other basic essential directly to needy person.

January 10, 2026
11am - 1pm

Corner of Reed & Bradford Streets Dover, DE 19901
To Submit Donations Contact: Deacon George 302-257-1670

BASIC NEEDS

COALITION OF DOVER
PRESENTS
COMMUNITY YOUTH HYGIENE GIVEAWAY

CHIPS & DRINKS AVAILABLE!

SATURDAY SEPTEMBER 5, 2026
11AM - 2PM

LOCATION: AL NUR 35
329 W. LOCKERMAN STR.
DOVER, DE 19904

FOR MORE INFO:
CONTACT SMACK SAID AT 302-233-3015 OR OMARI 302-242-0445

In Collaboration with
NAACP **The Center For Neighbors in Need**

OUR YOUTH. OUR COMMUNITY. OUR FUTURE.

YOUTH SUPPORT

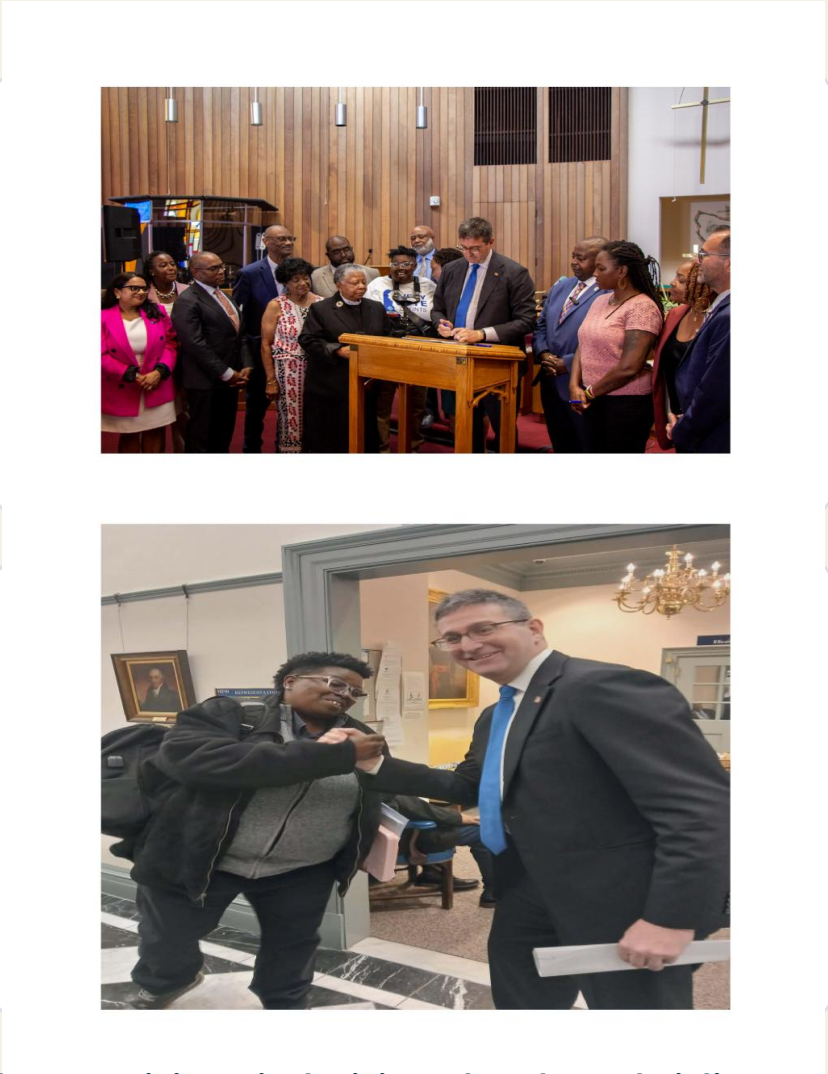
Community Care — Up Close



Show up.
Serve people.
Protect dignity.



Civic Engagement & Advocacy



From voter registration to legislative engagement, the Coalition’s work includes helping residents participate in decisions that shape their lives

What Partnership Can Unlock

We bring:

- Trusted community relationships
- A growing volunteer base
- Issue-focused committees
- Direct connection to residents’ lived experience
- A record of community events and civic action

Together, we can strengthen:



The goal is not duplication — it is coordination around what Dover residents need most.

Why This Coalition Matters

Dover's challenges do not live in silos. Neither can the solutions.

- **Housing instability** connects to health, family stability, and reentry.
- **Mental and behavioral health** connects to crisis response and long-term safety.
- **Youth opportunity** connects to prevention, belonging, and workforce pathways.
- **Homelessness and recovery** require outreach, care, and sustained support.
- **Community voice** must shape the systems and policies that affect residents.



ONE STREET AT A TIME

Let's Build the Dover Our Community Deserves.

Safe. Decent. Thriving.
Rooted in equity, safety, and dignity.

Partnership opportunities can include collaboration, referrals, volunteers, sponsorship, shared programming, and advocacy.

Monthly Meeting: 4th Thursday • Al-Nur 35 • 329 W. Loockerman St., Dover, Delaware





Dover Lemonade Stand Day
Presents

Leebroski's LEMONADE STAND

FRESH • SWEET • DELICIOUS

Please come out and support our
young entrepreneurs!

SATURDAY AUGUST 15, 2026

JANAID'S
SALON
FOR MEN

DOVER, DELAWARE



Supporting
Helena Rose's
Lemonade
Stand



POP-UP Food Pantry

Hosted By

Most Worshipful Prince Hall Grand Lodge of Delaware
& Food Bank of DE

WED • AUGUST 19, 2026 • 4-6PM



Sls. Sandra Floyd, Grand Worthy Matron • Bro. Maurice O. Mobley Sr., Grand Worthy Patron
Honorable Vandrick R. Hamlin, Jr., 32nd Most Worshipful Grand Master



Pre-register for the Community
Health & Wellness Back to School Event

COMMUNITY DAY

We are pleased to announce the 3rd annual

Community Health and Wellness Day

presented by

Delaware Masonic Prince Hall Affiliated Charitable Trust (DMPHACT)

Saturday • August 22, 2026 • 10am to 3pm

Book Bag Giveaway • Free Adult Health Screening • American
Cancer Society w/ Cancer Awareness • Free Golf Lessons • Cornhole
50/50 Raffle • Door Prizes



Visit and Like our Facebook Page: Community Health & Awareness by DMPHACT
<https://www.instagram.com/phamasons>

DONATIONS
TO
SUPPORT THE

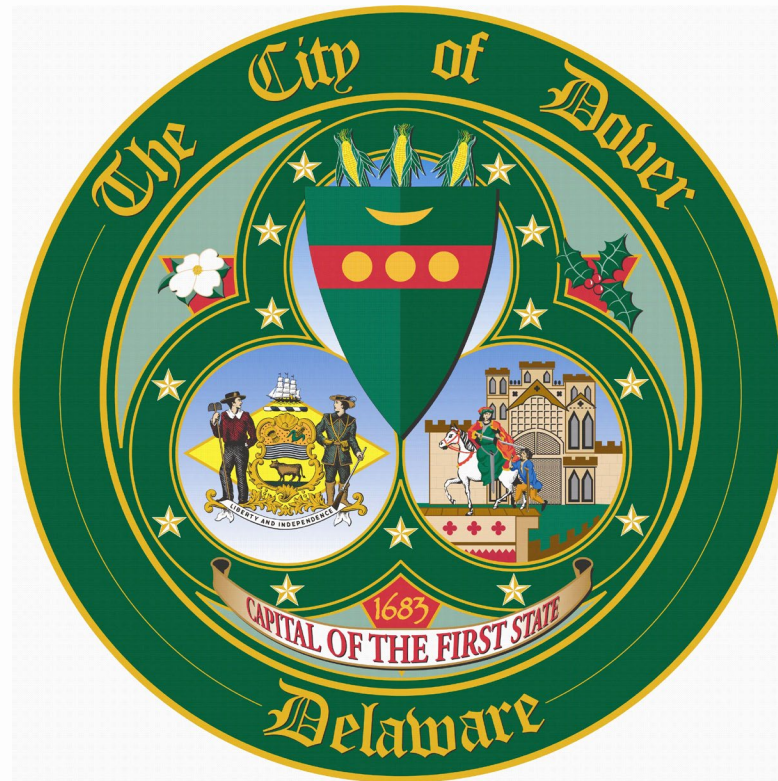
Delaware
Diabetes
Coalition

Ray Armstrong (302-384-6537) & Anthony Williams (302-331-4706) Main Event Contacts
Leonard Hall (302-290-0833) & Craig Wilson (302-535-4649) Exhibitor & Vendor Inquiries

1412 College Road, Dover, DE 19904

Honorable Vandrick R. Hamlin Jr.
32nd Most Worshipful Grand Master

CITY COUNCIL COMMUNITY ENHANCEMENT FUND REPORT



JULY 2026

CITY COUNCIL COMMUNITY ENHANCEMENT FUND

JULY 1, 2026 - JUNE 30, 2027

100-10-12-99-000-53037

Current Balance - \$ 22,500.00

BUDGETED AMOUNT									\$ 22,500.00
COMMUNITY ENHANCEMENT FUND - \$2, 500 FOR EACH COUNCIL MEMBER PER DISTRICT AND \$5, 500 FOR THE AT-LARGE COUNCIL MEMBER. THE PURPOSE OF THE FUND IS TO ALLOW MEMBERS TO CONTRIBUTE FUNDS TO A SMALL PROJECT OR COMMUNITY NEEDS IN EACH DISTRICT. (Dr. Sudler rejected his \$2500 so it was not budgeted)									
Total									\$ 22,500.00
Date	Council Sponsor	Vendor	Description	P.O. #/INVOICE #	Batch #	TOTAL CHARGES	YEAR TO DATE	BALANCE	
7/7/2026	Anderson	Inner City Cultural League	Councilman Anderson authorized the designation of \$250 of his community enhancement funds to ICCL for the Lemonade Day Pilot Program.	Email from David Anderson dated 06/27/2026 and an email from Chiara Fox dated 06/24/2026	9068	\$ 250.00	\$ 250.00	\$ 22,250.00	
7/7/2026	Anderson	Hispanic Organization of Latin Americans (HOLA)	Councilman Anderson authorized the designation of \$250 of his community enhancement funds to the Hispanic Organization of Latin Americans (HOLA) for their Baila Con Dover Festival.	Email from David Anderson dated 06/27/2026 and an email from Anthony (Tony) Velazquez Founder/CEO dated 06/23/2026	9068	\$ 250.00	\$ 500.00	\$ 22,000.00	
7/7/2026	Lewis	Hispanic Organization of Latin Americans (HOLA)	Councilman Lewis authorized the designation of \$500 of his community enhancement funds to the Hispanic Organization of Latin Americans (HOLA) for their Baila Con Dover Festival.	Email from Brian Lewis dated 07/02/2026and an email from Anthony (Tony) Velazquez Founder/CEO dated 06/23/2026	9068	\$ 500.00	\$ 1,000.00	\$ 21,500.00	
7/7/2026	Neil	Hispanic Organization of Latin Americans (HOLA)	Councilman Neil authorized the designation of \$100 of his community enhancement funds to the Hispanic Organization of Latin Americans (HOLA) for their Baila Con Dover Festival.	Email from Fred Neil dated 06/23/2026 and an email from Anthony (Tony) Velazquez Founder/CEO dated 06/23/2026	9068	\$ 100.00	\$ 1,100.00	\$ 21,400.00	
8/4/2026	Lewis	2nd Chance: A Haven for Abused n-Battered Women and Children.	Councilman Lewis authorized the designation of \$300 of his community enhancement funds to their Annual Veterans Day Dinner.	Email from Brian Lewis dated 07/10/2026.	9359	\$ 300.00	\$ 1,400.00	\$ 21,100.00	
8/3/2026	Anderson	City of Dover	Councilman Anderson authorized the designation of \$500 of his community enhancement funds to the City of Dover Back to School Supply & Backpack Donation Drive.	Email from David Anderson dated 08/03/2026.	Andria's CC	\$ 500.00	\$ 1,900.00	\$ 20,600.00	
8/3/2026	Neil	City of Dover	Councilman Neil authorized the designation of \$500 of his community enhancement funds to the City of Dover Back to School Supply & Backpack Donation Drive.	Email from Fred Neil dated 08/03/2026.	Andria's CC	\$ 500.00	\$ 2,400.00	\$ 20,100.00	
8/7/2026	Neil	DHS Football Booster Club	Councilman Neil authorized the designation of \$50 of his community enhancement funds to the Dover High School Football Booster Club.	Email from Fred Neil dated 08/07/2026.	9403	\$ 50.00	\$ 2,450.00	\$ 20,050.00	
8/10/2026	Arndt	City of Dover	Councilwoman Arndt authorized the designation of \$300 of her community enhancement funds to the City of Dover Back to School Supply & Backpack Donation Drive.	Email from Tricia Arndt dated 08/10/2026.	Andria's CC	\$ 300.00	\$ 2,750.00	\$ 19,750.00	
8/11/2026	Pillsbury	2nd Chance: A Haven for Abused n-Battered Women and Children.	Councilwoman Pillsbury authorized the designation of \$200 of her community enhancement funds to their Annual Veterans Day Dinner.	Email from Julia Pillsbury dated 08/10/2026.	9403	\$ 200.00	\$ 2,950.00	\$ 19,550.00	
8/17/2026	Neil	The Carry Their light Project, Inc.	Councilman Neil authorized the designation of \$50 of his community enhancement funds to the Back-to-School Community Cookout Event.	Email from Fred Neil dated 08/17/2026.	9444	\$ 50.00	\$ 3,000.00	\$ 19,500.00	
8/17/2026	Boggerty	The Carry Their light Project, Inc.	Councilman Boggerty authorized the designation of \$250 of his community enhancement funds to the Back-to-School Community Cookout Event.	Email from Andre Boggerty dated 08/17/2026.	9444	\$ 250.00	\$ 3,250.00	\$ 19,250.00	
8/17/2026	Rocha	The Carry Their light Project, Inc.	Councilman Rocha authorized the designation of \$300 of his community enhancement funds to the Back-to-School Community Cookout Event.	Email from Gerald Rocha dated 08/17/2026.	9444	\$ 300.00	\$ 3,550.00	\$ 18,950.00	
8/25/2026	Anderson	The Carry Their light Project, Inc.	Councilman Anderson authorized the designation of \$250 of his community enhancement funds to the Back-to-School Community Cookout Event.	Email from David Anderson dated 08/19/2026.	9492	\$ 250.00	\$ 3,800.00	\$ 18,700.00	
TOTALS						\$ 3,800.00		\$ 18,700.00	

BUDGETED AMOUNT	DISTRICT	COUNCIL SPONSOR	YTD EXPENDITURES	BALANCE
\$ 5,000.00	At-Large	Boggerty	\$ 250.00	\$ 4,750.00
\$ 2,500.00	1st District	Pillsbury	\$ 200.00	\$ 2,300.00
\$ 2,500.00	1st District	Rocha	\$ 300.00	\$ 2,200.00
\$ 2,500.00	2nd District	Hall	\$	\$ 2,500.00
\$ 2,500.00	2nd District	Lewis	\$ 800.00	\$ 1,700.00
\$ 2,500.00	3rd District	Arndt	\$ 300.00	\$ 2,200.00
\$ 2,500.00	3rd District	Neil	\$ 700.00	\$ 1,800.00
\$ 2,500.00	4th District	Anderson	\$ 1,250.00	\$ 1,250.00
\$ 2,500.00	4th District	Sudler	\$	\$ -
TOTAL			\$ 3,800.00	\$ 18,700.00

CITY MANAGER'S MONTHLY REPORT



July 2026

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September 3, 2026

Honorable Mayor & Members of City Council
Dover, DE 19901

RE: CITY MANAGER'S OFFICE MONTHLY REPORT – JULY 2026

Dear Mayor & Members of City Council:

The City Manager's Office is pleased to present our monthly report for the month of July 2026. Included are the monthly reports from Departments directly reporting to the City Manager. Tasks performed by the City Manager include the following:

- Attended a Special Legislative, Finance and Administration Committee meeting as well as monthly City Council and Council Committee of the Whole meetings. Prepared for discussion on the FY2026-2027 Long-Term Fiscal Solvency, Wealth, and Health Optimization of The Capital of Delaware, and setting of the corrected version of the Electric, Water, and Wastewater Rates and Tariffs.
- Researched requests from Council members and constituents and addressed concerns.
- Attended weekly staff meetings associated with the Department of Planning, Inspections and Community Development. Performed administrative duties for the Department including budgetary reviews, payroll approvals, invoice reviews and approvals, monthly reports, meetings with constituents and developers regarding questions and concerns, resolving issues and addressing personnel concerns.
- Conducted monthly individual meetings with Department Heads. Conducted bimonthly Department Head meetings. Continued Department Head discussions and reviews regarding Priority Based Budgeting.
- Conducted Assistant City Manager first round of interviews.
- Evaluated and addressed personnel matters including grievance responses.
- Participated in meetings regarding the Opioid Funding Disbursement, Dover Park fiber installation and Dover Park contractor assessment.
- Attended the Dover Library Advisory Commission Meeting.
- Attended the Alderman's Court Ad Hoc Committee Meeting.
- Attended the City of Dover Management Committee and Risk Management Committee meetings with The Energy Authority (TEA).
- Coordinated with City Solicitor on pending legal matters. Continued meetings with outside counsel on legal matters including labor negotiations.

- Participated in interviews with the media.

If you have any questions or would like to discuss, please feel free to contact our office.

Most respectfully,



Sharon J. Duca, P.E., ICMA-CM
City Manager

CENTRAL SERVICES MONTHLY REPORT

July 2026

PROCUREMENT & INVENTORY DIVISION		
Purchase Orders for Stock by Fund		
	FY 2027 to Date	Difference from FY 2026
Electric	\$65,651.77	46.2%
Water	\$796.80	-324.6%
Wastewater	\$0.00	0.0%
General	\$58,714.69	80.1%
Total	\$125,163.26	59.7%
Issues from Stock by Fund		
	FY 2027 to Date	Difference from FY 2026
Electric	\$47,504.66	-75.4%
Water	\$18,503.41	54.3%
Wastewater	\$0.00	0.0%
General	\$17,231.18	27.7%
Total	\$83,239.25	-25.2%
Bids/RFPs Solicited		
	FY 2027 to Date	Difference from FY 2026
	1	-200.0%
Money Spent for Postal Services		
	FY 2027 to Date	FY 2026 to Date
	\$17,909.46	\$21,692.88

Fuel Usage		
Type	FY 2027 to Date	FY 2026 to Date
Unleaded	13,132	13,420
Diesel	6,673	5,050
Dollars Spent	\$66,917.76	\$42,734.76

Warehouse Stock Value		
FY 2027		FY 2026
	\$5,256,294.41	\$5,548,896.39

Purchase Orders for Stock are up 59.7% compared to this time last year.

Issues from Stock are down 25.2% compared to this time last year.

Bids/RFP's are down 200.0% compared to this time last year.

Postal Expenses are down 21.1% compared to this time last year.

Fuel Costs are up 36.1% compared to this time last year.

Overall warehouse value is down 5.6% compared to this time last year.

FLEET DIVISION		
PM Work Orders Scheduled: 24	PM Work Orders Completed: 55	Total Work Orders PM & Repair: 112
Total Hours Turned: 260.5	Excess Hours Turned: 0	Uncaptured Time: 197.4
MEASURE	July 2027	July 2026
Completed PM's	55	39

DIFFERENCE 41.03%

There were 24 PM's scheduled for this month. A total of 55 PM's were completed along with 57 repair work orders. There were a total of 112 work orders completed.

FACILITIES DIVISION		
Routine Work Orders Completed: 60	Emergency Work Orders Completed: 9	
City-owned Facility Work Orders: 65	Events & Support Work Orders: 4	
MEASURE	July 2027	July 2026
Completed Work Orders	69	49

DIFFERENCE 40.82%

There were 69 routine and emergency Work Orders completed during this month. The work orders consisted of 65 for maintenance and repair of City-owned facilities and 4 related to events and other support work.

Central Services Narrative

Warehousing & Procurement is operating as normal. Project CS2502 currently underway.
Facilities is operating as normal; two positions frozen.
Fleet is operating as normal.

CENTRAL SERVICES PROJECT UPDATE July 2026		
FY/PROJECT NUMBER	DEPARTMENT	STATUS
FC2601	CITY HALL FLAT ROOF	AWARDED TO QUALITY EXTERIORS
FC2600	PEAR STREET ABATEMENT	COMPLETE
FC2602	CITY HALL FIRE ALARM EQUIPMENT UPGRADE	COMPLETE
EA2601	WEYANDT HALL BASEMENT & STAIRWELL ABATEMENT & FLOORING	COMPLETE
CS2502	FUEL ISLAND UPGRADE	CURRENTLY UNDERWAY

City of Dover

Customer Services Department

Item #30.

Major Program Updates	Jul 2026	Jul 2025	Difference	FY 2027	FY 2026
				Year-to-Date	Year-to-Date
Customers Served for Payment Processing	20,055	21,570	(1,515)	20,055	20,642
Final Bills	522	468	54	522	493
Estimated Bills	1,162	610	552	1162	387
Penalties Posted	\$ 32,751	\$ 14,372	18,379	\$ 32,751	\$ 8,100
Extensions of Credit - Amount Extended	\$ 169,051	\$ 222,483	(53,432)	\$ 169,051	\$ 122,047
Balance Transfers	\$ 12,244	\$ 18,313	(6,069)	\$ 12,244	\$ 431,427
Utility Collections	\$ 34,525	\$ 22,073	12,451	\$ 34,525	\$ 33,240
Miscellaneous Billings	\$ 894,537	\$ 3,053,809	(2,159,272)	\$ 894,537	\$ 2,079,799
Taxes Levied	\$ 204,506	\$ 16,998,315	(16,793,810)	\$ 204,506	\$ 16,066,172
Billing Adjustments / Credit Balances	\$ 17,960,488	\$ (149,557)	18,110,045	\$ 17,960,488	\$ -
Total Taxes Collected	\$ 354,248	\$ 13,636,804	(13,282,555)	\$ 354,248	\$ 1,815,333
Taxes Outstanding	\$ 17,810,745	\$ 3,211,954	14,598,791	\$ 17,810,745	\$ 14,250,839
Write Off Request	-	\$ 32,121	(32,121)	\$ -	\$ 15,053

Recap of monthly activities/notations –

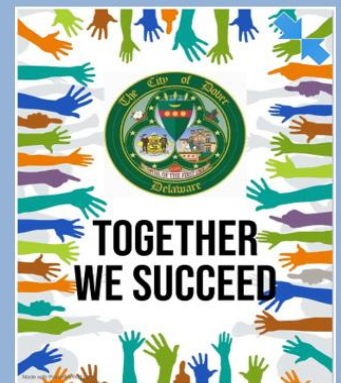
As of July 31, 2026, the City of Dover served 25,427 electric utility customers, an increase from 25,210 in July 2025. Water utility customers totaled 13,396 compared to 14,862 in July 2025. Data is sourced from the Monthly Utility Bill Summary Report and includes all utility rate classifications. Customer Services answered a total of approximately 1,791 calls during the month. Tax bills were issued with a due date of 08/31/26. The Customer Services Department remains focused on delivering service excellence, supporting the community, and strengthening daily operations through collaboration and process improvements.

Receivable Comparison FY 2026 to FY2027 to date (July 2026) Compared to the same time last year the City had open receivables of \$13,531,870.55 vs \$30,372,865.96.

Utility Disconnections for July 2026

115 accounts were disconnected for non-payment of service.
Total receivable collected through the disconnection process \$78,635.53.
Ending Utility Receivable Due - \$11,967,910.06.

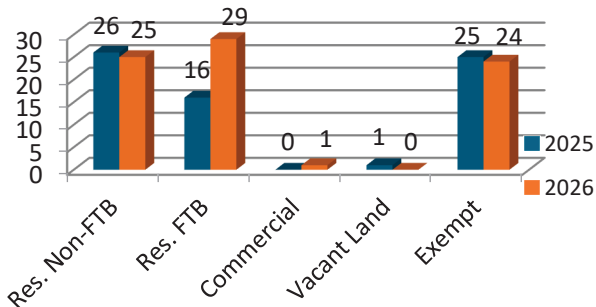
Outstanding Receivable FYE 2027				
	Utility	Taxes	General Billing	Total Receivable
JULY	\$ 11,967,910.06	\$ 17,810,744.96	\$ 594,210.94	\$ 30,372,865.96
AUGUST				\$ -
SEPTEMBER				\$ -
OCTOBER				\$ -
NOVEMBER				\$ -
DECEMBER				\$ -
JANUARY				\$ -
FEBRUARY				\$ -
MARCH				\$ -
APRIL				\$ -
MAY				\$ -
JUNE				\$ -



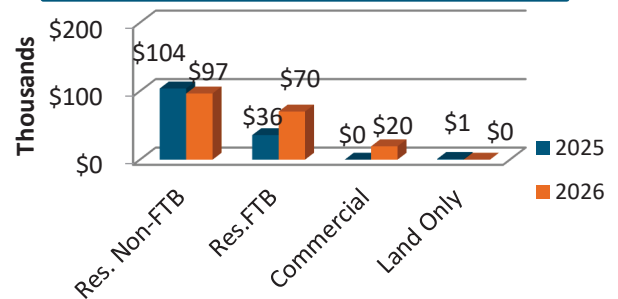
Customer Service Department Mission

Continually provide quality public service to our diverse group of customers with professionalism, respect, & integrity. ~ City of Dover Customer Service Department

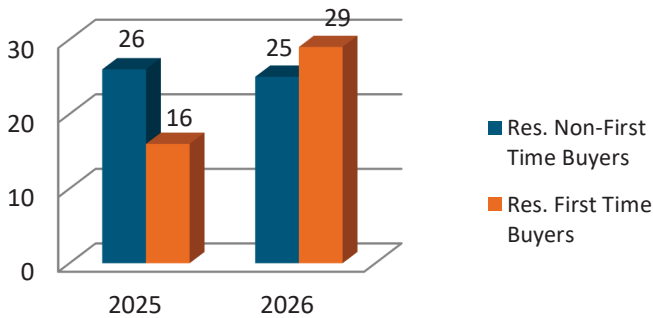
Number of Deeds Stamped for the Month of July 2025/2026



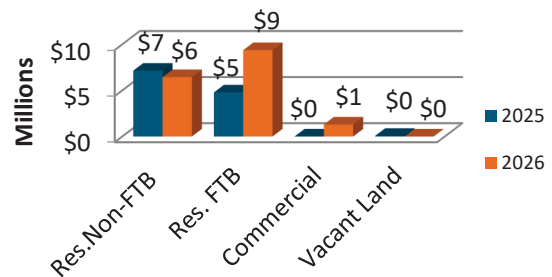
Transfer Tax Dollar Amount for the Month of July 2025/2026



First Time Buyer for the Month of July 2025/2026



July 2025/2026 Realty Property Sales in Dollars Received Prior to Recording



Major Updates

	May	June	July
Assessment Change	\$0	\$4,250,300	\$11,295,570

Residential Sales Ratio Report

Sales in Study	Total Assessed Value	Total Sale Price	Ratio	PRD
44	\$7,563,200	\$12,531,325	0.60	1.04

Ratio – Assessed Value divided by Sale Price. **PRD – Mean** – A PRD above 1.03 tends to indicate assessment regressivity – high valued properties are under appraised relative to low valued properties. A PRD below .98 tends to indicate assessment progressivity – high valued properties are relatively over appraised.

Tax Office

Wild Meadows / Persimmon Park Place Home Sales for July 2026:

<u>Property Address</u>	<u>Assessed Value</u>	<u>Sales Price</u>
N/A	N/A	N/A

2026 Property Tax Bills were mailed totaling \$17,967,944.96

CITY OF DOVER
SALES RATIO REPORT

PARID	NBHD	LUC	ADDRESS	UNITS	STYLE	YRBL	STORIES	SFLA	GRADE	CDU	TOTAL	APPR	SALE DT	PRICE	ASR
ED05-056.20-01-19.00	18	R10	161 MAPLE GLEN DR	1	14	2005	1	1642	B+	AV	194,600		14-JUL-26	369,900	.53
ED05-067.13-01-55.00	3	R10	20 GLENEAGLES CT	1	5	1975	2	2200	C+	AV	206,900		23-JUL-26	360,000	.57
ED05-067.14-04-25.00	18	R10	7 PIN OAK DR	1	5	1997	2	2354	B-	AV	221,800		30-JUL-26	389,000	.57
ED05-067.15-04-31.00	10	R10	860 WILSON DR	1	5	1968	2	1939	C	GD	194,200		06-JUL-26	370,000	.52
ED05-067.15-04-42.00	10	R10	873 WILSON DR	1	5	1968	2	2307	C	AV	196,300		08-JUL-26	305,000	.64
ED05-067.16-02-57.00	10	R10	610 N GOVERNORS AVE	1	5	1968	2	1874	C+	AV	197,300		15-JUL-26	299,000	.66
ED05-067.16-02-59.00	10	R10	600 N GOVERNORS AVE	1	1	1936	2	1574	C+	AV	142,000		10-JUL-26	189,900	.75
ED05-067.17-01-36.00	3	R10	69 S TURNBERRY DR	1	8	1978	2	2685	B-	AV	225,300		06-JUL-26	349,900	.64
ED05-067.19-01-16.00	17	R10	6 HERITAGE DR	1	13	1977	2	1232	C	AV	116,400		22-JUL-26	222,500	.52
ED05-067.20-02-63.00	8	R10	501 N BRADFORD ST	1	1	1912	2	2030	B-	AV	177,000		01-JUL-26	335,900	.53
ED05-067.20-03-79.00	8	R10	328 N BRADFORD ST	1	1	1910	2	2526	B	GD	258,800		02-JUL-26	408,000	.63
ED05-068.10-01-24.00	13	R10	613 NIMITZ RD	1	5	1969	2	2304	C+	AV	181,700		22-JUL-26	293,000	.62
ED05-068.10-02-31.00	13	R10	923 BUCK DR	1	16	1964	1	1386	C	AV	156,900		29-JUL-26	255,000	.62
ED05-068.10-02-63.00	13	R10	937 BOGGS DR	1	14	1969	1	1008	C	AV	150,400		01-JUL-26	260,000	.58
ED05-068.10-03-59.00	13	R10	959 MCDOWELL DR	1	16	1967	1	1546	C	GD	175,600		17-JUL-26	319,900	.55
ED05-068.17-01-36.00	8	R10	101 RODNEY RD	1	1	1940	1.5	1973	B	AV	180,600		10-JUL-26	150,000	1.20
ED05-068.17-01-47.00	8	R10	20 RODNEY RD	1	5	1938	2	2691	B+	GD	245,900		06-JUL-26	450,000	.55
ED05-068.18-03-06.00	7	R10	59 N HALSEY RD	1	14	1959	1	1120	C	AV	124,700		02-JUL-26	141,000	.88
ED05-068.18-05-63.00	7	R10	814 MAPLE PKWY	1	3	1951	1	1431	C	GD	186,400		17-JUL-26	315,000	.59
ED05-068.19-02-57.00	6	R10	46 ACACIA PL	1	8	1998	2	1640	C	AV	153,900		07-JUL-26	194,000	.79
ED05-076.03-02-82.00	14	R10	324 TRIBBITT ST	1	13	2014	2	1408	C+	AV	154,500		21-JUL-26	280,000	.55
ED05-076.05-01-11.11	17	R10	21 MARSH CREEK LN	1	13	1997	2	1194	C+	AV	134,000		16-JUL-26	257,000	.52
ED05-076.05-04-01.070	102	R50	46 PAR HAVEN DR	1	20	1978	1	723	C-	AV	45,600		08-JUL-26	62,500	.73
ED05-076.05-04-01.096	102	R50	74 PAR HAVEN DR	1	20	1978	1	1008	C-	AV	48,000		08-JUL-26	110,000	.44
ED05-076.05-06-02.00	14	R10	2 HEATHERFIELD WAY	1	5	1993	2	2342	C+	GD	221,800		23-JUL-26	385,525	.58
ED05-076.06-02-01.00-	103	R50	1 ATRAM HALL	1	20	1973	1	779	B	GD	54,600		01-JUL-26	115,000	.47

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CITY OF DOVER
SALES RATIO REPORT

PARID	NBHD	LUC	ADDRESS	UNITS	STYLE	YRBLT	STORIES	SFLA	GRADE	CDU	TOTAL APPR	SALE DT	PRICE	ASR
112														
ED05-076.06-02-01.00-	103	R50	2 ESSEX HALL	1	20	1973	1	1625	B	GD	103,100	08-JUL-26	100,000	1.03

PARID	NBHD	LUC	ADDRESS	UNITS	STYLE	YRBLT	STORIES	SFLA	GRADE	CDU	TOTAL	APPR	SALE DT	PRICE	ASR
511															
ED05-076.06-03-27.00	17	R10	242 GREEN BLADE DR	1	13	1983	2	1120	C	GD	121,500		22-JUL-26	147,500	.82
ED05-076.06-07-49.00	17	R10	1228 ANDREW DR	1	5	1992	2	1801	C	AV	175,600		22-JUL-26	340,000	.52
ED05-076.07-02-09.00	17	R10	7 PEWTER CT	1	5	1988	2	2802	B-	AV	245,600		30-JUL-26	389,900	.63
ED05-076.10-02-20.00	16	R10	1501 FAWN ST	1	5	1991	2	1339	C+	AV	171,800		07-JUL-26	320,000	.54
ED05-077.05-01-33.00	8	R10	10 N STATE ST	1	1	1900	2	3332	A-	AV	282,300		27-JUL-26	350,000	.81
ED05-077.05-03-09.00	9	R10	31 S NEW ST	1	1	1914	2	1590	C-	GD	120,500		10-JUL-26	250,000	.48
ED05-077.06-01-51.00	8	R10	505 E LOOCKERMAN ST	1	14	1955	1	2046	B-	GD	243,900		02-JUL-26	375,000	.65
ED05-077.06-02-18.00	7	R10	781 S HALSEY RD	1	2	1951	1	960	C	GD	133,700		17-JUL-26	335,000	.40
ED05-077.08-01-84.00	6	R10	105 FAIRFAX LN	1	1	2025	2	1432	B-	AV	200,000		17-JUL-26	382,000	.52
ED05-077.08-01-91.00	6	R10	105 ROJAN RD	1	13	2024	2	1588	C+	AV	152,700		10-JUL-26	190,000	.80
ED05-077.09-05-51.00	4	R10	21 ELM TER	1	1	1940	2	1632	C+	AV	182,300		13-JUL-26	320,000	.57
ED05-077.11-05-09.00	6	R10	35 MER WAY	1	8	2009	2	2290	B-	AV	199,900		23-JUL-26	345,000	.58
ED05-077.11-05-29.00	6	R10	42 MER WAY	1	8	2013	2	2242	B-	AV	198,800		13-JUL-26	350,000	.57
ED05-077.13-02-20.00	4	R10	841 S BRADFORD ST	1	5	1961	2	1800	C-	AV	202,600		24-JUL-26	329,900	.61
ED05-085.08-03-42.00	12	R10	217 WINTERBERRY DR	1	16	1966	1	1724	C+	AV	169,500		10-JUL-26	345,000	.49
ED05-085.12-01-53.00	12	R10	306 ALDER RD	1	5	1965	2	1440	C+	AV	147,200		23-JUL-26	290,000	.51
ED05-085.12-02-26.00	12	R10	338 KESSELRING AVE	1	16	1967	1	2137	C+	AV	167,000		01-JUL-26	185,000	.90

ELECTRIC DEPARTMENT MONTHLY REPORT

Item #30.

For the month of July 2026, the Electric Department contributed to the quality of life for all our customers.

The city experienced a system peak of 158.89 megawatts, an increase of 13.85 megawatts from last month and a 1.2 megawatt increase from the same month last year.

There was a total of 16 outages for the month, affecting a total of 6097 customers with an average outage lasting 55.58 minutes (24-month SAIDI avg). The most common reason for outages was blown fuses. Of the 7 blown fuses, 2 of them were confirmed birds, one from vegetation and the other 4 were not determined. There were three breaker operations, all open-closed, two lightning strikes, two outages from trees and limbs falling, and one bad underground wire

Project Updates:

The department continues to work on capital projects and new developments.

It was confirmed that the city locked in a safe harbor for the potential self-build solar project on the McKee property. A lineman moved from line crew to Field Engineering and we lost one of our Electric Engineers due to relocation.

Van Sant was dispatched 5 times and ran for 50 hours for the month of July. The semiannual Title V Air Permit report was completed and submitted to DNREC

FY 27 YTD Outages and Response Time:

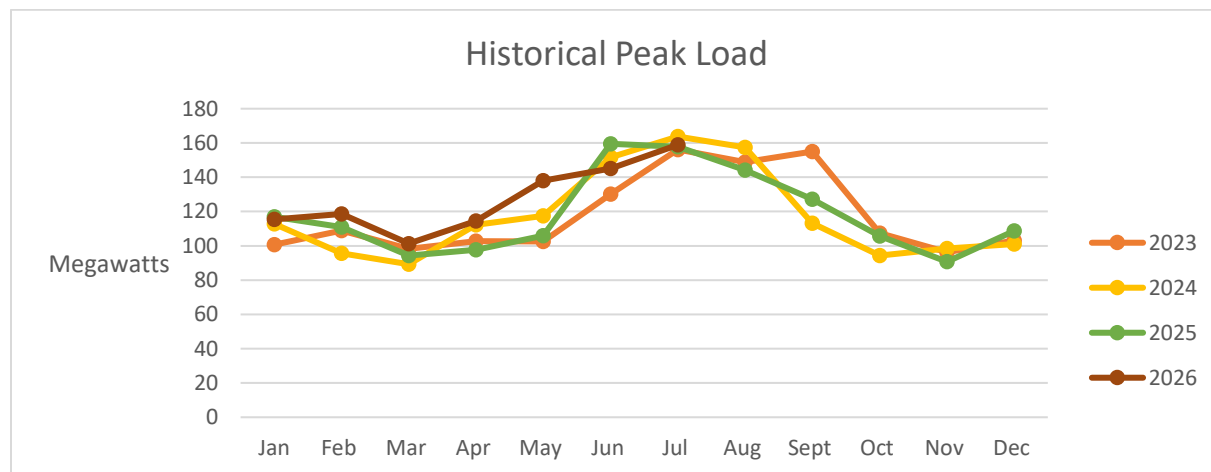
Total – 16

Average Response Time – 37.63 minutes (Goal – Less than 30 minutes)

Lost Time Accidents –
Current Month – 0

Total FY – 0

Workorders Generated –
Current Month – 153 Total FY – 153



Emergency Management and Communications

The Department of Emergency Management and Communications is dedicated to protecting lives, property, and the well-being of our community through coordinated emergency preparedness, effective communication, and responsive public safety services.

Through transparent public information and proactive community engagement, we strive to build trust, enhance readiness, and strengthen the City's resilience before, during, and after any crisis.

We oversee and support Emergency Management, Emergency Medical Services, Public Communications, and the Office of the Fire Marshal, ensuring rapid, professional, and compassionate response to emergencies.

Director

Kay M. Sass

Deputy Director & Fire Marshal

Jason A. Osika

Deputy Fire Marshal's

FM2 Matthew C. Brown

FM3 Sean P.M. Christiansen

FM4 Phillip M. Lewis

EMS Primary Contacts:

Senior Regional Director of Operations Tyler Selak

Fire Marshal's Office—At a Glance

- The Fire Marshal's Office investigated 3 incidents
- Matt Brown is finishing up with assisting the building department as the liaison to the third party plan reviewer. This month he logged 90 hours. This takes at least half of his time away from the FM side.
- One Deputy is out for a significant amount of time after injuring themselves at a fire as a volunteer for Dover. This is leaving us at an office of 3 for some time.
- Staff worked two firework events
- A new AFI list has been created for use by staff



	Month	Year to Date	Previous Year to Date
Annual Fire & Life Safety Inspections	34	34	42
Deficiencies From the Above Inspections	38	38	27
Fire Code Violations/Deficiencies/Complaints	9	9	21
C/O & Fire Equipment Acceptance Tests	14	14	14
Meetings & Walk Through	29	29	27
Fire Plan Review & DAC	13	13	10

	Month	Year to Date	Previous Year to Date
Accidental	1 totaling \$10	1 totaling \$10	3 totaling \$10,201
Incendiary	0	0	3 totaling \$2,000
Undetermined	2 totaling \$3,500	2 totaling \$3,500	0
Natural	0	0	1 totaling \$1,000
Investigation time	4 hours	4 hours	11 hours
Injuries	0	0	1
Deaths	0	0	0
Arrest Made with DPD	0	0	0

RUN VOLUME:

A total of **1264** responses by Dover EMS for the month.

Of those 1264, **909** required transport (952 patients) **255** received services and did not transport and **100** canceled or refused. Sick persons was the most frequent calls, followed by overdoses, and cardiac arrest at the time of dispatch.

Average Response Times:

State of Delaware compliance requirements are that 90% of responses be below the response time guidelines. Dover EMS exceeded the 90% minimum in every category.

Alpha 10:03 min. (Low priority - ie: non life threatening ie: non serious illness, back pain, flu like symptoms)

Bravo 7:05 min. (Moderate Priority - ie: minor allergic reaction, fainted now alert)

Charlie 7:23 min. (Urgent - ie: difficulty breathing, severe abdominal pain, diabetic emergency)

Delta 6:40 min. High Priority - ie: cardiac arrest, not breathing severe trauma or choking, childbirth complications)

Echo 5:34 min. (Highest priority - ie: cardiac arrest confirmed, not breathing at all, mass casualty, CPR in progress)

Omega 10:22 min. (Lowest Priority - ie: Minor nosebleed, non injury fall assists)

Additional information:

18 Total Surge Emergencies - Surge emergencies refer to situations where the demand for EMS exceeds normal capacity causing the implementation of a surge plan (Bringing on additional units)

16 Total Surge Unit Activations with Transports

Dispatches with a 27- Run Card (Penetrating Trauma or Assault) - 12 transported - 14 incidents (ie: gunshot wound, stab wounds, other types of impalements) Average response time **7:00 min**

Dover was dispatched **out of district 37 times**, and transported 20 of those. (1 bariatric request) Total calls **transported by mutual aid** into Dover is 17.

23 Overdoses in July.

8.8% (87 patients) of the overall call volume was confirmed individuals without a home.



HUMAN RESOURCES

JULY 2026

City of Dover Human Resources Mission Statement:

The City of Dover's Human Resources Department strives to provide quality service to assist our greatest asset, our employees. Equity, Integrity, and Urgency is our focus to ensure employee satisfaction as well as company wellness. We implement policies and procedures that align with organizational goals, including a safe and compliant workplace, effective training and professional development, and addressing both the needs of employees and the organization.

City of Dover Human Resources Value Statement:

Innovation: *We strive to include best HR practices to enhance a robust technological movement to enhance the quality and efficiency of the department.*

Collaboration: *We honor knowledge sharing, diversity of thoughts and ideas, and experiences to encourage an inclusive workforce.*

Integrity and Transparency: *We honor our commitments and promote a healthy environment that promotes fairness, honesty, respect, and trust.*

Results Driven: *Customer service is front and center, and we advocate for employees' and retirees' needs at all times.*

JULY SUMMARY:

JULY Hiring Trends FY26:

JULY	NEW HIRE AMOUNT	STATUS
JULY	0	0 FT

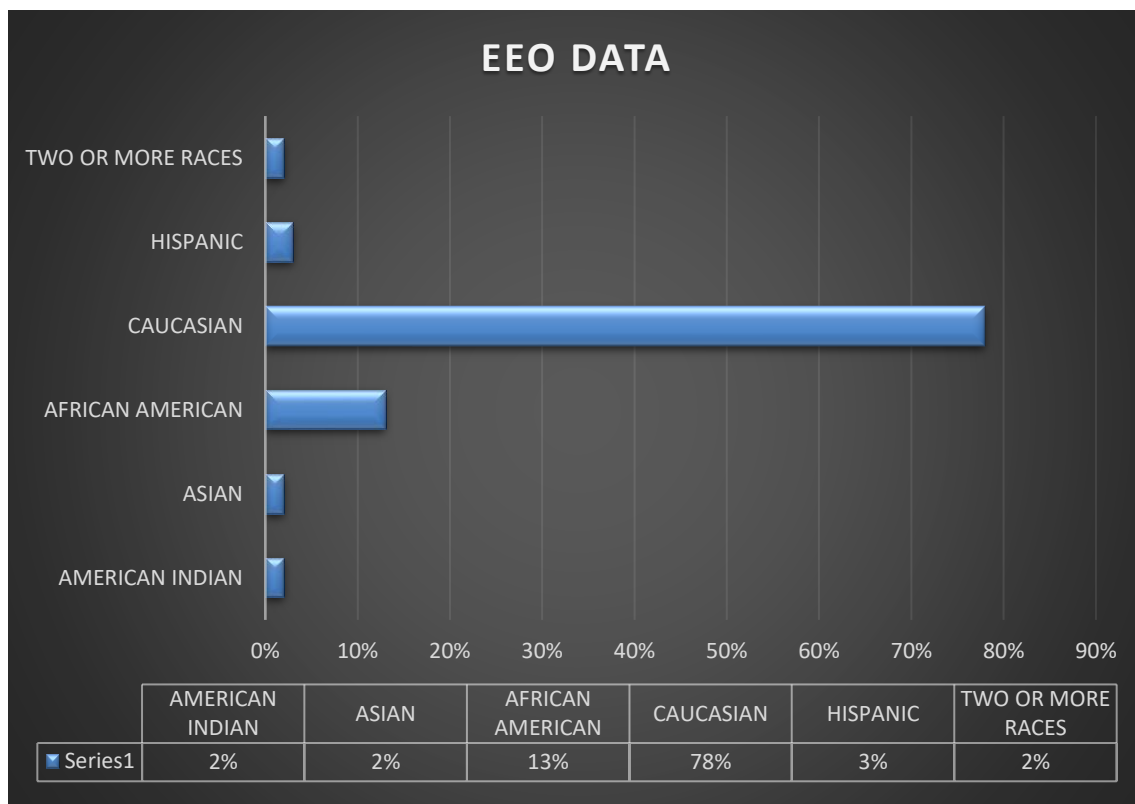
JULY Voluntary Termination/Involuntary Termination Trends FY26:

VOLUNTARY	5 FT
INVOLUNTARY	0 FT
RETIREMENT	1 FT



HUMAN RESOURCES

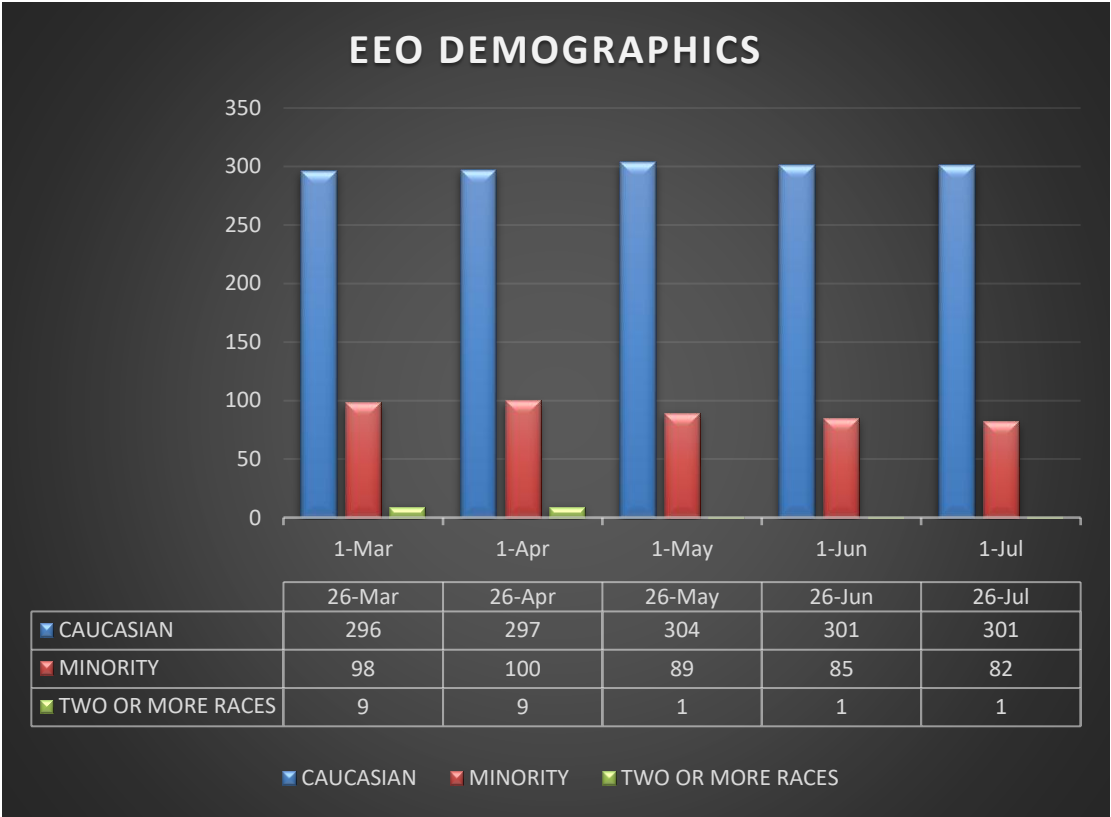
EEO DATA





HUMAN RESOURCES

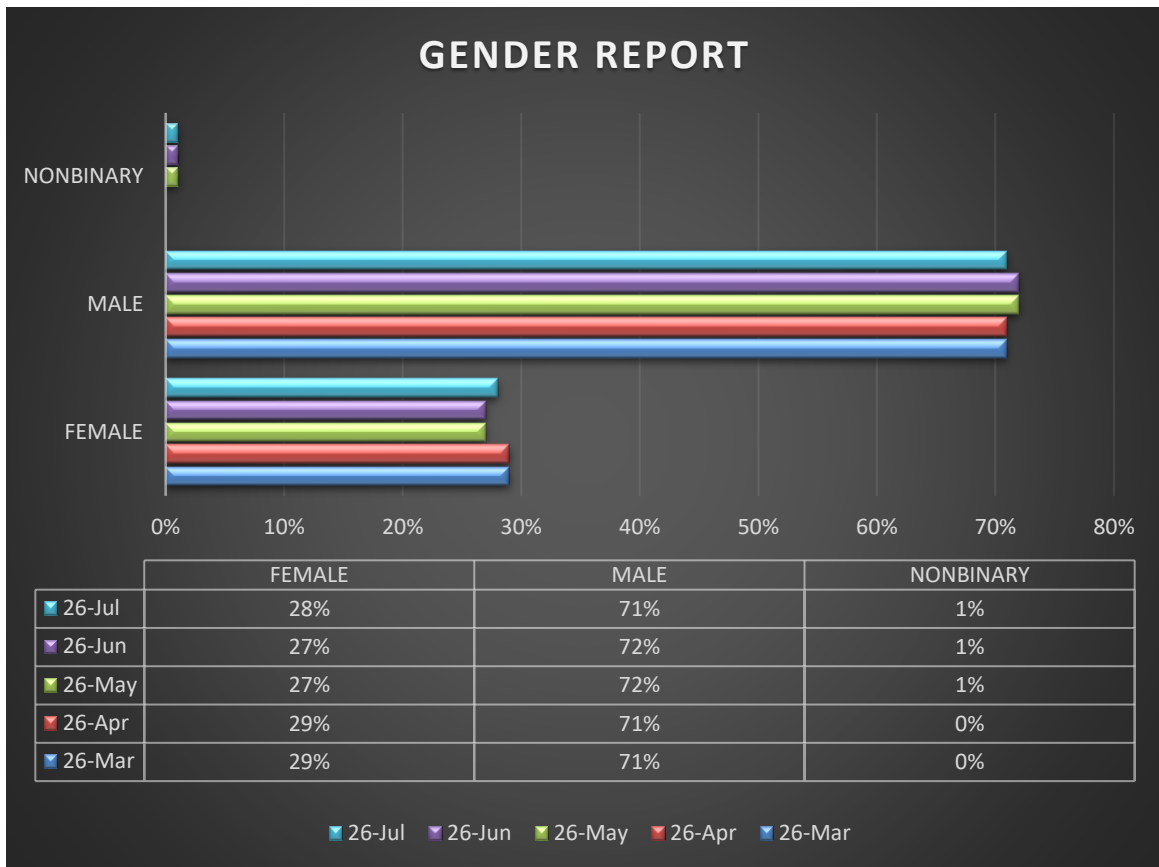
EEO DEMOGRAPHICS





HUMAN RESOURCES

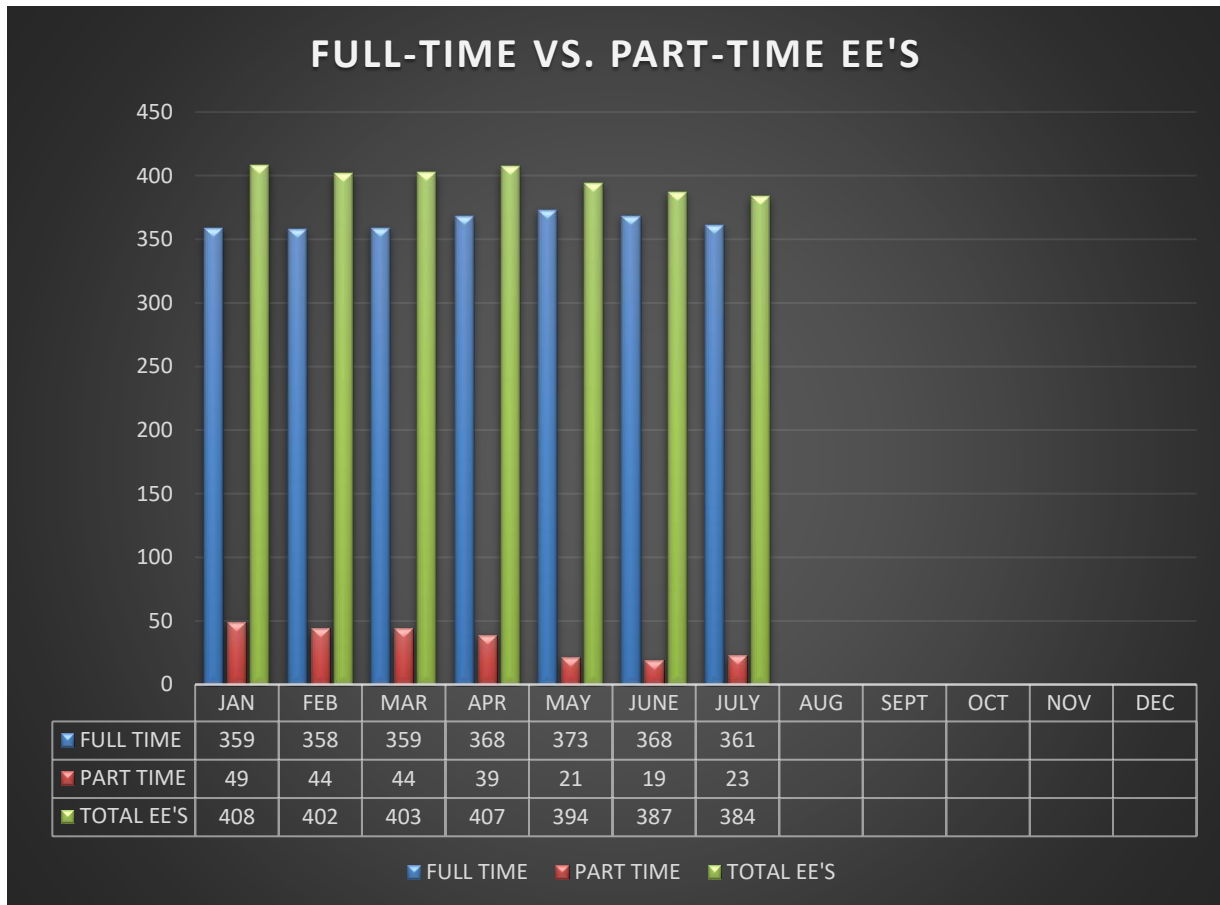
GENDER REPORT





HUMAN RESOURCES

FULL-TIME VS. PART-TIME EE'S



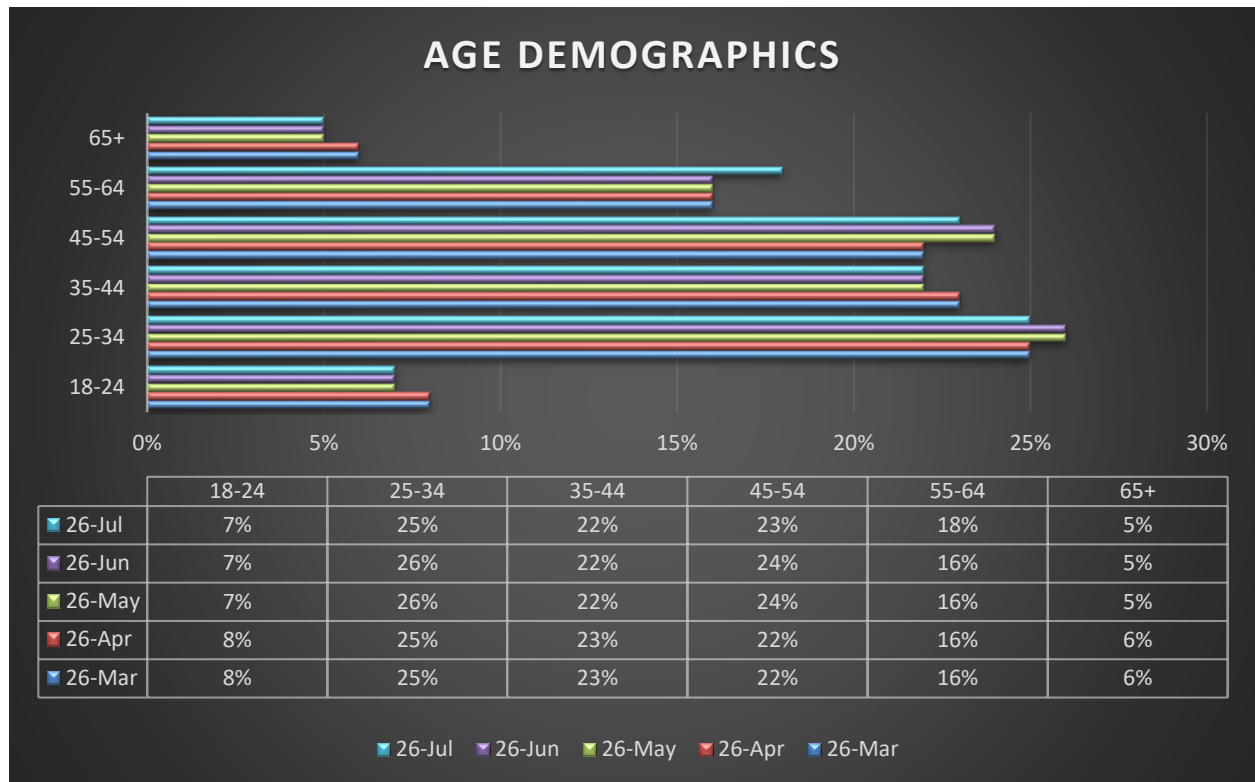
Numbers do not reflect committees, or council members.

****Number reflects removing per diem part-time positions.***



HUMAN RESOURCES

INTERNAL EE AGE DEMOGRAPHICS





HUMAN RESOURCES

HIRING DETAILS

Position Hired: N/A

Position Terminated/Resigned/Retired/Other: N/A

Terminal Leave: N/A

CURRENT VACANT POSITIONS

OPEN POSITIONS	ORIGINAL POSTING DATE	STATUS
ARBORIST/PARKS AND RECREATION DEPARTMENT	8/31/2026	FT
MOTOR EQUIPMENT OPERATOR III/PUBLIC WORKS/STORMWATER (IN-HOUSE)	8/26/2026	FT
DIRECTOR OF WATER & WASTEWATER/ENGINEERING SERVICES (IN-HOUSE)	8/26/2026	FT
ELECTRICAL ENGINEERING I	8/14/2026	FT
UTILITY MAINTENANCE MECHANIC I/WATER & WASTEWATER (IN-HOUSE)	8/13/2026	FT
UTILITY MAINTENANCE MECHANIC II/WATER & WASTEWATER	8/4/2026	FT
GROUNDS WORKER I/ELECTRIC DEPARTMENT (2 POSITIONS)	8/4/2026	FT
FIRE DISPATCHER/FIRE DEPARTMENT	8/4/2026	FT
MOTOR EQUIPMENT OPERATOR II/PUBLIC WORKS DEPARTMENT	8/4/2026	FT
HUMAN RESOURCES COORDINATOR/HUMAN RESOURCES DEPARTMENT	7/16/2026	FT
INSPECTOR I/PLANNING DEPARTMENT	7/9/2026	FT
INSPECTOR II/PLANNING DEPARTMENT	7/9/2026	FT
OFFICE ASSISTANT II/PARKS AND RECREATION DEPARTMENT	5/7/2026	FT
MOTOR EQUIPMENT OPERATOR I-SANITATION/PUBLIC WORKS DEPARTMENT	3/25/2026	FT
NETWORK ADMINISTRATOR/POLICE DEPARTMENT	12/8/2025	FT
POLICE CADET/POLICE DEPARTMENT	8/25/2025	Per Diem

**Not used for Budgeting Purposes*



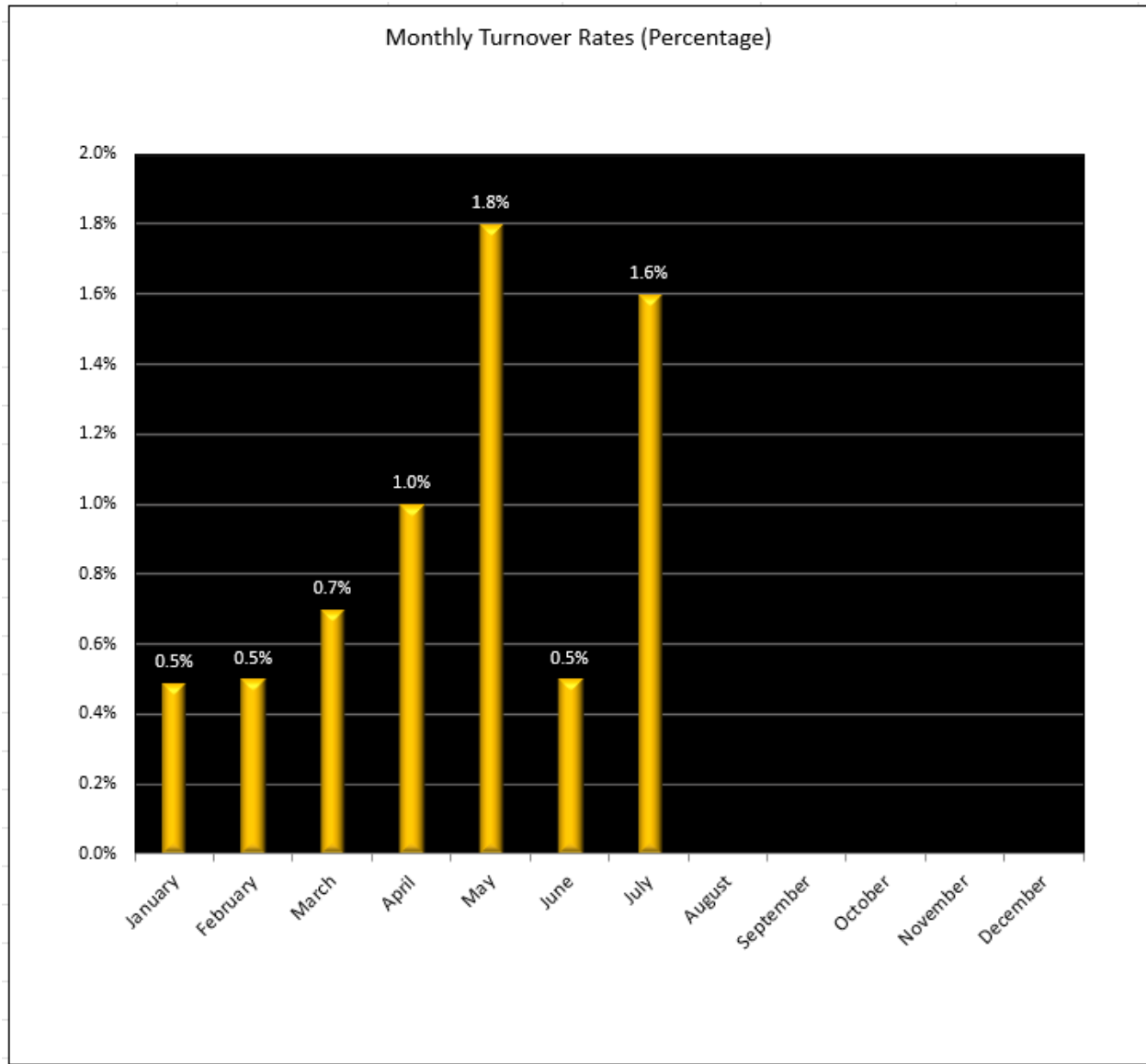
HUMAN RESOURCES

TURNOVER STATISTICS

Month	Number of Separated Employees	Average Number of Employees	Monthly Turnover Rates (Percentage)	Quarterly Turnover Rates	Annual Turnover Rate
January	2	408	0.5%	1.7%	
February	2	402	0.5%		
March	3	403	0.7%		
April	4	407	1.0%		
May	0	394	1.8%	3.3%	
June	2	387	0.5%		
July	6	384	1.6%		
August					
September					
October					
November					
December				0.0%	

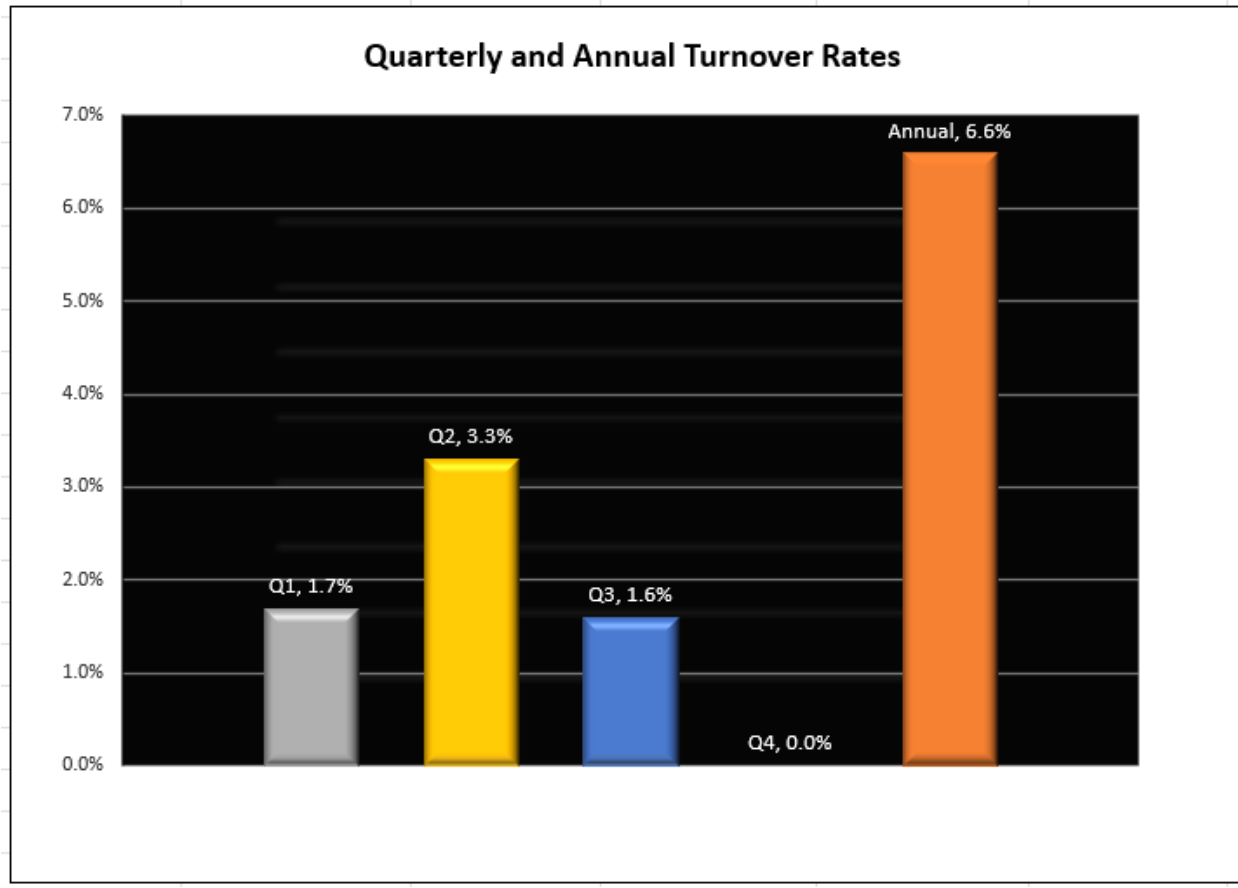


HUMAN RESOURCES





HUMAN RESOURCES

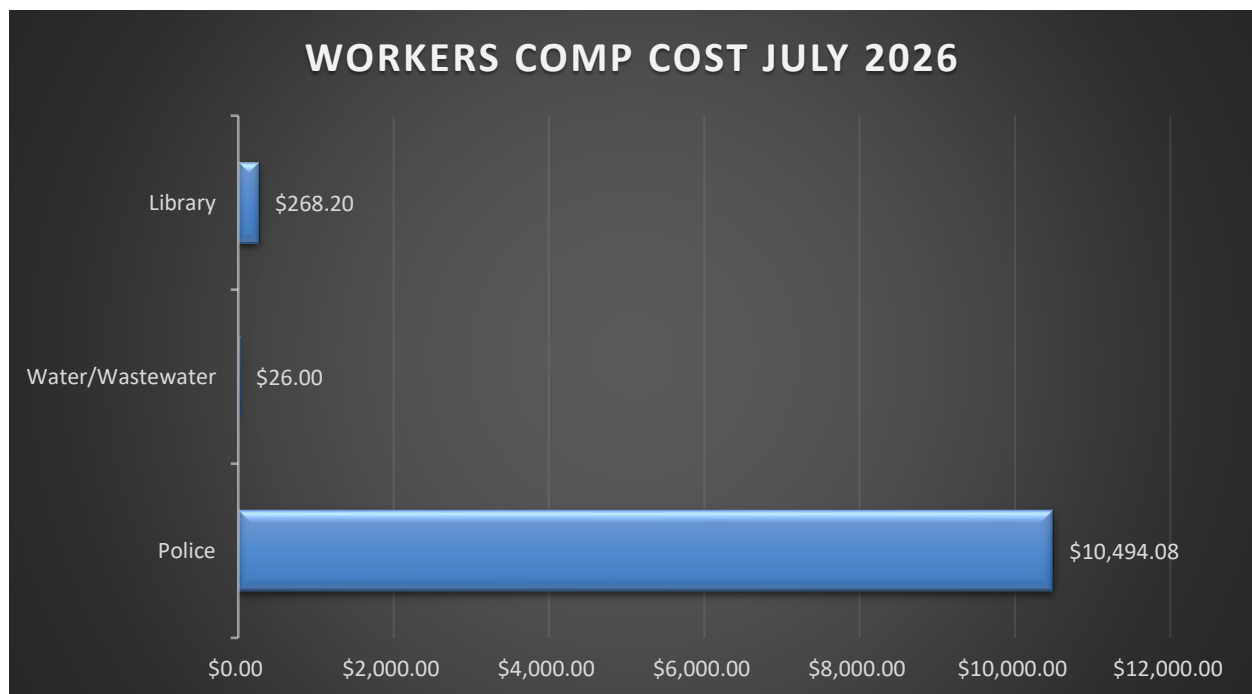




HUMAN RESOURCES

JULY WORKER'S COMPENSATION DATA

MONTH	JUNE-26	JULY-26
WORKERS COMP INJURY DETAIL	7	7



Respectfully Submitted by H. Naomi Poole

Information Technology Department

July 2026 Report

Item #30.

IT Support:

Network Health Report: Our network monitoring and reporting features that help us track the performance, availability, and health of devices on your network are continuing to be fully implemented. It's designed to give IT real-time visibility and automated insights so we can quickly act.

Executive Summary

Health score

Total score

92%



Proactive monitoring

71%



Devices are reporting in real time

Server availability

100%



Servers are operational and reporting in real time

Disk health

99%



Disks are healthy and reporting no errors

Antivirus protection

99%



Antivirus protection is active and up-to-date

Ticket Volume

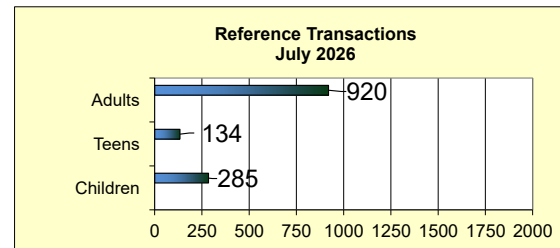
Total

Status	Count
Open	4
Waiting	3
Paused	0
Approved	0
Rejected	2
Closed	58
Reopened	0 (0%)
Created	67

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IT Projects:

- **Network Modernization Project:** We've completed the server installation phase of the project and started the testing and training on the new system. We are scheduled to transition on premises applications and servers over starting in the August – September starting with Munis, HTE and GIS.
- **Hardware Inventory:** We've identified all surplus and decommissioned hardware and are now proceeding with documenting each device per City of Dover policies. Once this is completed, we will conduct an audit and update our inventory listing to compile a capital replacement plan for FY28.
- **System Automation:** To create efficiencies IT is mapping the workflow process onboard and removing old users from our network. We will be sharing the workflow with city department heads for their input. IT is looking to update its SharePoint web site to communicate Windows and email training and tips to City employees.
- **.gov domain:** We've successfully completed the transition to .gov domain for city email. The process of changing all our old employee addresses will take a little time with the decommissioning of the old Domain in 2030. IT will work with staff on making the necessary changes to external applications as we continue to change our email address used in our work apps, websites and printed materials.



Item #30.

Circulation	July '26	FYTD '27	July '25	FYTD '26
City of Dover Residents	10,141	10,141	11,136	11,136
Electronic Materials	8,219	8,219	8,875	8,875
Kent County Residents	11,579	11,579	10,758	10,758
Non-County Residents	1,597	1,597	1,173	1,173

New Library Registrations

City of Dover Residents	204	204	320	320
Kent County Residents	141	141	148	148
Non-County Residents	1	1	0	0

Registered Library Users as of 07/31/2026

Registered Library Users as of 07/31/2025

City of Dover Residents	18,971	19,592
Kent County Residents	10,749	9,983
Non-County Residents	<u>661</u>	<u>678</u>
TOTAL	30,381	30,253

Other

Visitors	16,288	16,288	17,263	17,263
Meeting Room Attendance	3,572	3,572	2,760	2,760
Number of Computer Users	1,551	1,551	1,585	1,585
Number of Wireless Computer Users	1,452	1,452	1,588	1,588
Inter/Intralibrary - Loaned	40		38	
Inter/Intralibrary - Borrowed	79		43	
Holds Sent	2,769		2,954	
Holds Received	<u>1,724</u>		<u>1,651</u>	
TOTAL	4,612	4,612	4,686	4,686
Tech Services/Items Added	708		796	
Tech Services/Items Deleted	1,388		1,260	
Passport Services/Customers	177	177	237	237
Passport Services/Revenue	\$6,569	\$6,569	\$9,009	\$9,009

Monthly Highlights

- ▶ 396 attended 67 programs for adults.
- ▶ 209 attended 24 program for teens.
- ▶ 2,348 attended 50 programs for children.
- ▶ 0 volunteers.

Program Spotlight

DelawareLibraries.org



Delaware Libraries / LibCal / Dover Public Library



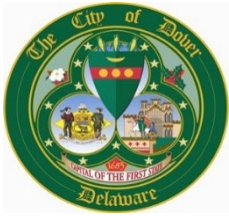
Reptile Wonders



What is that scaly creature over there? Join Nature Center on the Go as they do a hands-on, interactive presentation with 10-13 different exotic species of reptiles. Expect to see anything from baby turtles to giant tortoises (exceeding 65 lbs), monitor lizards (over 5' long), to large pythons (over 12' in length). We will discuss where these animals can be found, what they eat, and what eats them.

Date: Wednesday, July 8, 2026
Time: 5:00pm - 6:00pm Eastern Time
Location: Multi-Purpose Room A, Multi-Purpose Room B
Library: Dover Public Library
Audience: Families
Categories: STREAM

0



Parks & Recreation

Monthly Report – July 2026



PARKS & RECREATION HIGHLIGHTS

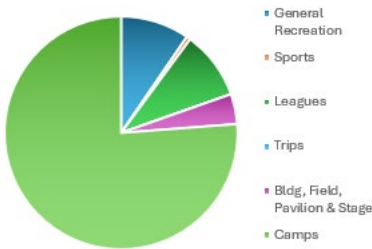
Dover Park Building and Spray Pad: Please visit our web page for frequent updates: <https://www.cityofdover.gov/departments/ParksRecreation/Splashpadandcommunitycenter>

All Accessible Playground: Will begin construction once the building and spray pad are complete.

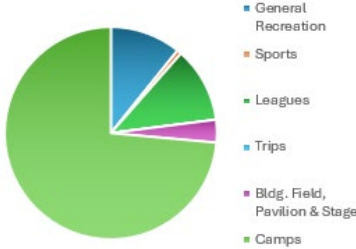
Parks & Recreation: Summer programs, events and leagues were in full force! Our department stayed busy with summer camps at the Pitts Center and Towne Point Elementary. Our stage was used 5 times for events and our concert series on The Green. Sports stayed busy with our summer volleyball and basketball leagues; field hockey at Dover High; track programs and our senior softball games!

Grounds Department: The department has downtown Dover flourishing with our annual flowers and hanging baskets. They continue to make the City look beautiful with flowers and keeping the parks and surrounding areas cleaned and grass cut. They have been a big help with City events and cleaning up any areas needed.

FY 26



FY 25



July 2026	
General Recreation	\$1,556.75
Sports	\$90.00
Leagues	\$1,548.00
Trips	\$0.00
Bldg, Field Pavilion Stage Permits	\$680.00
Camps	\$12,417.00

June 2025	
General Recreation	\$1,875.00
Sports	\$120.00
Leagues	\$1,990.00
Trips	\$0.00
Bldg, Field Pavilion Stage Permits	\$600.00
Camps	\$12,760.00

Parks & Recreation Programs	July 26		FYTD 27		July 26		FYTD 26
Recreation & Enrichment Classes	19		78		9		64
Open Gym	13		901		11		1119
Leagues	4		25		3		21
Bldg, Field, Facility, Stage permits	11		95		17		125
Camps and Trips	15		54		20		57

Sports & Leagues

Activity	Participants	Location
Basketball League	209	John W. Pitts Center
Senior Softball	120	Schutte Park Softball Fields
Soccer Camp/Clinic	26	Schutte Park Soccer Fields
Adult Field Hockey	40	Dover High School
High School Field Hockey	78	Dover High School
Track Conditioning	117	Dover High School
Volleyball Elite Camp	34	John W. Pitts Center
Girls Volleyball League	62	John W. Pitts Center

Grounds Monthly Report

July-2026

Arborist Crew:

- Storm damage clean up
- Grinded stumps and trimmed trees around City

Beautification Crew:

- Maintained flower beds and watered plants
- Water new tree plantings

Mowing Crew:

- Mowing routes on schedule
- Spray weeds

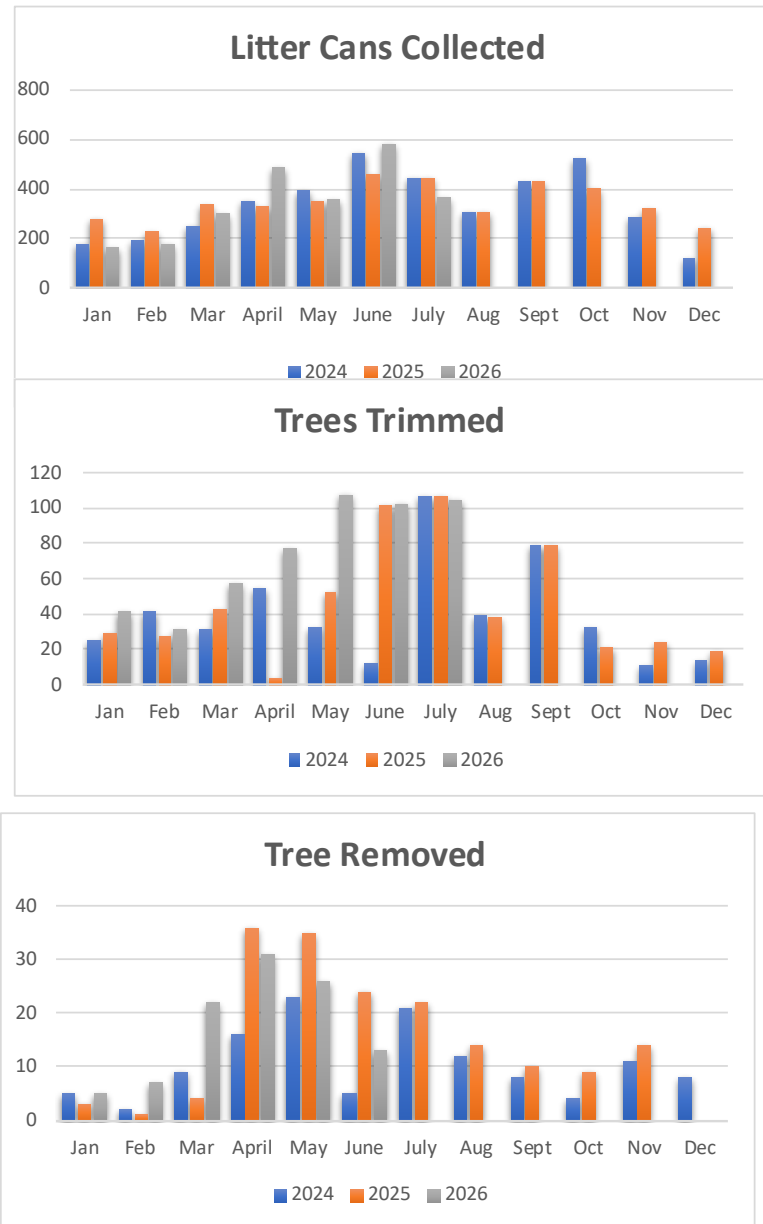
Litter Removal:

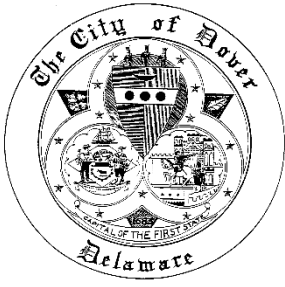
- Litter route is being picked up on schedule
- 366 cans picked up
- Assist with storm damage

Parks Crew:

- Prepped athletic fields
- Set up for events
- Assist with storm damage

Arborist Crew	
Tree Work	Completed
Tree's Trimmed	104
Tree's Removed	13
Root Pruning	0
Stumps Removed	1
Trees Planted	0





City Planner's Monthly Report

Department of Planning & Inspections

July 2026

Planning & Inspections Highlights

Some Items to Call to Your Attention

Planning Office staff reviewed 61 Building Permits and 11 Certificate of Occupancy Permits. Staff also provided support to the Planning Commission (2 applications), the Board of Adjustment (1 application), and the Historic District Commission (1 application). One (1) vacancy remains, the Director, as a Planner II started with the Planning Office in July. Due to the remaining vacancy, the Department continues to utilize a consultant to assist staff in addressing the current workload.

During June, the Community Development Office worked on grant administration and subrecipient activities, including the House of Hope, Dover Interfaith Mission for Housing, and Milford Housing Development Corporation. Staff remained actively involved in preparing the American Rescue Plan Act period closeout. Staff also worked on community partnerships, including a tour with NeighborGood Partners, attended quarterly Continuum of Care meetings, and attended grant training.

Construction activity in July included both residential and non-residential projects having Building Permits and Certificates of Occupancy issued. Residential development areas consisted of Eden Hill Farm TND, Rojan Meadows PND, Villages of Westover PND, and a single-family dwelling in the Downtown Development District. Non-residential development included a tenant fit-out at 350 Lafferty Lane, interior renovations at 500 W Loockerman Street and Del-Tech Nurses Simulations Lab, and a HVAC project at 1091 N. DuPont Highway. Overall, 217 permits were issued, resulting in 281 inspections.

The Inspections Division consists of both Building Inspections and Permitting & Licensing. Within Building Inspections, one (1) vacancy remained for the Chief Building Inspector in July. In order to ensure construction activity is not stalled, the Department continues to utilize a contractor to assist with Building Permit/Plan reviews as well as with Building Inspections as needed. Permitting & Licensing staff also distributed Business Licenses in July.

Code Enforcement staff conducted Annual Housing Inspections (31 cases) as part of the Rental Dwelling Permit program. Other Code Enforcement cases focused on exterior property maintenance issues/violations (95 cases), and *Dover Code of Ordinance* violations (141 cases). In addition, Tall Grass and Weeds were addressed (98 cases). July ended with 163 registered vacant buildings, 77 dangerous buildings, and 7,879 rental dwellings.

Planning & Inspections Revenue			
Revenue Stream	FY 2027 Revenue Estimates from Budget	FY2027 Actual (YTD) July	% of Budget
Business License	\$1,540,000	\$ 835,809	54%
Manufactured Home License	\$16,000	\$ 5,670	35%
Building Permits	\$500,000	\$ 20,028	4%
Cert. of Occupancy	\$9,000	\$ 685	8%
Public Occupancy	\$45,000	\$ 275	1%
Lodging House	\$20,000	\$ -	0%
Plumbing/Heating/Air	\$110,000	\$ 16,538	15%
Rental Inspection Fee	\$750,000	\$ 7,602	1%
Miscellaneous	\$20,000	\$ 650	3%
Fire Protection Fees	\$100,000	\$ 10,257	10%
Code Enforcement Fines	\$80,000	\$ 6,000	8%
Vacant Building Reg.	\$50,000	\$ 4,875	10%
Total P&I Revenue	\$3,240,000	\$ 908,389	28%

PLANNING OFFICE

Planning Office Operations

The Meetings of the Boards and Commission supported by the Planning Office are presented in the Hybrid format with both In-Person and Virtual (using Webex) meeting options for participation. Conducting Meetings and Trainings in virtual formats are also offered. Department Staff participated in project meetings. In late July, Planning Staff was also involved in the Inspections of the Kent County Family Court Courthouse Building and associated Parking Garage for Site Plan compliance for its Certificate of Occupancy. With the start of FY27 Budget, Department Staff is looking towards goals and priorities for FY28 Budget preparation.

The Planning Office welcomes the rehire of Chris Salzano as a Planner II who started on July 27, 2026. The Planning Consultant, the Rossi Group also continues to assist with certain plan and permit review tasks and development inquiries.

The Planning Office is part of the review process for certain types of construction activity permits (Building Permits, Sign Permits, etc.) and Certificate of Occupancy permits to confirm compliance with the *Zoning Ordinance* provisions. For July 2026, Planning Staff was involved with the review of 61 Building Permits and 11 Certificates of Occupancy that were issued for a monthly total of 72 and a calendar year total of 508. The 2026 year-to-date calendar year's tally as compared to the calendar year totals of Permits and COs is less than the totals seen in 2025 at 516 and also less than 2024 at 541. Staff also reviews new applications for Business Licenses and Rental Dwelling Permits.

2026: Welcome to Dover! Progress in Pictures

505 Nickerjack Way – Eden Hill



519 Horsey Road -Eden Hill



518 Bond Street –
Eden Hill Farm
TND



1354 College Road

2026: Welcome to Dover!

Progress in Pictures— Continued

415 S. Governors Avenue -
Parking Garage for Kent County
Family Courthouse



428 S. Governors Avenue -
Parking Garage for Kent
County Courthouse



COMMUNITY DEVELOPMENT OFFICE

While July was a relatively quiet month in terms of expenditures, there was certainly no shortage of activity in the Community Development Office. Staff remained actively engaged in grant administration, program planning, compliance, and communication with community partners. Much of this work happens behind the scenes, but it is essential to keeping current projects moving forward and preparing for future funding opportunities.

Grant Administration and Subrecipient Activities

Staff continued working with current and potential future grant recipients regarding program requirements, compliance expectations, and updated agreements. The Office also provided guidance on individual compliance questions and continued strengthening its grant administration and reporting processes. July activities included:

- House of Hope: Expended the remaining \$17,910 in PY2025 CDBG funding allocated for shelter operations, completing the City's CDBG funding commitment to the project.
- Dover Interfaith Mission for Housing: Processed a \$10,700 reimbursement for eligible staffing and supply expenditures supporting its shelters and resource centers from the ARPA grant. The men's shelter served 24 and the women & children's shelter served 25 women and 17 children.
- Milford Housing Development Corporation: Continued working on two homeowner occupied rehabilitation projects that are expected to be finalized in August.
- Completed a CDBG reimbursement for recent eligible expenditures.
- Responded to questions regarding the City's First-Time Homebuyer Down Payment and Settlement Assistance Program.
- Continued updating grant agreements and related program documents.

Program Planning and Closeout

Staff remained actively involved in preparing for the ARPA performance period closeout and the upcoming CDBG allocation. This work included reviewing outstanding requirements, coordinating with program partners, and preparing for the administrative work associated with the next funding cycle.

Community Partnerships and Professional Development

Maintaining communication with community partners and other agencies helps the Office stay informed about current housing and homelessness issues, emerging community needs, and potential solutions. During July, staff:

- Participated in a tour of the Restoring Central Dover program hosted by NeighborGood Partners.
- Attended the quarterly Continuum of Care meeting to remain informed about local homelessness needs, services, and collaborative efforts.
- Attended grant training focused on internal controls, strengthening knowledge of financial oversight, compliance, and grant administration.

JULY 2026

CASE TYPE	MTD	MTD FY26	%	YTD FY27	YTD FY26	YTD %
No Valid Rental Permit	87	73	19%	87	73	19%
No Valid Building Permit	11	5	120%	11	5	120%
Tall Grass and Weeds	98	115	-15%	98	115	-15%
Additional Tall Grass and Weeds	16	21	0%	16	21	-24%
Annual Housing Inspection	31	69	-55%	31	69	-55%
Property Maintenance Exterior	95	68	40%	95	68	40%
Electric Termination	10	8	25%	10	8	25%
Dover Code of Ordinances	141	63	124%	141	63	124%
Dangerous Buildings	11	7	57%	11	7	57%
Zoning	15	11	36%	15	11	36%
Total Cases	641	500	28%	641	500	28%
Total Inspections	1,367	1,189	15%	1,367	1,189	15%
Total Admin Inspections	15	21	-29%	15	21	-29%
Total # of Violations	842	524	61%	842	524	61%

Dangerous Buildings, Vacant Buildings, Demolitions

- ◆ Vacant Buildings currently registered - 163
- ◆ Dangerous Buildings – 77
- ◆ Rental Dwellings – 7,879

Boards & Commissions

There were Meetings in July of the Boards and Commissions supported by the Planning Office. The Planning Commission met on July 20, 2026 to consider an Annexation and a Street Abandonment Request. The Planning Commission also recognized the service of Mr. William Witham. Annual Meeting of the Planning Commission (Nomination and Election of Officers and Appointments to Subcommittees) The Board of Adjustment met on July 15, 2026 to consider a Variance Request. The Historic District Commission met on July 16, 2026 to consider a Revised project for Architectural Review Certification.

Planning Commission: The Planning Commission met on July 20, 2026. The next Planning Commission meeting is scheduled for August 17, 2026. The following applications were considered:

- AX-26-03 Lands of Johnson at 102 Fox Hall Drive - The Planning Commission recommended approval to City Council of an Annexation Request and Rezoning Request for a parcel of land totaling 1.6390 acres +/- located at 102 Fox Hall Drive. The property is currently zoned RS-1 (Residential Single Family Zone) in Kent County. The proposed Zoning is R-20 (One Family Residence Zone). The property is located on the south side of Fox Hall Drive to the west of but not adjacent to Kenton Road. The annexation category according to Dover's 2019 Comprehensive Plan is Category 1: High Priority Annexation Area and the land use designation is Residential Low Density. The property owners are Frances and Bruce Johnson. *The First Reading of this Annexation Request was completed on June 8, 2026. Public Hearing before the City Council is scheduled for August 10, 2026.*
- MI-26-08 Request for Street Abandonment: Liberty Street – The Planning Commission recommended approval to City Council of a Request for Abandonment of a portion of the improved street known as Liberty Street (Road C) located between Martin Luther Kings Jr. Boulevard North and Martin Luther King Jr. Boulevard South. Liberty Street consists of a right-of-way width of sixty (60) feet, a length of approximately 319.45 feet, and 19,186 SF (0.4405 acres +/-) in area. The street to be abandoned is adjacent to the parcel at 411 Legislative Avenue, Dover DE as the location of Legislative Hall owned by the State of Delaware. *This Request is associated with Site Plan Application S-24-19 Legislative Hall Building Addition.*

Board of Adjustment: The Board of Adjustment met on July 15, 2026. The next Board of Adjustment meeting is scheduled for August 19, 2026.

Application #V-26-04 Proposed Fence at 131 Rosemary Road Variance Request

The Board of Adjustment granted approval of a Variance from the requirements of *Zoning Ordinance*, Article 5 §7.5 as associated with a proposed fence to allow an increase in the allowable fence height in the front yard to 6 feet for a galvanized chain link fence with one gate surrounding an area of the parcel. The property is zoned M (Manufacturing Zone) and subject to the AEOZ (Airport Environs Overlay Zone) - APZ II (Accident Potential Zone II). The owner of record is Blue Collar Guild, LLC.

Historic District Commission: The Historic District Commission met on July 16, 2026. The next Historic District Commission meeting is scheduled for August 20, 2026. The following Revised Application was filed for Review and Public Hearing before the Commission:

- HI-24-07 Legislative Hall Building Addition at 411 Legislative Avenue: Revision for West Entrance ADA Ramp – The Commission granted approval of a Revised Architectural Review Certificate for the addition of an ADA Ramp located at the West Entrance of Legislative Hall. The proposal includes an approximately 160 feet proposed ramp in length, while also providing access to a new accessible entrance created within the exiting west façade. A temporary ramp may also be proposed for during construction. This is associated with the Site Development Plan for the Legislative Hall Building Addition project. The main property of 2.80 acres+/- is zoned IO (Institutional and Office Zone) and subject to the SWPOZ (Source Water Protection Overlay Zone) and the H (Historic District Zone). The subject property is located on the east side of Legislative Avenue as the block between Martin Luther King Jr. Boulevard North and Martin Luther King Jr. South. The owner of record is the State of Delaware. *This Application HI-24-07 was considered at the Historic District Commission Meeting of October 17, 2024 and granted conditional approval of the Site Plan and Architectural Review Certification by the Planning Commission with Application S-24-19 Legislative Hall Building Addition on November 18, 2024. This Historic District Commission began review of this Revision at their meeting of June 18, 2026 and requested design revisions.*

COMPREHENSIVE PLAN IMPLEMENTATION

2019 Comprehensive Plan

Implementation of the *2019 Comprehensive Plan* continues as Departments citywide focus on the plan implementation items as found in Implementation Plan (Chapter 15) items such as the projects, studies, code amendments, and other activities. A copy of the Final Plan (as amended) is available on the Comprehensive Plan website:

<https://www.cityofdover.gov/2019-comprehensive-plan> .

Visit the **Dover Parcel and Zoning Viewer** on the City's website www.cityofdover.gov to see zoning information for properties located in Dover. Use the Quick Link on the GIS Division page to reach the Viewer: <https://doverde.maps.arcgis.com/home/index.html>

Other Activities

- **Downtown Dover Strategic Master Plan:** The Downtown Dover Partnership's Strategic Master Plan is known as ***“Transforming Downtown Dover: Capital City 2030”*** (January 2023). Various partners are focusing on aspects of Plan implementation. The Downtown Dover Partnership is moving forward with planning for the development of priority project sites and other developers are working on finalizing plans for The Old Post (mixed use building including apartments). Also, the City is involved in planning for water and sanitary sewer improvement projects for the Loockerman Street corridor. Construction activities at the Dover Mobility Center project are underway with foundation work.

- **Senate Joint Resolution 8 – Land Use Reform Pilot Program:** The City of Dover is participating in the SJR8 - Land Use Reform Pilot Program to support Affordable Housing. City Staff and our assigned consultant (Rossi Group) continue the data gathering, research, and work tasks related to housing and evaluation of existing code. Planning Staff and our Consultant participated in the Housing Resource Committee Meeting on July 30th learning about Accessory Dwelling Units (ADUs).

Construction Activities

- In July 2026, Residential Building Permits were issued for a single family detached dwelling on Washington Street and a manufactured home placement in Kings Cliffe Manufactured Home Park.
- A Temporary Certificate of Occupancy was issued for two (2) Duplex units in Eden Hill Farm TND (Chatham Bay).
- Certificates of Occupancy were issued for a Duplex unit and single family detached dwelling in Eden Hill Farm TND (Chatham Bay), a single family detached dwelling in Rojan Meadows PND, a single family detached dwelling in the Downtown Development District, a residential renovation in the Village of Westover PND, and a single family detached dwelling on College Road.
- Building Permits were issued in July for tenant fit-out in the Building A at 350 Lafferty Lane; bell tower renovations at People's Community Church; interior renovations to fifth floor in 500 W Loockerman Street; interior renovations for the Nurses Simulation Lab at Del-Tech Community College campus; and structural reinforcement for HVAC project at 1091 N. DuPont Highway.
- A Temporary Certificate of Occupancy was issued for Phase 1 of an office renovation in the Eden Hill Medical Center. A Certificate of Occupancy for a tenant fit-out for Sobol (restaurant) in Capital Station and for completion of Site Work activities at 600 Bay Road (S-19-20).

	JULY 2026 (FY26)	TOTAL FOR FY26
New Home Permits Issued	1	1
Value of Commercial Projects	2,316,805.00	2,316,805.00
Downtown Incentives (Fees Waived)	2,603.00	2,603.00

Building Inspections & Licensing Summary

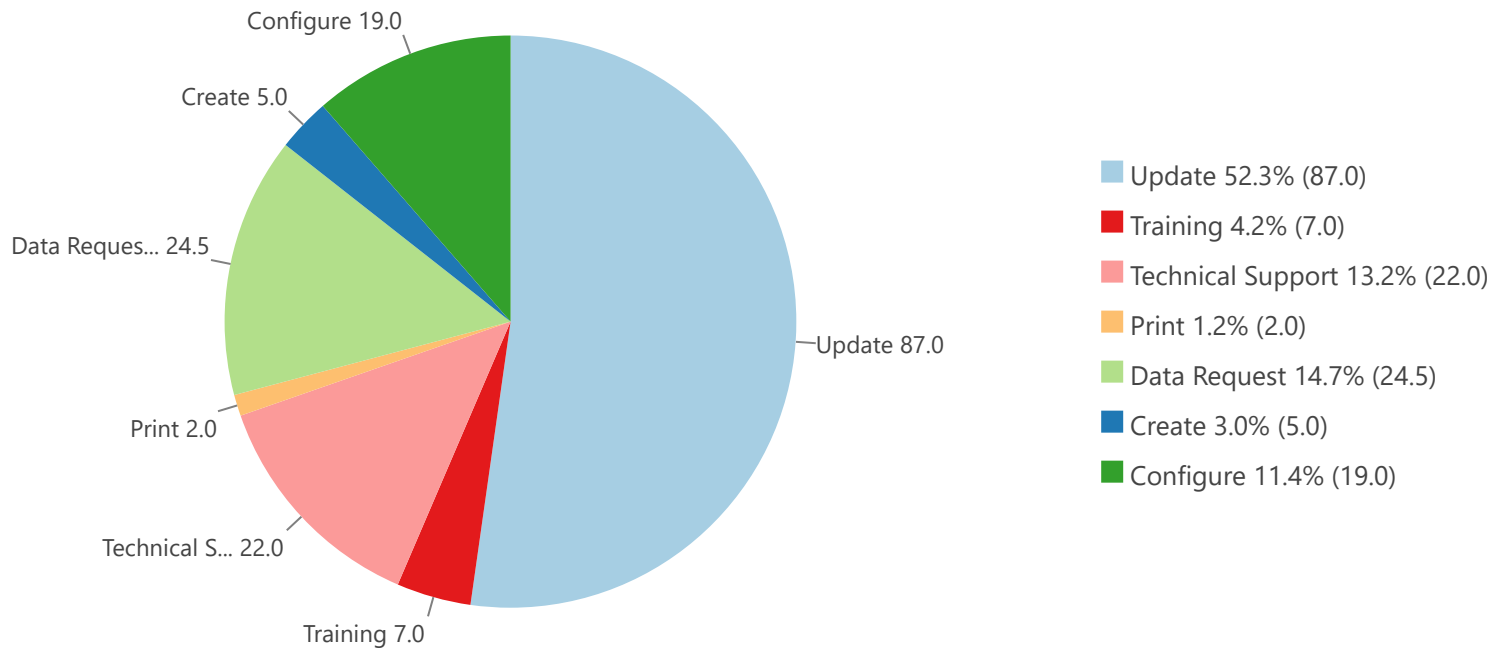
	Current	July 2026– June 2027	JULY FY'26	July 2025— June 2026
PERMITTING AND LICENSING				
Permits Issued	July (2026) FY 27	FYTD 27	July (2025) FY26	FYTD 26
Administrative Permit	4	4	3	3
Building Addition/Renovation Permits	32	32	29	29
Building Permits	9	9	24	24
Demolition Permits	1	1	3	3
Fence Permits	24	24	22	22
Fire Prevention Permits	13	13	17	17
Mechanical Permits	37	37	39	39
Plumbing Permits	85	85	18	18
Sign Permits	11	11	6	6
Swimming Pool Permits	1	1	1	1
Wireless Communications Facilities	0	0	1	1
Subtotal		217		163
Business Licenses	1109	1109	836	836
Merchant Licenses	156	156	117	117
Contractor Licenses	727	727	738	738
Subtotal		1992		1691
Lodging House Licenses	0	0	0	0
Public Occupancy	8	8	10	10
Rental Dwelling	50	50	14	14
Subtotal		58		24
Manufactured Homes	140	140	130	130
BUILDING INSPECTIONS				
Inspections	JULY (2026) FY 27	FYTD 27	JULY (2025) FY26	FYTD 26
Building (Inspections/CBI/Site Meetings)	102	102	271	271
Plumbing/Mechanical	172	172	240	240
Certificate of Occupancy	7	7	14	14



GIS Division

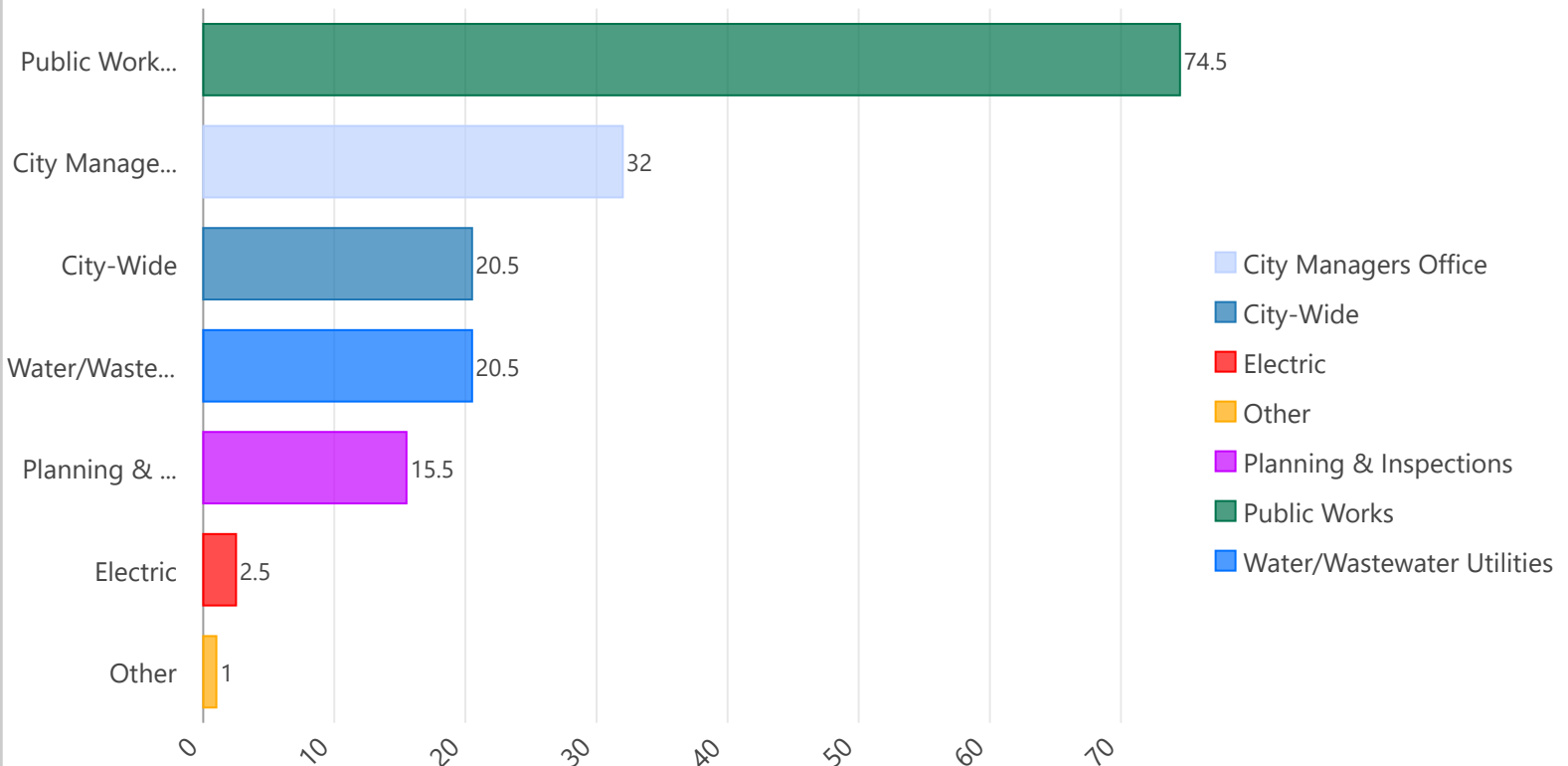


GIS Project Hours by Type



Total Sum of Hours: 166.5

GIS Projects Hours by Department



Sum of Hours

Sanitation Division

Item #30.

Trips to the Landfill - July

210



DSWA_Billing_Detail, Count

July Tonnage

1,241



DSWA_Billing_Detail, Sum of Tons

Trips to the Landfill - FYTD 27

210

DSWA_Billing_Detail, Count

Tonnage - FYTD 27

1,241

DSWA_Billing_Detail, Sum of Tons

Trips to the Landfill - FYTD 26

240

DSWA_Billing_Detail, Count

Tonnage - FYTD 26

1,351

DSWA_Billing_Detail, Sum of Tons



Sanitation Hours Breakdown

Refuse Totals & Container Delivery Hours for July

Refuse Collection Hours	Refuse Hrs-FYTD	Container Delivery Hours	Container Del Hrs-FYTD
494	494	12	12

Hours Continued for July: Hand Trash, Bulk, & Yard Waste

Bulk Hours	Bulk Hrs-FYTD	Hand Trash	Hand Hrs-FYTD	Yard Waste	Yard Waste Hrs-FYTD
301	301	345	345	205	205

Recycling Customers

10,458



Recycling Customers, Count

Curbside Recycling Numbers for July

Cans Collected	Weight Lbs	Ave Weight Lbs
21883	299540	13.7



Page 118

Streets Division

Signs Installed/Repaired

40



Asset_Collection_Merge, Count Signs

Signs Workorders FYTD

40

Asset_Collection_Merge, Count Signs

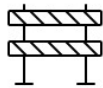
Signs FYTD 2026

4

Asset_Collection_Merge, Count Signs

Hot Mix Repairs July 2026

3



Streets_Hot_Mix_Cold_Patches, Sum of Number

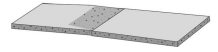
Hot Mix Repairs FYTD

3

Streets_Hot_Mix_Cold_Patches, Sum of Number

Concrete Repairs July 2026

9



Street Concrete Repair, Count

Concrete Repairs FYTD

9

Street Concrete Repair, Count

Concrete Repairs FYTD 2026

198

Street Concrete Repair, Count

Potholes Filled July 2026

76



Streets_Hot_Mix_Cold_Patches, Sum of Number

Potholes Filled FYTD

76

Streets_Hot_Mix_Cold_Patches, Sum of Number

Streets Painting: 205' of Yellow Curb, 10 Stop Bars, 5 Handicap Pkg Spaces



Catch Basins Cleaned

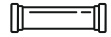
191



Stormwater_Workorder_Tracking, Sum of Number

Stormwater Pipes Cleaned

7,758



Stormwater_Workorder_Tracking, Sum of Number

Stormwater Structures Repaired/Replaced

16



Stormwater_Workorder_Tracking, Count

Remove Debris from Structure

16

Stormwater_Workorder_Tracking, Count

Routine Inspections

9



Stormwater_Workorder_Tracking, Count

Street Sweeping Miles

1,786

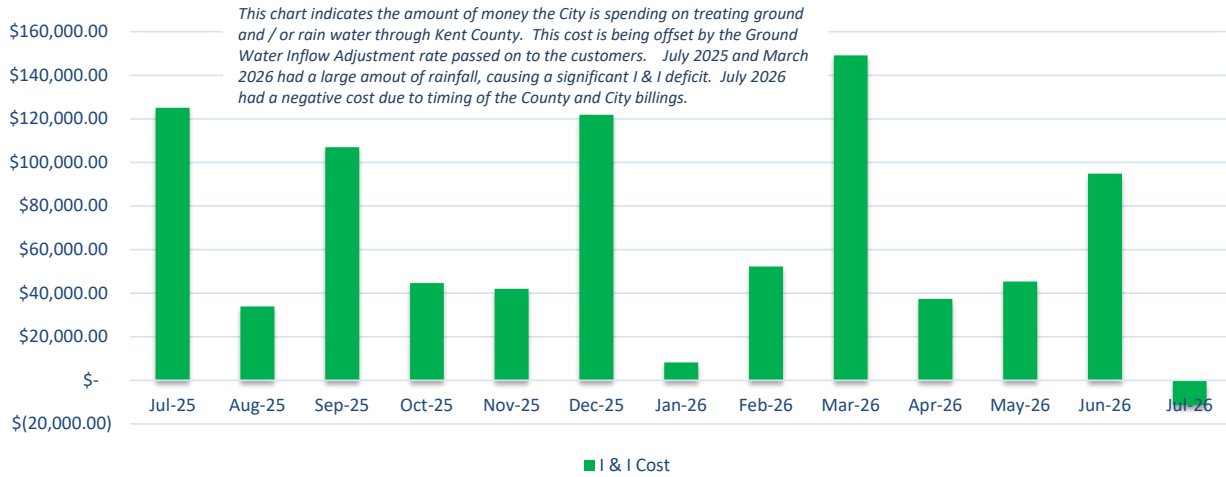


Stormwater_StreetSweeping, Sum Miles

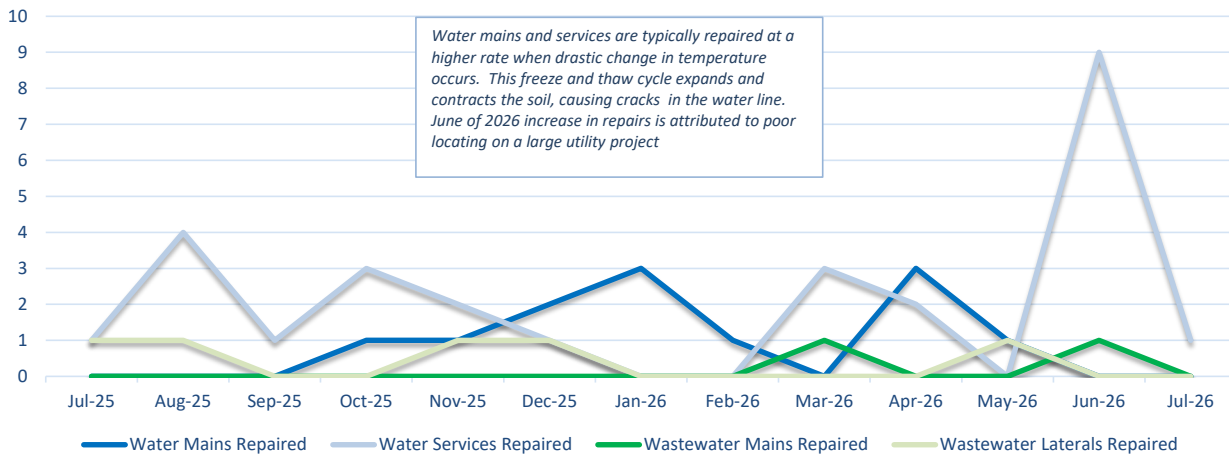


CITY OF DOVER
DEPARTMENT OF WATER & WASTEWATER
MONTHLY REPORT
Jul-26

Inflow & Infiltration Costs



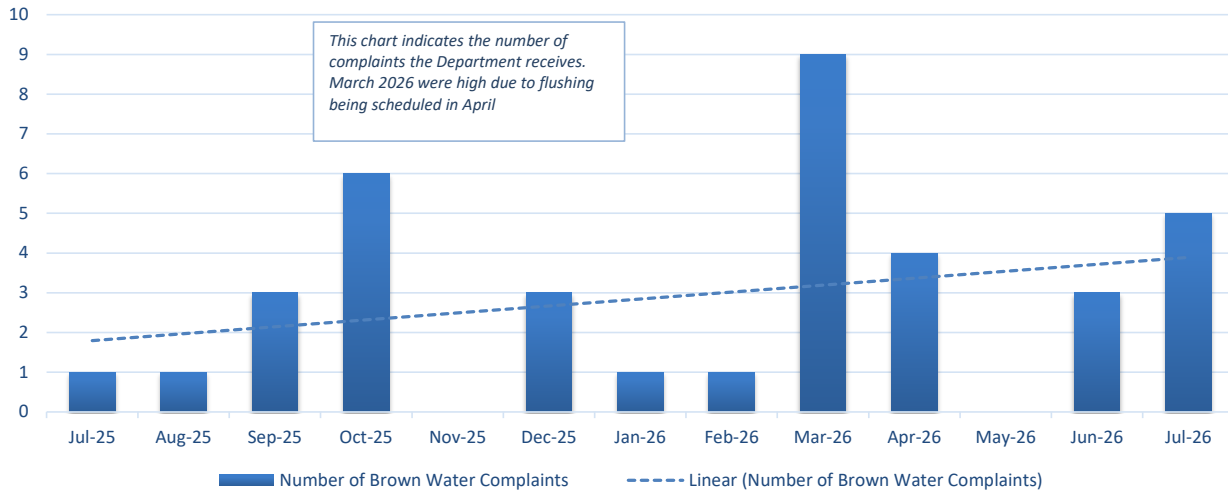
Water & Wastewater Repairs





CITY OF DOVER
DEPARTMENT OF WATER & WASTEWATER
MONTHLY REPORT
Jul-26

Number of Brown Water Complaints

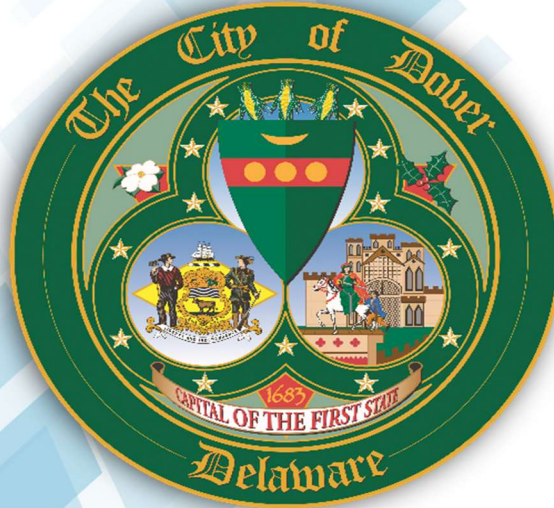


Department Spotlight - July

The Department of Water & Wastewater rehabilitated a water production well to increase production reliability.



City of Dover



Finance Department

MONTHLY REPORT

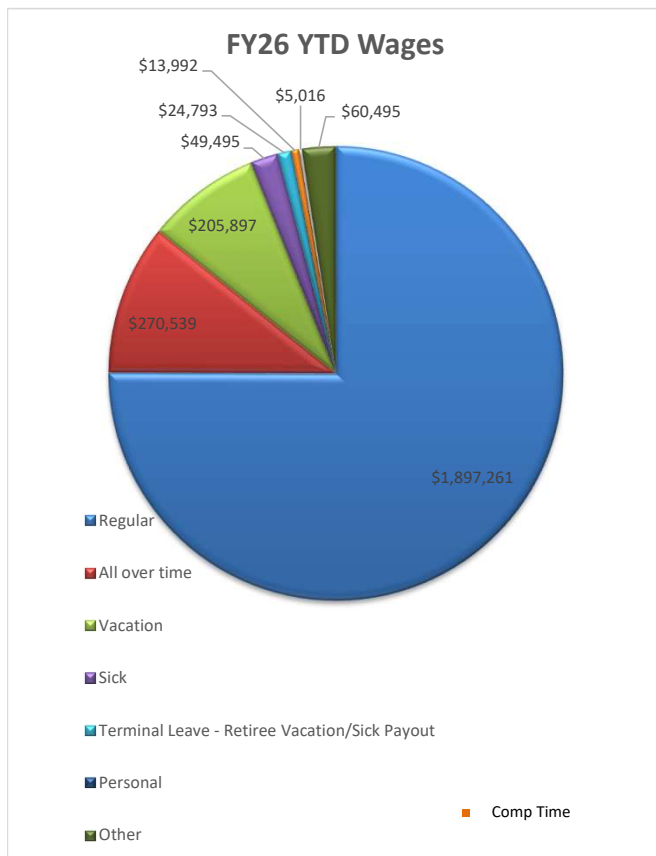
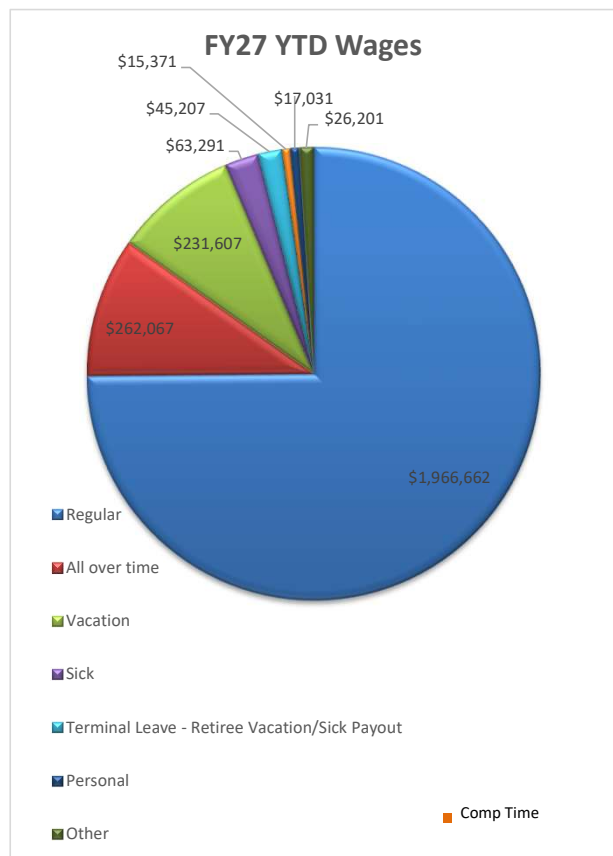
July 2026

PLEASE NOTE – THIS REPORT PROVIDES TOP LINE INFORMATION ON THE OPERATING FUNDS. IF YOU WOULD LIKE ADDITIONAL INFORMATION, PLEASE FEEL FREE TO CONTACT THE FINANCE DEPARTMENT.

**CITY OF DOVER
ACTIVITY REPORTS
July 2026**

			FY26 YTD	FY27 YTD
BANK TRENDS				
Number of Deposits Made (Hand, ACH & Wire, Lockbox)			588	511
Total Amount of All Deposits			\$ 22,407,851	\$ 12,059,112
Other Activity				
Number of Pay Periods			2	2
Number of Direct Deposits Issued			843	869
Number of Pension Checks Issued			258	253
Total Pension Benefits Paid - Defined Benefit Plan			\$ 530,963	\$ 549,827

ACCOUNTS PAYABLE				
Number of Check Vouchers			485	377
Number of EFT Vouchers			263	227
Vouchers Dollar Amount Disbursed			\$ 9,498,514	\$ 8,728,735



Other includes: pay adjustments, military differential pay, training, committee meetings, worker compensation tracking/adjustments, etc.

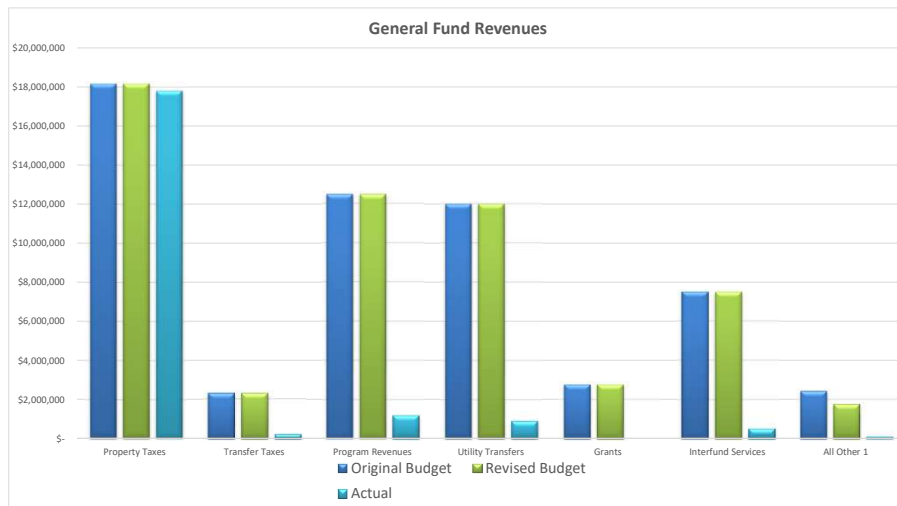
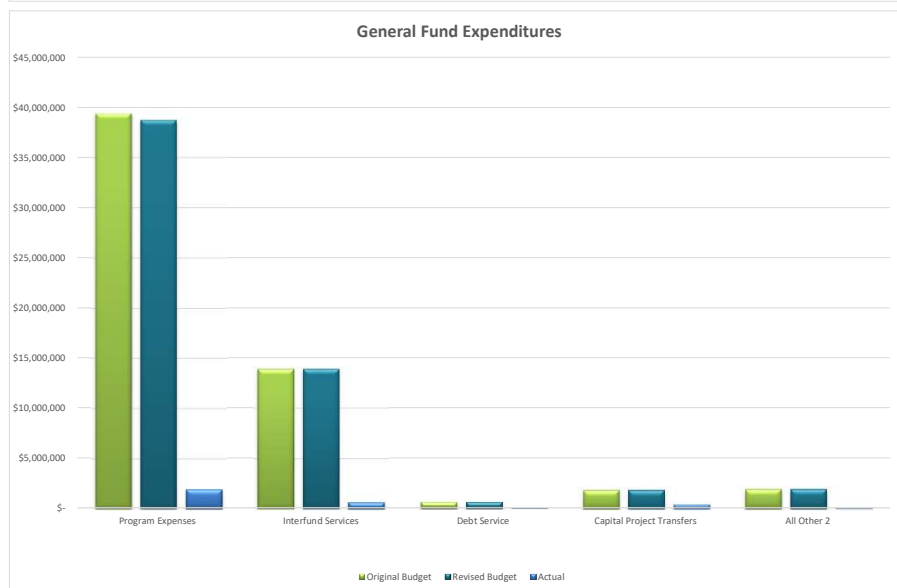
City of Dover
General Fund Summary
Fiscal Year to Date July 2026

Revenues				
	<u>Original Budget</u>	<u>Revised Budget</u>	<u>Actual</u>	<u>%</u>
Property Taxes	\$ 18,186,300	\$ 18,186,300	\$ 17,815,195	98%
Transfer Taxes	2,300,000	2,300,000	233,643	10%
Program Revenues	12,480,300	12,480,300	1,206,333	10%
Utility Transfers	12,000,000	12,000,000	916,667	8%
Grants	2,768,500	2,768,500	-	0%
Interfund Services	7,501,500	7,501,500	524,792	7%
All Other ¹	2,425,500	1,764,000	103,971	6%
	\$ 57,662,100	\$ 57,000,600	\$ 20,800,600	36%

Expenditures				
	<u>Original Budget</u>	<u>Revised Budget</u>	<u>Actual</u>	<u>%</u>
Program Expenses	\$ 39,394,900	\$ 38,733,400	\$ 1,961,280	5%
Interfund Services	13,895,900	13,895,900	690,576	5%
Debt Service	630,000	630,000	52,769	8%
Capital Project Transfers	1,799,100	1,799,100	449,775	25%
All Other ²	1,875,000	1,875,000	77,700	4%
	\$ 57,594,900	\$ 56,933,400	\$ 3,232,100	6%

¹ Includes Cable Franchise Revenue, Miscellaneous Receipts, Garrison Farm Rent, Sales of Assets, Fund Invest Manager Cost.

² Includes Bank and CC Fees, Street Lights Expense, DDP Contribution, Trf to Cable Franchise Reserve, Trf to Electric I & E, and Trf to Electric Revenue Fund, Trf to Uncollectible Reserve and Misc. Grant Expense and Trf to Economic Development Reserve Fund.



City of Dover
Water Fund Summary
Fiscal Year to Date July 2026

Revenues

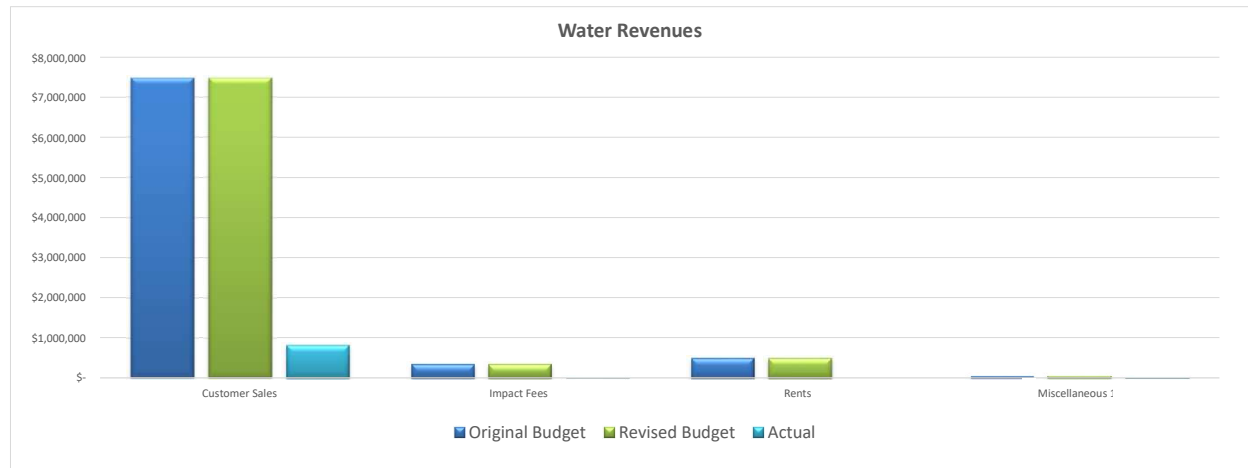
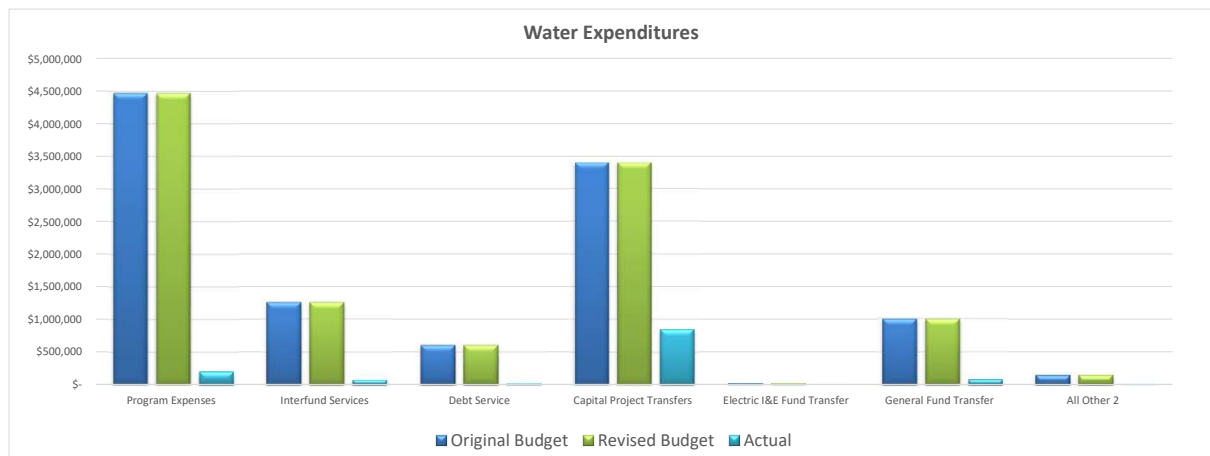
	<u>Original Budget</u>	<u>Revised Budget</u>	<u>Actual</u>	<u>%</u>
Customer Sales	\$ 7,478,000	\$ 7,478,000	\$ 807,513	11%
Impact Fees	330,000	330,000	7,011	2%
Rents	484,000	484,000	-	0%
Miscellaneous ¹	60,200	60,200	13,771	23%
	\$ 8,352,200	\$ 8,352,200	\$ 828,294	10%

Expenditures

	<u>Original Budget</u>	<u>Revised Budget</u>	<u>Actual</u>	<u>%</u>
Program Expenses	\$ 4,470,700	\$ 4,470,700	\$ 204,370	5%
Interfund Services	1,259,700	1,259,700	78,837	6%
Debt Service	604,100	604,100	18,023	3%
Capital Project Transfers	3,399,200	3,399,200	849,800	25%
Electric I&E Fund Transfer	25,000	25,000	-	0%
General Fund Transfer	1,000,000	1,000,000	83,333	8%
All Other ²	140,000	140,000	1,658	1%
	\$ 10,898,700	\$ 10,898,700	\$ 1,236,021	11%

¹ Includes Penalties, Income from Sale of Assets, Miscellaneous Income, and Reconnect Fees.

² Includes Bank & CC Fees.



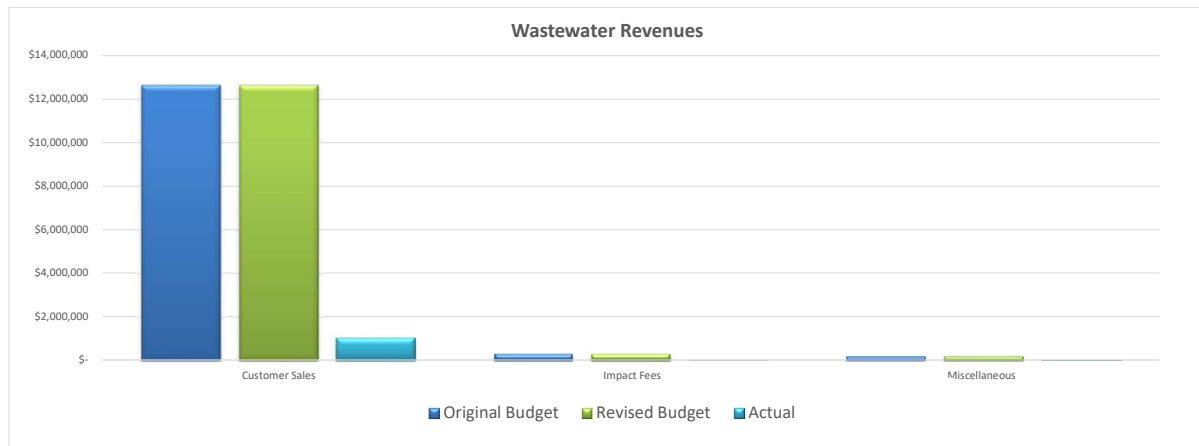
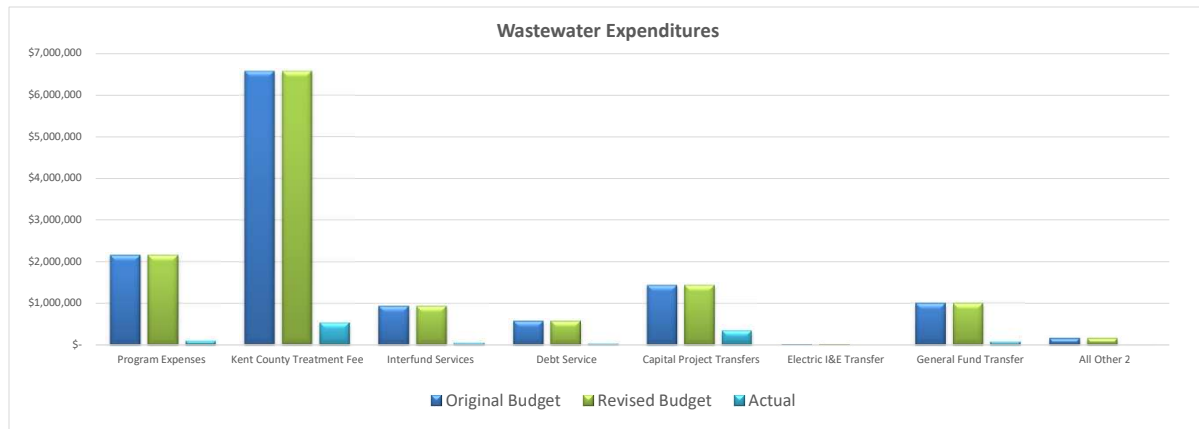
City of Dover
Wastewater Fund Summary
Fiscal Year to Date July 2026

Revenues				
	<u>Original Budget</u>	<u>Revised Budget</u>	<u>Actual</u>	<u>%</u>
Customer Sales	\$ 12,651,000	\$ 12,651,000	\$ 1,034,768	8%
Impact Fees	310,200	310,200	4,469	1%
Miscellaneous ¹	170,000	170,000	23,301	14%
	\$ 13,131,200	\$ 13,131,200	\$ 1,062,537	8%

Expenditures				
	<u>Original Budget</u>	<u>Revised Budget</u>	<u>Actual</u>	<u>%</u>
Program Expenses	\$ 2,153,200	\$ 2,153,200	\$ 112,152	5%
Kent County Treatment Fee	6,580,000	6,580,000	548,333	8%
Interfund Services	936,800	936,800	52,156	6%
Debt Service	582,500	582,500	30,932	5%
Capital Project Transfers	1,437,600	1,437,600	359,400	25%
Electric I&E Transfer	25,000	25,000	-	0%
General Fund Transfer	1,000,000	1,000,000	83,333	8%
All Other ²	158,500	158,500	489	0%
	\$ 12,873,600	\$ 12,873,600	\$ 1,186,795	9%

¹ Includes Interest Income, Penalties, Loss on Disposal, and Miscellaneous Income.

² Includes Bank & CC Fees.



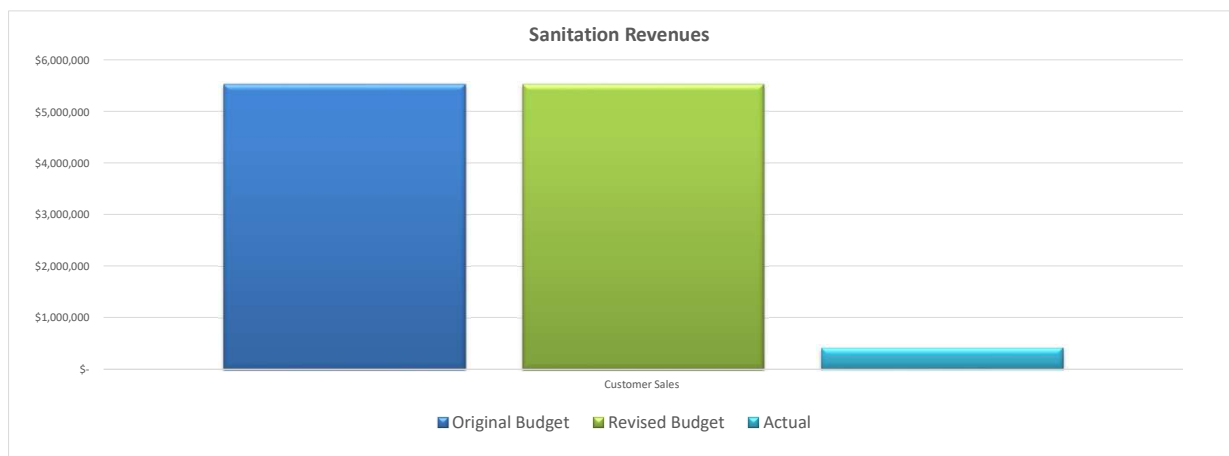
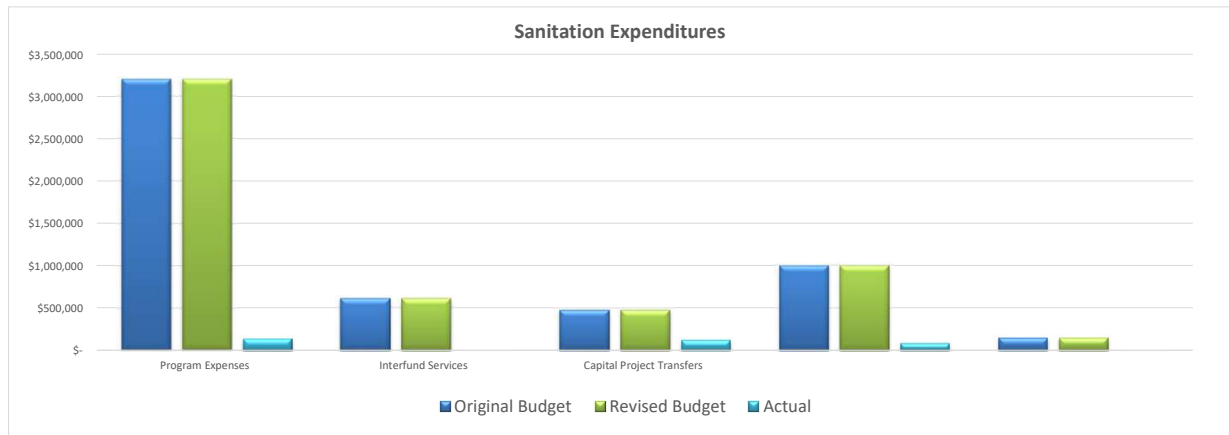
City of Dover
Sanitation Fund Summary
Fiscal Year to Date July 2026

Revenues				
	<u>Original Budget</u>	<u>Revised Budget</u>	<u>Actual</u>	<u>%</u>
Customer Sales	\$ 5,524,800	\$ 5,524,800	\$ 408,472	7%
	\$ 5,524,800	\$ 5,524,800	\$ 408,472	7%

Expenditures				
	<u>Original Budget</u>	<u>Revised Budget</u>	<u>Actual</u>	<u>%</u>
Program Expenses	\$ 3,202,200	\$ 3,202,200	\$ 140,104	4%
Interfund Services	610,200	610,200	-	0%
Capital Project Transfers	477,000	477,000	119,280	0%
Appropriation to Gen Fund	1,000,000	1,000,000	83,333	
All Other	150,000	150,000	-	0%
	\$ 5,439,400	\$ 5,439,400	\$ 342,717	6%

¹ Includes Interest Income, Penalties, Loss on Disposal, and Miscellaneous Income.

² Includes Bank & CC Fees.



City of Dover
Electric Fund Summary
Fiscal Year to Date July 2026

Revenues

	<u>Original Budget</u>	<u>Revised Budget</u>	<u>Actual</u>	<u>%</u>
Customer Sales	\$ 108,484,700	\$ 108,484,700	\$ 10,796,860	10%
All Other ¹	3,585,000	3,585,000	268,607	7%
	<u>\$ 112,069,700</u>	<u>\$ 112,069,700</u>	<u>\$ 11,065,467</u>	<u>10%</u>

Expenditures

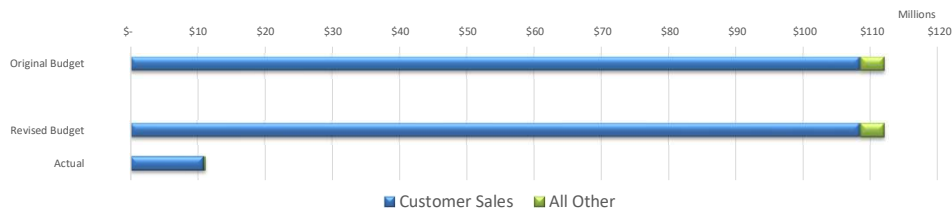
	<u>Original Budget</u>	<u>Revised Budget</u>	<u>Actual</u>	<u>%</u>
Power Supply & Generation	\$ 77,235,900	\$ 77,235,900	\$ 3,906,857	5%
Electric Operating Div. Exp.	11,335,900	11,335,900	579,352	5%
Interfund Services	4,733,900	4,733,900	393,799	8%
Debt Service	1,374,800	1,374,800	116,954	9%
Capital Project Transfers	2,438,500	2,438,500	609,625	0%
General Fund Transfer	11,000,000	11,000,000	916,667	8%
All Other ²	2,712,100	2,712,100	239,151	9%
	<u>\$ 110,831,100</u>	<u>\$ 110,831,100</u>	<u>\$ 6,762,405</u>	<u>6%</u>

¹ Includes Rental Revenue, Miscellaneous Service Revenue, Interest Earnings, Investment Management Fees, New Service Fees, Sale of Assets, Trf from Uncollectible Reserves, General Service Billing, Revenue from Rate Stabilization, Penalties, Green Energy Charges, and Delay Damages.

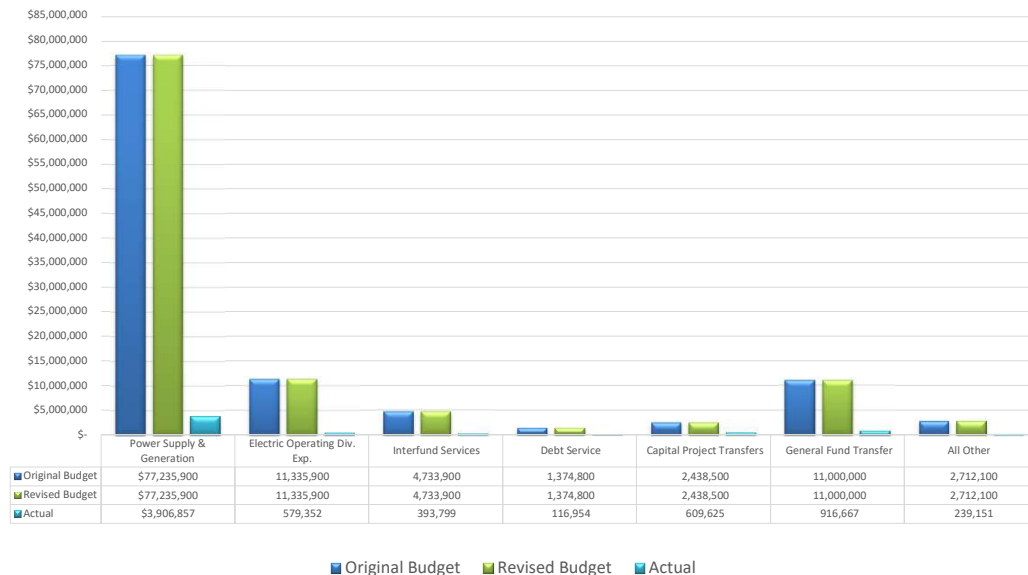
² Includes Utility Tax, Interest on Deposits, Bank & CC Fees, Bond Issuance Costs, Transfer to Uncollectible Reserve, and Green Energy.

<u>Megawatt Hours Sold & Purchased</u>	<u>Budget</u>	<u>Rev. Budget</u>	<u>Actual</u>
Sales to Customers MWh (excl. Street Light MWh)	760,293	760,293	74,790
Sales per MWh	\$140.90	\$140.90	\$142.16
Purchased/Generated MWh	774,472	774,472	78,164
All In MWh Supply & Generation	\$99.66	\$99.66	\$49.98

Electric Fund - Revenues

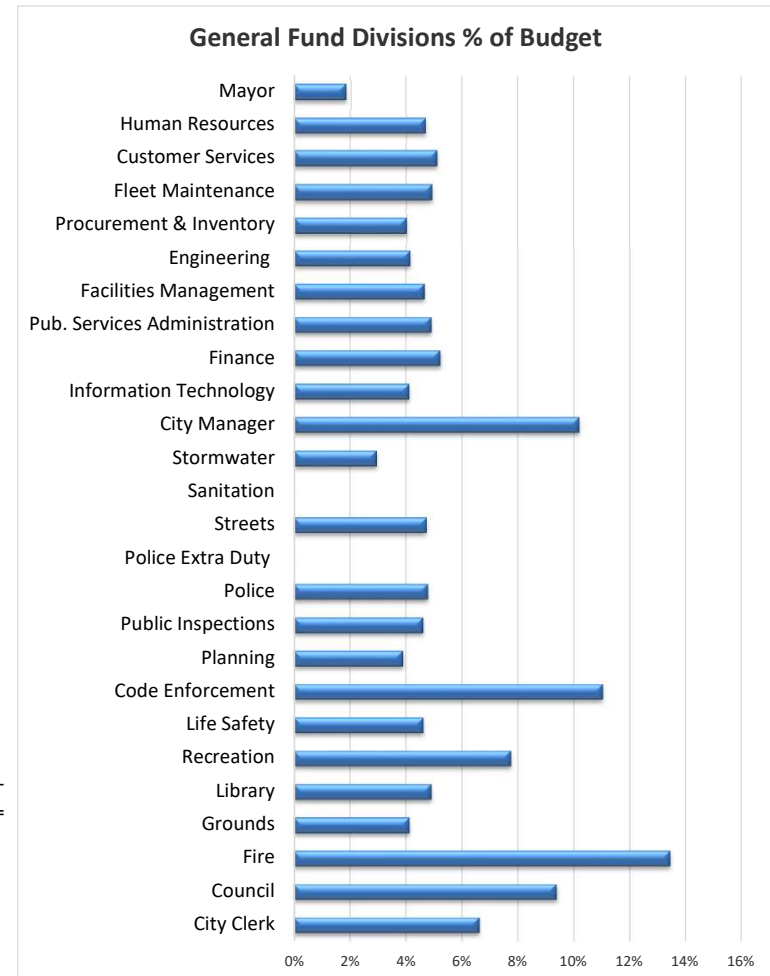


Electric Fund - Expenditures



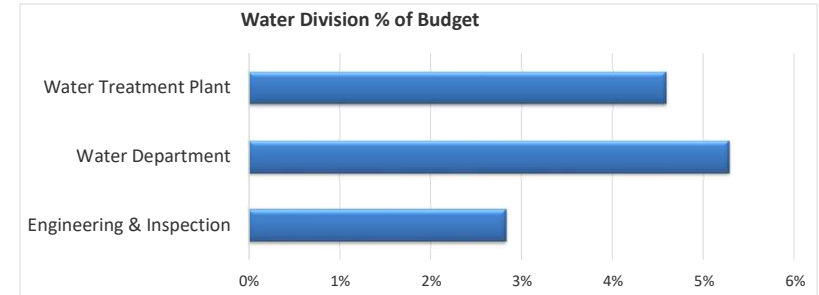
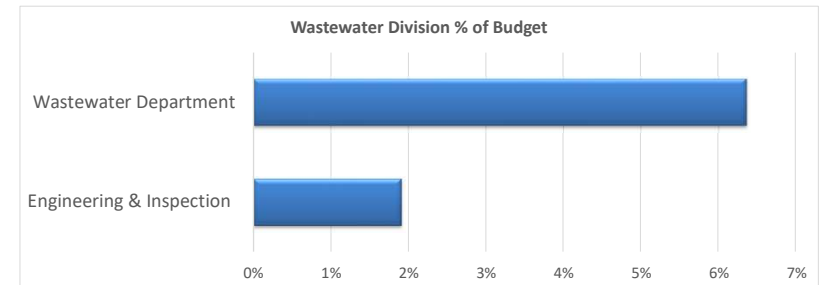
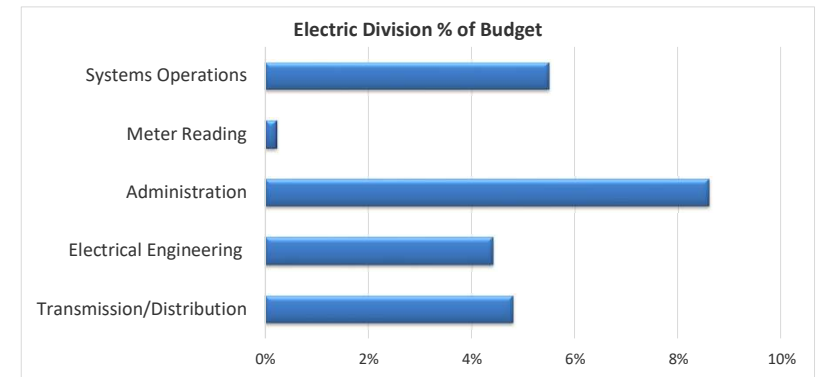
City of Dover
Division Expense Summary (General Fund)
Fiscal Year to Date July 2026

	<u>Original Budget</u>	<u>Revised Budget</u>	<u>Actual</u>	<u>%</u>
City Clerk	\$ 542,200	\$ 542,200	\$ 35,956	7%
Council	276,100	276,100	25,941	9%
Fire	1,154,900	1,154,900	155,426	13%
Grounds	2,185,900	2,185,900	90,091	4%
Library	2,455,000	2,455,000	120,723	5%
Recreation	1,560,200	1,560,200	120,880	8%
Life Safety	1,736,000	1,074,500	49,683	5%
Code Enforcement	858,300	858,300	94,671	11%
Planning	765,300	765,300	29,775	4%
Public Inspections	727,900	727,900	33,588	5%
Police	26,539,000	26,539,000	1,268,796	5%
Police Extra Duty	910,700	910,700	-	0%
Streets	940,900	940,900	44,578	5%
Sanitation	-	-	193	0%
Stormwater	1,077,600	1,077,600	31,811	3%
City Manager	1,630,100	1,630,100	166,156	10%
Information Technology	1,075,200	1,075,200	44,231	4%
Finance	1,046,400	1,046,400	54,793	5%
Pub. Services Administration	760,100	760,100	37,255	5%
Facilities Management	670,900	670,900	31,229	5%
Engineering	268,700	268,700	11,157	4%
Procurement & Inventory	1,045,400	1,045,400	41,700	4%
Fleet Maintenance	1,144,000	1,144,000	56,286	5%
Customer Services	1,575,700	1,575,700	80,372	5%
Human Resources	423,700	423,700	19,846	5%
Mayor	320,200	320,200	5,814	2%
	<u>\$ 51,690,400</u>	<u>\$ 51,028,900</u>	<u>\$ 2,650,949</u>	<u>5%</u>



**City of Dover
Utilities Expenditure Summary
Fiscal Year to Date July 2026**

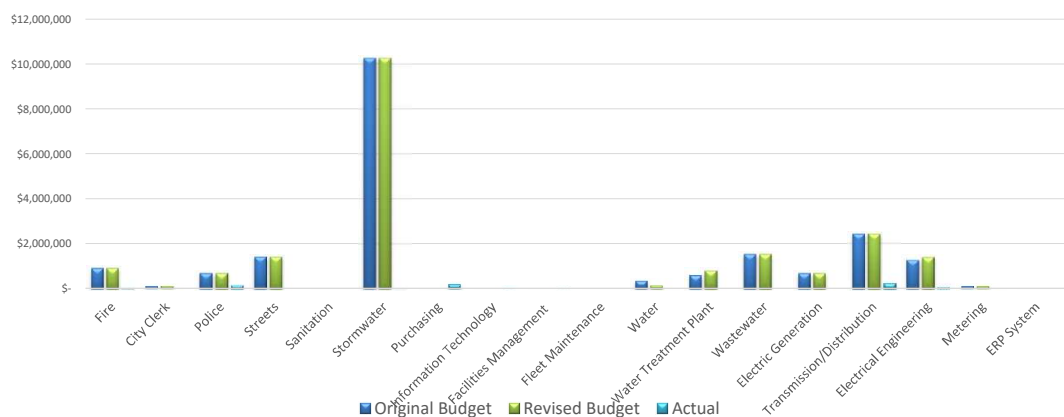
Water Division				
	<u>Original Budget</u>	<u>Revised Budget</u>	<u>Actual</u>	<u>%</u>
Engineering & Inspection	\$ 438,800	\$ 438,800	\$ 12,407	3%
Water Department	1,015,100	1,015,100	53,703	5%
Water Treatment Plant	3,016,800	3,016,800	138,259	5%
	<u>\$ 4,470,700</u>	<u>\$ 4,470,700</u>	<u>\$ 204,370</u>	<u>5%</u>
Wastewater Division				
	<u>Original Budget</u>	<u>Revised Budget</u>	<u>Actual</u>	<u>%</u>
Engineering & Inspection	\$ 559,000	\$ 559,000	\$ 10,670	2%
Wastewater Department	1,594,200	1,594,200	101,482	6%
	<u>\$ 2,153,200</u>	<u>\$ 2,153,200</u>	<u>\$ 112,152</u>	<u>5%</u>
Electric Division				
	<u>Original Budget</u>	<u>Revised Budget</u>	<u>Actual</u>	<u>%</u>
Transmission/Distribution	\$ 5,761,100	\$ 5,761,100	\$ 276,448	5%
Electrical Engineering	2,333,000	2,333,000	102,822	4%
Administration	1,544,100	1,544,100	132,844	9%
Meter Reading	494,200	494,200	1,031	0%
Systems Operations	1,203,500	1,203,500	66,208	6%
	<u>\$ 11,335,900</u>	<u>\$ 11,335,900</u>	<u>\$ 579,352</u>	<u>5%</u>



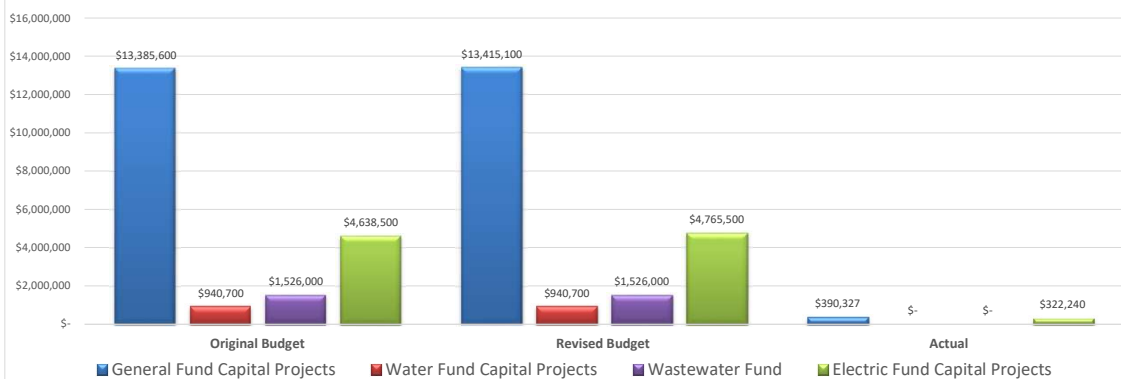
City of Dover
Capital Outlay Summary (All Funds)
Fiscal Year to Date July 2026

<u>General Fund</u>	<u>Original Budget</u>	<u>Revised Budget</u>	<u>Actual</u>	<u>%</u>
Fire	\$ 909,400	\$ 909,400	\$ 39,662	4%
City Clerk	100,000	100,000	-	0%
Police	670,700	670,700	158,180	24%
Streets	1,426,000	1,426,000	-	0%
Sanitation	-	-	-	0%
Stormwater	10,279,500	10,279,500	4,113	0%
Purchasing	-	-	175,000	0%
Information Technology	-	-	9,952	0%
Facilities Management	-	-	3,420	0%
Fleet Maintenance	-	-	-	0%
General Fund Capital Projects	\$ 13,385,600	\$ 13,415,100	\$ 390,327	3%
<u>Water Fund</u>				
Water	\$ 340,700	\$ 134,700	\$ -	0%
Water Treatment Plant	600,000	806,000	-	0%
Water Fund Capital Projects	\$ 940,700	\$ 940,700	\$ -	0%
<u>Wastewater Fund</u>				
Wastewater	\$ 1,526,000	\$ 1,526,000	\$ -	0%
Wastewater Fund Capital Projects	\$ 1,526,000	\$ 1,526,000	\$ -	0%
<u>Sanitation Fund</u>				
Sanitation	\$ 477,000	\$ 477,000	\$ -	0%
Sanitation Fund Capital Projects	\$ 477,000	\$ 477,000	\$ -	0%
<u>Electric Fund</u>				
Electric Generation	\$ 670,000	\$ 670,000	\$ -	0%
Transmission/Distribution	2,438,000	2,438,000	252,109	10%
Electrical Engineering	1,246,000	1,373,000	70,131	5%
Metering	94,500	94,500	-	0%
ERP System	-	-	-	0%
Electric Administration	190,000	190,000	-	0%
Electric Fund Capital Projects	\$ 4,638,500	\$ 4,765,500	\$ 322,240	7%
TOTAL CAPITAL PROJECTS	\$ 20,967,800	\$ 20,967,800	\$ 712,567	3%

Capital Outlay - All Divisions



Capital Outlay - By Fund



DOVER FIRE DEPARTMENT



July 2026

FIRE CHIEFS REPORT

To: Mayor and Council
From: David Carey, Fire Chief
Date: August 8, 2026
Subject: July 2026 Fire Chief's Report

Calls for Service

The Dover Fire Department responded to 155 calls for service during the month of July.

Personnel Updates

Congratulations to Nick Senne on his new position as a Firefighter/EMT with the Middletown Fire Department. Nick has served as a City of Dover Fire Dispatcher for the past six years and will be greatly missed. We wish him continued success in his new position.

On July 16, Captain Flood and Assistant Chief Kuntzi were sworn into their respective positions by Mayor Robin Christiansen.

Major Incidents

- **Trailer Fire** – Bird Song Lane
- **House Fire** – South Main Street, Smyrna

Driver Qualifications

The following members became qualified drivers:

- **Jachob Osika** – Engine 1
- **Elizabeth Brode** – Squad 2 and Engine 4

Promotions

- **Jachob Osika** was promoted to **Firefighter III**.

Boundary Dispute

A letter was sent to the Little Creek Fire Company regarding the boundary dispute.

Financial Overview

The Stipend Program continues to perform strongly. During the month of July, 66 firefighters participated in the program.

Month	Total (\$)	Members
January	\$25,830.00	53
February	\$27,280.00	55
March	\$27,660.00	61
April	\$31,040.00	64
May	\$34,957.00	65
June	\$30,590.00	67
July	\$31,620.00	66

Total Expenditure to Date: \$208,977.00

Personnel Activities

Category	Hours
Meetings	135
Training	430
Duty Crew	6992
Incident	3988
Total Hours	11,545

Total Calls for the month of July: 155

Average Attendance: 23.81

Closing

The Fire Department continues to operate with professionalism, adaptability, and commitment to public safety. Ongoing training, policy updates, and staffing efforts are strengthening operational readiness. The department appreciates the continued support of City Council and remains committed to transparent communication and service excellence.

1:14 PM

08/02/26

Accrual Basis

Robbins Hose Company # 1, Inc.

Profit & Loss

July 2026

	Jul 26
Ordinary Income/Expense	
Expense	
Personnel & Office Expenses	
204 · Training & Travel Expens...	750.00
Total Personnel & Office Expens...	750.00
Repairs & Maintenance	
101 · Equipment Repairs	9,812.81
102 · Fuel	810.00
104 · Other Equipment Repairs	528.77
106 · Program Expenses	10,485.00
Total Repairs & Maintenance	21,636.58
Utilities	
402 · Electric	5,986.73
403 · Natural Gas	1,558.69
404 · Telephone	239.35
405 · Water/Sewer	456.38
Total Utilities	8,241.15
Total Expense	30,627.73
Net Ordinary Income	-30,627.73
Net Income	-30,627.73

CITY OF DOVER POLICE DEPARTMENT

Item #33.



MONTHLY REPORT JULY 2026

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CITY OF DOVER DEPARTMENT OF POLICE

Item #33.



400 SOUTH QUEEN STREET
DOVER, DELAWARE 19904
302-736-7111



Chief of Police
THOMAS A. JOHNSON, JR.
Deputy Chief of Police
PAUL D. KUNTZI

Police Captains
RANDY R. ROBBINS
ROBERT E. ROSWELL
KEVIN A. STREADWICK

September 14, 2026

Honorable Robin Christiansen, Mayor
Members of Dover City Council
City Hall
Dover, DE 19901

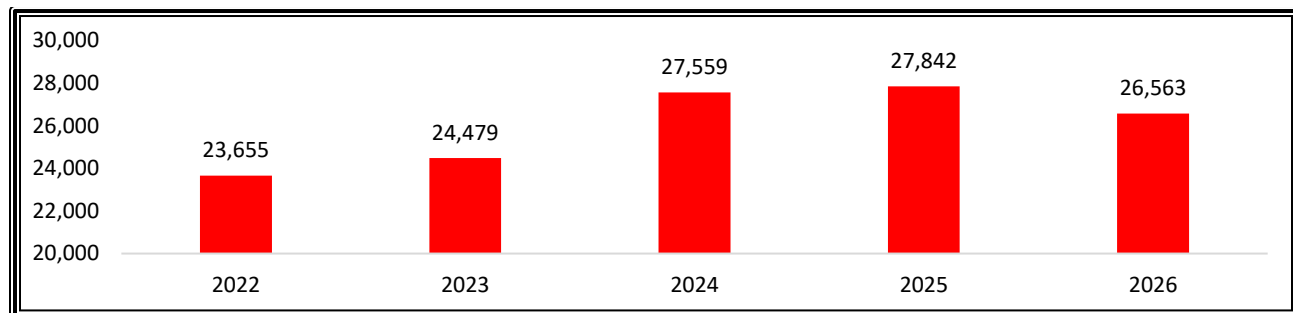
Mayor Christiansen and Council Members:

The following is the monthly report of Dover Police Department activities for July:

COMPLAINTS/EVENTS

YTD Totals compiled through July numbered 26,563.

This represents a decrease of 1,279 from the 27,842 reported over the same period in 2025.



CRIMINAL INVESTIGATIONS

Burglary: 4 cases reported, 4 cases cleared and 0 cases was cleared from previous months.

Robbery: 3 cases reported, 3 cases cleared and 0 cases was cleared from previous months.

Sex Assault: 1 case reported, 1 case cleared and 1 case was cleared from previous months.

Homicide: 0 cases reported, 0 cases cleared and 0 cases cleared from previous months.

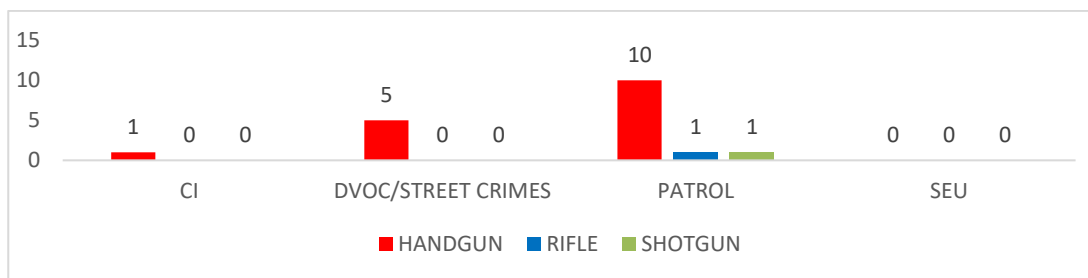
There were 7 Non-Criminal Death Investigations, 7 cases cleared and 0 cases cleared from previous months.

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DRUG, VICE, & ORGANIZED CRIME / STREET CRIMES UNIT ENFORCEMENT

Marijuana:	3105.24	grams seized
Cocaine:	1697.25	grams seized
Ecstasy:	0	doses seized
Prescription Pills:	0	doses seized
Methamphetamine:	0	grams seized
Opiates:	265.44	grams seized
Other Rx Drugs:	527.03	grams/doses seized
Drug Proceeds:	\$2,281	seized

FIREARM SEIZURES/INSIDE CITY LIMITS

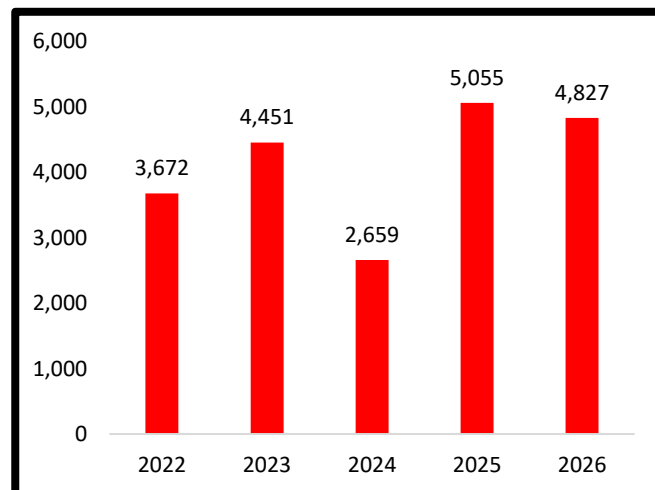


Firearms: 16 Handguns, 1 Rifle & 1 Shotgun

TRAFFIC ENFORCEMENT

YTD Citation Totals compiled through July numbered 4,827.

This represents a decrease of 228 from the 5,055 reported over the same period in 2025.



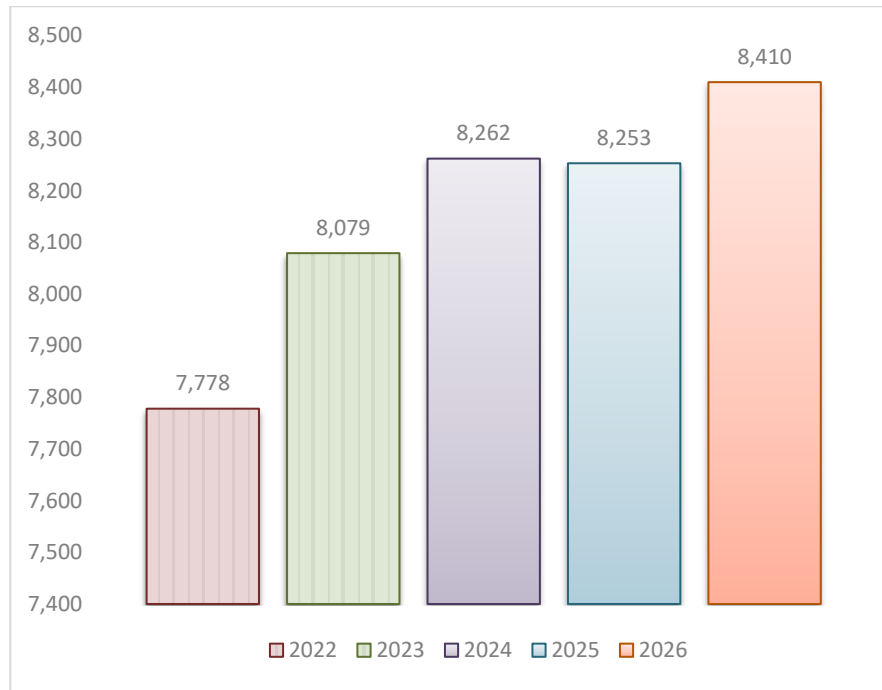
TRAFFIC CRASHES: YTD = 1,017

911 CENTER ACTIVITY

Item #33.

Total compiled during July numbered 8,410 calls.

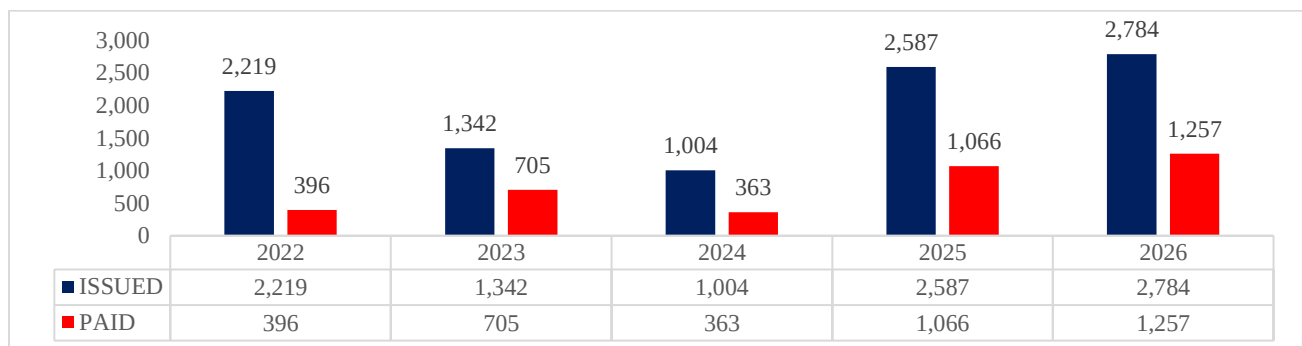
This represents an increase of 157 from the 8,253 reported during the same period in 2025.



CITY ORDINANCE SUMMONS

YTD Totals compiled through July numbered 2,784.

This represents an increase of 197 from the 2,587 reported over the same period in 2025.



COMMUNITY POLICING

This proactive unit takes the lead on community engagement and supporting our community organizations. They have administrative responsibilities and also support other departmental units, such as patrol, during times of high work volumes or special operations with enforcement activities. In addition to those duties, the unit accomplished the following in **July**:

- **Assisted Patrol** Units during major incidents, high 911 call volume and/or low staffing
- **Training events:** FBI LEEDA PIO School (Ragona) - NTOA School (Killen)
- Participated in the **Whatcoat Community Event** – July 24th

- Handled an **Abandoned Vehicle concern** – 123 Holmes Street
- **Conducted property checks of problem areas from community complaints:**
 - **Unit Block of South Governors Avenue**
 - **State & Reed**
 - **Downtown District**
- Planning for **Special Olympics “Cops and Coffee Shops”**, **Summer Youth Academy [PAL]**, **“A Day in their Boots” [PAL]**, **Trunk or Treat**, & **the Back to School event**
- Participated in the **4th of July Parade and Fireworks**
- Assist DVOC – **Warrant Service** – White Oak Condos – July 7th
- Participated in **Touch a Truck** – Dover **YMCA**, **Central and S. Dover Elementary**
- Continued planning - **DelMarVa Shorebirds** – **[PAL]** night / Department night
- Conducted the annual **Dover Police Youth Academy** – July 13-19 [all hands]
- **21st Century Program** – Franklin Institute trip - **Central Middle School [PAL]**
- Participated in the **Community Day** – Capital Green
- Participated in **Hope Streets events** – DSU Tennis Courts
- Handled an ongoing **Trespass/Theft** complaint – **The Grande Apartments**
- Participated in the **Dover Farmer’s Market** – July 25th
- **Community outreach:** New Beginnings Church & Clearfield Apartments
- Liaison with Persimmon Tree Apts Property Manager regarding tree damage
- **Refurbish PAL Trailer** – multiple days
- Follow-up on a **Juvenile** complaint – **Governor’s Avenue near Reed Street**

COMMUNITY POLICING – Behavioral Health

- The **Behavioral Health Unit (BHU)** responded to and/or assisted with **70 notable Calls for Service (CFS)** and **CPL Shepherd** and/or **Clinician Heath** were assigned to **71 CFS** via **Computer Aided Dispatch (CAD)**.
- Of those **71 CFS**, the following occurred:
 - **26** involved **transports** to the Dover Police Department, DSP Troop 3, or various Medical/Mental Health Facilities.
 - **32** involved **Mental Health** contacts and **37** involved **Substance Abuse** contacts, while **16 CFS** involved a **combination of both**.
 - **85** direct field contacts occurred during the **71** complaints involving Mental Health, Substance Abuse, and/or Other Circumstances.
 - **72** field contacts involved **other circumstances** and/or call types.
 - BHU saved Patrol and other Units approximately **52 hours** by placing other Officers back in normal service.
- BHU Meetings/Events/Community Engagement/Projects/Training:
 - **Most Notable:** The BHU became involved in a **broad scale criminal investigation** related to an independent living home. Several disabled clients are suffering from addiction, repeated trespasses, and victimization with minimal response from their care team. This is an ongoing issue that has consumed many hours and has not been completely resolved.
 - The BHU participated in PAL Youth Academy and A Day in Their Boots events.
 - CPL Shepherd became involved in the **CIT Leadership Training planning**.

- The BHU continues to work alongside DVOC and Street Crimes in reference to continued **prostitution and trafficking** within the City of Dover.
- The BHU continued to meet with Dover Behavioral Health, Bayhealth Kent Campus, VA Justice, CIT, CJC, Probation and Parole, the Overdose System of Care Committees, and several other entities to improve the City and the State.
- The BHU met with Mayor Christiansen in reference to **expanding the staffing** of the BHU using grant funding from Kent County.
- The BHU continued to implement the **POSDC Grant Program**.

BHU continued to assist all Units within the Department with Behavioral Health related cases or inquires and continues to meet with Public and Private Stakeholders.

PROGRAMS AND INITIATIVES

- ✚ There are somewhat encouraging numbers coming out of the summer enhanced visibility initiative as it pertains to quality of life concerns. Utilizing the **“hot spot” policing** model, historical data drove decisions on the deployment of overtime officers and re-deployment of existing resources for June, July and August. Preliminary data shows noteworthy **reductions in Trespass, Shoplifting and Disorderly Conduct**. It should be noted that the **sample size is still small** and the reductions are not so dramatic that they could not be attributed to other reasons. A more detailed report will be available this fall.
- ✚ Concurrently and conversely, despite increased visibility efforts, a somewhat **abnormal spike in shootings** occurred during the first half of summer and did not subside until the latter days of July. Most of this activity is **gang-related** and motivated by the desire for **retaliation** after prior events (some well before the summer). Some occurred in “hot spot” zones and others did not. The Criminal Investigations Unit, including both the case detectives and DVOC detectives, made **arrests in nearly all of the shootings**. Proactive **gun investigations** will be the focus for the remainder of the summer. At this point, it appears that the August numbers will demonstrate considerable improvement.
- ✚ The list of Community Policing accomplishments [above] is shorter this month as the members of CPU are heavily involved in the high visibility program and also delivered the **major PAL events** that occur annually. The two biggest were the **Youth Academy** and the **Day in their Boots** camp. More than 30 Dover kids participated in a very busy week of challenging but fun activities during the Youth camp. They learned discipline, came to understand resiliency and traveled to destinations of learning to include the **Air Force Base** and the **Franklin Institute**. With the overwhelming response and the number of kids turned away this year, there is strong consideration for **two sessions** next summer.

Several hundred of our area youth came out to the **Delaware State Fire School** on July 29th for a total immersion into the public safety lifestyle during “A Day in their Boots.” There were demonstrations and participation activities for Fire Service, Emergency Medical Service, and Policing-related career fields. Dover PD appreciates the support of the Fire School staff, and all of our partner agencies that sent personnel and vehicles, to make sure we had a both a safe and fun day of adventure.



Youth Academy class – Franklin Institute A Day in their Boots – Ambulnz EMS Display

As noted in the BHU report, funding has been received for the **addition of clinical staff** to supplement the Unit and **increase the amount of operational coverage** available to the 911 System. The initial assessment is that several part-time **Behavioral Health specialists** can be added to program as well as a part-time **case manager**. The hiring and deployment of this additional staff is waiting for the approvals of the grant issuers.

Please visit our website at www.doverpolice.org for up to date information on crimes and activities in the City of Dover.

Respectfully Submitted,

Thomas A. Johnson, Jr.
Chief of Police